A six day short term course on “How to teach effectively” was organized by the Centre for Academic Leadership and Educational Management (CALEM) UGC-HRDC, AMU, Aligarh at AMU Kishanganj Centre from 9th to 14th May 2016. The purpose of this short term course was to ensure the professional development of the teachers of Muslim Minority Managed Degree Colleges of this region and to help them broaden their mental horizon and to sensitize them to the mission of quality and nation building.

The 43 participants of this course represented teachers from 4 degree colleges of Kishanganj district Viz. Kishanganj College of Engineering, Azmat Institute of Technology, Insan Degree College and Tauheed Educational Trust and teachers from AMU Centres at Kishanganj and Murshidabad.

The Six day long event consisted of 16 training sessions deliberating on the topic ranging from the Use of ICT in education to Improving interpersonal relations in the class and academic writing skills. The participants of this course were fortunate enough to learn innovative teaching techniques and strategies directly from the experts like Prof. D. N. Sansanwal, Prof. Shahid Farooq, Prof. Sajid Jamal, Dr. Raashid Nehal and Dr. Faiza Abbasi. Out of total 16 training sessions, Prof. Shahid Farooq conducted 05 training sessions, Prof. Sajid Jamal conducted 06 training sessions, Prof. D.N. Sansanwal conducted 02 sessions, Dr. Raashid Nehal and Dr. Faiza Abbasi conducted 02 and 01 sessions respectively.

**Day One (09 May 2016): Inaugural and Two Training Sessions by Prof. Shahid Farooq**

Mr. Pankaj Dixit (IAS), D.M. Kishanganj inaugurated the event. In his address he highlighted the role of teachers in nation building and put emphasis on providing need based training to the teachers to make them capable of drawing out the inner potential of each and every student.

The Key note speech was delivered by Prof. Shahid Farooq, Department of Geology AMU Aligarh. He placed emphasis on the need of using latest technology in the teaching learning process. He advised the young teachers not to stuck with the traditional way of teaching but rather bring variety in style of teaching by making use of latest technology.

Dr. Raashid Nehal, Director AMU Kishanganj Centre proposed a vote of thanks. The programme was compered by Mr. Mohd. Asjad Ansari.
The training session began with an introductory session by Prof. Shahid Farooq in which he discussed basic pedagogical concept like concept of teaching, ways to become an effective teacher and general classroom management skills. He also provided participants with real classroom examples to make the concept more clear and understandable.

After the short tea break Prof. Shahid Farooq conducted a session on the use of ICT in Education. The basic purpose of this session was to acquaint participants with the latest technology available and how it can be used to enhance the learning outcome of students. He also provided participants with valuable information pertaining to the different authentic web-resources and how relevant and authentic information can be accessed.

Following the two training sessions the event was closed for the day.

**Day Two (10 May, 2016): Three Training sessions by Prof. Shahid Farooq**

Day two began with a session on how to teach effectively using technology by Prof. Shahid Farooq. The focus of his presentation was to give participants with some useful practical tips so that participants can use technology to motivate students to become self-regulated learners. He also advised participants to make their classroom presentations less text heavy and focuses on creating classroom more engaging and interesting.

The next session of the day discussed the use of virtual globe for effective teaching. In this session Prof. Farooq expatiated the use of Computer applications such as Google Earth, Google Map and GPS to provide students with vivid life experiences. Participants were also provided with practical hands on exercises so that they can understand how these technologies can be used in the classroom situations.

The last session of day consisted of hands-on exercises related to the use of various technology in the real classroom situations. The pros and cons of the use of various technologies were also discussed in this session.

With the Vote of thanks by Ms. Farha Rashid the event was closed for the day.

**Day Three (11 May, 2016): Three Training sessions by Prof. Sajid Jamal**

On day three, Prof. Sajid Jamal, Department of Education AMU Aligarh conducted two sessions on teaching techniques and one session on planning & managing for effective teaching. He discussed with the participants various teaching techniques such as brain storming, role playing etc. and their use and implementation at different levels. Further he elaborated techniques to make classroom an enjoyable place to learn where every child feels respected and cared. He also emphasized the role of humour in teaching learning process. He suggested the laughter might work as a devise to get back the attention of the students in the teaching learning process.

In the last session of the day Prof. Sajid Jamal discussed the planning and management aspects of the teaching. He suggested lessons cannot be delivered effectively without sound planning. He provided participants with various methods for planning effective lessons. He emphasized that the classroom situations are extremely unpredictable and this unpredictability doubles the role of the teacher.
Following the three sessions the event was closed for the day.

**Day Four (12 May, 2016): Three Training sessions by Prof. Sajid Jamal**

The day four comprised of 03 training sessions by Prof. Sajid Jamal covering the topic ranging from building interpersonal relations to motivating the students for learning. He elaborated the concept of classroom dynamics and discussed the role of teachers in promoting healthy and nurturing interpersonal relationships in the classroom. He suggested that by understanding the forces operating in the classroom, teachers can solve the problem of classroom discipline and promote togetherness in the classroom.

He further elaborated the role of Goal orientation in motivating the students for learning. He advised the teachers to create a mastery oriented learning environment in the classroom. Mastery oriented learning environment focused on learning not performance. He suggested that mastery focused learners undertake learning activities as a means to improve their abilities and not as a means to get good grades.

Prof. Sajid reiterated that teachers should never equate the worth of the students with the marks he/she gets in the examination. The tendency of assessing students on the basis of exams score creates a kind of vicious cycle affecting their mental and physical health.

The day four ended with vote of thanks by Mr. Mohd. Asjad Ansari.

**Day Five (13 May, 2016): Two Training sessions by Prof. D. N. Sansanwal & One Session by Dr. Raashid Nehal**

We were fortunate enough to have Prof. Sansanwal as a resource person on the day five of the course. Prof. Sansanwal’s training sessions focused on the role of evaluation and feedback for enhancing learning. He remarked that today’s teachers use evaluation as a means to ridicule students. The true purpose of evaluation has lost and now people uses it as a means to create unhealthy and unjustifiable hierarchal system within the classroom. He advised the teachers to use evaluation as means to diagnose the problem areas of the child. He further suggested that this shift might help students better cope with any examination related stress.

The next session of the day by Dr. Raashid Nehal Director AMU Kishanganj centre focused on academic writing skills. He discussed with the participants ways of writing for academic journals. He also discussed with the participants the nitty-gritty of academic writing. He also provided participants with hands-on experiences and exercises on how to write effectively for academic purposes.

Following the three training sessions the event was closed for the day.

**Day Six (14 May, 2016): One Training sessions each by Dr. Raashid Nehal & Dr. Faiza Abbasi and Valedictory session.**

The last day of the course began with the session by Dr. Raashid Nehal. He discussed in detail the impediments to effective academic writing. Again this session was drifted more towards practical activities so as to identify the problem areas and help them overcome their
problems. He further elaborated that the only mantra to write effectively is to read good academic journals and practiced writing skills daily.

The last session of this course was conducted by Dr. Faiza Abbasi. This session was focused on evaluation and feedback. She discussed with the participants the effective ways of using evaluation and students feedback. She urged the participants to always use feedback as a means to improve the academic outcomes of students and for the professional development of themselves. Being the assistant director of the course she also interacted with the participants and asked them for their feedback so that the next programme could be conducted by keeping in mind the needs of the participants.

The six day long event ended with the valedictory session. Mr. Rajeev Mishra (IPS) SP Kishanganj was the chief guest of the valedictory session. He remarked that in Indian culture the place of teacher is higher than the God. He urged the teachers to perform their duties sincerely and honestly as the future of our nation is dependent on the quality of school and schooling.

The event was compered by Mr. Mohd. Asjad Ansari. All the participants have shown their satisfaction in respect of the content, delivery and presentation of all the topic covered during the programme. Participants also appreciated the hospitality aspect of the event. The certificates to all the participants were presented by the chief guest and guest of honour.

The team of six day short term course on how to teach effectively wishes to thank all participants who have actively joined in the course to make it a grand success. We would also like to express our gratitude to CALEM UGC-HRDC, AMU Aligarh for their role in ensuring the success of this event.

Dr. Raashid Nehal
Course Director

Naved H Khan
Faculty in-charge
Public & Media Relations