Memorandum of Understanding
On
Eradicating Disability Caused by Clubfoot
Between
Aligarh Muslim University, Aligarh
And
CURE International India Trust (CIIT)

This Memorandum of Understanding is made on 18th April, 2013 (Two thousand and thirteen) BETWEEN Aligarh Muslim University, through the department of Orthopedic Surgery, J.N. Medical College, (hereinafter referred to as “the University” which expression shall, unless excluded by or repugnant to the context, be deemed to include his successors in office and assigns) of the one part AND CURE International India Trust (Reg. No. 1484) through its Managing Director Dr. Sathosh George G, S/O Prof. George (hereinafter referred to as “CIIT”) which expression shall, unless excluded by or repugnant to the context, be deemed to include his successors, executors, administrators, representatives and assigns) in the other part.

A strong ongoing working relationship between the Aligarh Muslim University and CURE International India Trust (CIIT) with a common goal of eliminating disabilities resulting from clubfoot is an opportunity to change the world of children born with Clubfoot in India.

Aligarh Muslim University, with all its resources is committed to providing comprehensive, affordable healthcare including orthopedic services for all.

CURE International is recognized as a worldwide leader in establishing specialty pediatric teaching hospitals, building regional medical treatment programs and advocacy for disabled children in developing countries. The CURE Clubfoot Worldwide (CCW) program is recognized as one of the leading worldwide providers of Ponseti clubfoot treatment programs in developing countries. CURE International India Trust manages CURE Clubfoot Worldwide programme for India.

Therefore, Aligarh Muslim University and CURE International India Trust have agreed to work in partnership to establish a weekly clubfoot clinic, to provide treatment using Ponseti Method. The collaborative efforts of the two parties will facilitate quality assured successful implementation of clubfoot treatment in India in a manner that will ensure sustainability over time by ownership and capacity building of the staff in public hospitals identified for the purpose.

The two parties agree to utilize their respective strengths and contributions to making the program successful:

1. **Purpose of Agreement**

The purpose of this document is to clearly define the objectives and scope of the collaboration with CURE International India Trust (CIIT) and Aligarh Muslim University in operationalizing the weekly Clubfoot clinic. This document will also lay down the roles and responsibilities of each partner.
2. **Partnership Goals**

The goal of the joint efforts will be to:

1. Establish a designated weekly clubfoot clinic attached to the Orthopedic Surgery department at J.N. Medical College (JNMC) at the University with the goal of making clubfoot treatment accessible to every child born with clubfoot in and around Aligarh city.
2. Organize and sponsor medical education so that there is a core group of medical professionals trained in the Ponseti treatment method who are able to appropriately treat children born with clubfoot and pass on the skills.
3. Provide medical education / awareness to other healthcare workers at various levels so that clubfoot is identified at an early age and children are referred to the appropriate treatment centers.
4. To initiate research in the area of clubfoot management with Ponseti Method.

3. **JNMC Clubfoot Clinic**

   a. Clubfoot Clinic: (Every Thursday forenoon)
      
      Service components:
      
      
      (ii). Counseling at the time of enrolment, to ensure compliance and continuity of treatment.
      
      (iii). Follow up and defaulter tracking.
      
      (iv). Maintenance of records and documentation.
   
   b. Generation of awareness about the Clubfoot and make treatment available.
   
   c. Continuous capacity building. (technical, managerial, counseling).

4. **Role and Responsibilities of the Partners**

   A. **Aligarh Muslim University, Aligarh**

      1. The University will adopt the Project providing it with leverage and credibility to ensure whole hearted and sincere implementation.
      2. The University will ensure participation of the staff in the technical refresher training course in Ponseti Method.
      3. The University shall provide the physical infrastructure (adequate space with water, electricity, stationary etc) for running the clinic.
      4. The University shall provide one almirah to store Steenbeek Foot Abduction Brace and Medical Records.
      5. The University shall provide logistics required for the treatment i.e. the plaster casts for treatment.
      6. The identified institution shall provide a staff – Orthopedic Surgeon (One Sr. and one Jr. Resident) alongwith a staff nurse attached to the clinic.
B. CURE International India Trust

1. CIIT is committed to provide refresher training to healthcare professionals associated with the University to ensure that there is i) Uniformity of assessment, ii) Uniformity of treatment, iii) Uniformity of management and iv) Uniformity of follow-up.

CIIT will utilize its partnership with Global Clubfoot Initiative and the Ponseti International Association to help provide in-country medical training as well as curriculum and training materials.

2. CIIT will provide bracers for free of cost to deserving children enrolled in this clinic.

3. CIIT will provide Counselors in the clinic to help in educating the parents to ensure compliance and ensure follow up. Defaulters will be tracked telephonically and by home visits if so required at the expense of CIIT.

4. Staff provided by CIIT will also assist the Clinic in charge in generation & management of the database and documentation.

5. CIIT will design and provide the IEC material for hospitals. CIIT will also design IEC material for generation of public awareness through the concerned section at the University.

6. CIIT will provide Program Coordinator to assist in clinic coordination.

5. Project Administration

The Clinic-in-charge (Orthopedic Surgeon) shall be responsible for the efficient day-to-day operational management of the clubfoot clinic, assisted by the hospital staff and the staff provided by the CIIT. CIIT will assist by providing the operational procedures and expertise it has developed in the establishment of other country/state wide programs.

The staff belonging to CIIT shall follow the rules/policies of CIIT and also abide by the rules and regulations of the university/department where they are working.

6. Reporting and Medical Records

a). Medical assessment form format shall be developed with mutual consent. The Initial assessment and follow-up records for each patient shall be maintained at the clinic.

b). Consent of both the parties shall be mandatory for use of the scientific data / information generated at the clinic in presentations and publications.

c). All medical records shall be the property of the university.

d). The clinic coordinator through the Orthopedic Surgery department shall send the quarterly report to the Registrar, Aligarh Muslim University and CIIT.

e). Every six months the core committee comprising of the Orthopedic Surgeon, Medical Director of CIIT and State Coordinator alongwith the Director, CIIT shall review the performance of the Program and forward its report.

7. Documentation and dissemination of lessons learned

CIIT alongwith the university will jointly document this unique project. The lessons from this project would be shared and presented to the larger health forums and concerned stakeholders.
8. **Period of Performance**

   The Agreement shall initially be for a period of five years. This agreement shall commence on 18th April, 2013 and shall continue till 17th April, 2018. This agreement may be renewed by mutual agreement.

9. **Termination**

   Aligarh Muslim University and CURE International India Trust recognize that this agreement is binding, and can be terminated only in the following cases: If either party wishes to nullify the agreement, and provides thirty (30) days written notice.

10. **Signatures**

   This agreement is undertaken in a spirit of trust, cooperation and collaboration between the two parties, for the achievement of the larger goal of eliminating the deformity and disability resulting from clubfoot.

   **For CURE International India Trust**

   Signature: _______________________________  Dated: 18th April, 2013

   Name: Dr. Santhosh George G
   Managing Director, CURE International India Trust

   **For Aligarh Muslim University**

   Signature: _______________________________  Dated: 18th April, 2013

   Name: (Shahrukh Shamshad) Group Captain (Retd.)
   Registrar, Aligarh Muslim University