Office of the Registrar  
(General Section)  
Aligarh Muslim University  
Aligarh

CIRCULAR

No.D.798/Gen  
Dated: 24/07/2015

Pursuant to the instructions of the University Grants Commission, New Delhi, vide its letter F.1-1/2015(Secy) dated 2nd July, 2015 (copy printed overleaf) with regard to display all relevant information on University website.

In view of the above, all concerned are requested to kindly direct official concerned to upload the requisite information on the points as stated in the aforesaid letter related to your Department/Office/Centre etc. on your website, regularly, in the University website and submit a report regarding updation of the information to this office so as to transmit a compiled report to the University Grants Commission, New Delhi on email uge.webinfo@gmail.com within 15 days from the date of receipt of this circular.

(Dr. Shah Mohammad Haris)  
Assistant Registrar  
(General)

Distribution:
01. All Deans of the Faculties/DSW
02. All Chairmen of the Departments of Studies
03. All Principals/ Directors/ Coordinators/Member-in-Charges of Colleges/ Polytechnics/Schools/Centres/Institutions/Workshops/Guest House/Lands & Gardens, etc.
04. All Heads of Offices/Sections/Cells/Units etc.
05. Assistant Registrar, Vice-Chancellor’s/Pro-Vice-Chancellor’s Secretariat
06. P.S. to Registrar/Controller/Finance Officer

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Dr. Jalal Ahmad  
Secretary  
2nd July, 2015

Dear Sir/Madam,

University Grants Commission desires that for the benefit of the students who seek admission in your esteemed university/college and their parents, it would be appropriate that all relevant information regarding your institutions should be displayed on its website.

The following information must be displayed on your website:

(i) All relevant information regarding admission procedure, availability of seats etc. in various courses.
(ii) Profile of teachers faculty-wise
(iii) Calendar of activities
(iv) Academic calendar
(v) All student centric facilities available in the institution especially hostels, transport etc.
(vi) Placement profile of the pass-outs of the institution
(vii) All relevant approvals from statutory bodies
(viii) The structure of the fees charged for each course along with other funds like institutional development etc.
(ix) Details of students’ grievance redressal mechanism
(x) Name of the nodal officer for students’ facilitation services
(xi) Scholarships/scholarships available in the institution
(xii) Accreditation ranking of the institution
(xiii) Details of the departments which have been recognized as Centre of excellence by the statutory and funding bodies.

Therefore, request you to kindly take appropriate action on the above points and action taken may kindly be sent to the undersigned on email uge.webinfo@gmail.com within 15 days.

With kind regards,

Yours sincerely,

(Jaspreet Singh Sandhu)

To the Vice-Chancellors of all Universities.

Copy to:

The Publication Officer, UGC, New Delhi for uploading on UGC website.

(Jaspreet Singh Sandhu)