MINUTES

An Ordinary meeting of the Board of Studies of the Department of Ilaj-bit-Tadbeer was held on 28.11.2015 at 12:30 PM in the Chamber of the Chairman, Department of Ilaj-bit-Tadbeer, Faculty of Unani Medicine, Aligarh Muslim University, Aligarh.

The following were present:

1. Prof. Mohd Anwar (In the Chair)
2. Dr. M. Sikandar Hayat Siddiqui (Co-opted Member)
3. Prof. Qayyum Hussain (Assigned Member)
4. Prof. Shagufta Aleem (Special Invitee)
5. Prof. Khursheed Ahmad Khan (Special Invitee)
6. Dr. Zamir Ahmad (Special Invitee)
7. Dr. Asia Sultana Member
8. Dr. Mohammad Saad Ahmad Khan Member
9. Dr. M. Anas Member
10. Dr. Mohammad Shoaiib Member

Prof. M.M.H. Siddiqui, Prof. Raisur Rahman and Dr. Shamshad Husain expressed their inability to attend the meeting due to some preoccupation.

At the outset, Chairman Department of Ilaj-bit-Tadbeer welcomed all the members present in the meeting and expressed his gratitude to previous Assigned members of the Board of Studies of the department who rendered their valuable services in the previous meetings. Followed by the following Agenda Items were discussed.

**Item No.1** Confirmed the minutes of the last Ordinary meeting held on 25.04.2015.

**Item No.2** Teaching and Training Schedule of BUMS IIIrd Prof (Batch 2012) was discussed and approved. (Annexure-1)
Item No. 3  Terms and conditions to start revolving fund in the department.

Chairman explained the aims and objective of revolving fund and also explained its utility for the improvement of working of the department. The fund so generated will be used for maintenance of equipments and to enhance working hands required for the department. The terms and conditions, modalities and charges of procedures shall be as per Annexure-2.

Item No. 04  The Chairman explained the modalities and structure of CME. The members of the committee appreciated the idea to start paid CME and recommended the same for further necessary action. (Annexure-3)

Item No. 05  Qualification of Clinical Registrar: -

Since the qualification of the post of Clinical Registrar is not specified in MSR and the services of Clinical Registrar is very much necessary in clinical Departments. In order to perform Regimenal procedures and to train the Interns and PG students, it seems to be justified that the qualification of aforementioned post should be Post Graduate in the concern discipline / allied subject. The matter was discussed in length in the Board of Studies. Henceforth, it was unanimously resolved and recommended that qualification of Clinical Registrar should be MD in concern subject / Allied subject.

Any Other Item

With the permission of the chair the following items were discussed and recommended under any other item:

(A)  Prof. Mohd Anwar raised the issue of creation of post of clinical registrar, as the department has initiated the process of starting Post Graduate course (M.D.) in Ilaj Bit Tadbeer. One post of clinical registrar has been sanctioned by the University authority but keeping in view the CCIM Norms, two post of clinical registrar are mandatory to run post graduate course. It is therefore requested that one more post of clinical registrar may kindly be sanctioned (Annexure-4)

(B)  Teaching and Training Schedule of BUMS IIIrd Year (Batch 2013) was discussed and approved. (Annexure-5)

The BOS authorized to chairman for minor modification if needed.

The meeting came to end with thanks by the Chairman.

(Prof. Mohd Anwar)