Minutes

of the meeting of the 7th College Managing Committee (CMC) of Zakir Husain College of Engineering & Technology held on April 30, 2016 at 9:30 am in the Selection Committee Room of the Vice-Chancellor's Office, Administrative Block, Registrar's Office.

The following were present:
1. Lt. General (Retd) Zameer Uddin Shah, Vice-Chancellor in Chair
2. Prof. Habibur Rahman, Honorary Treasurer
3. Dr. Asfar Ali Khan, Registrar
4. Prof. S.M. Jawed Akhtar, Finance Officer,
5. Prof. Muntaz Ahmad Khan, Dean, Faculty of Engineering & Technology
6. Prof. M. M. Sufyan Beg, Principal, Zakir Husain College of Engineering & Technology
7. Prof. M. Atamush Siddiqui, Chairperson, Department of Mechanical Engineering
8. Prof. Mohd. Fazle Azeem, Chairperson, Department of Electrical Engineering
9. Prof. Mohammad Idrees, Chairperson, Department of Chemical Engineering
10. Prof. M. Hasan, Chairperson, Department of Electronics Engineering
11. Prof. M. Sarosh Umar, Chairperson, Department of Computer Engineering
12. Prof. Mohammad Kamil, Chairperson, Department of Petroleum Studies
13. Prof. Mohammad Arif Chairperson, Department of Civil Engineering
14. Prof. R.A. Khan Rao, Chairperson, Department of Applied Chemistry
15. Prof. Mohd. Saleem, Chairperson, Department of Applied Mathematics
16. Prof. Ameer Azam, Chairperson, Department of Applied Physics
17. Prof. Yusuf Uzzaman Khan, Department of Electronics Engineering
18. Prof. V.K. Tripathi, Department of Physics, IIT, New Delhi

The Principal and the Member Secretary of the College Managing Committee, Prof. M. M. Sufyan Beg, before taking up the agenda briefed the members about the accreditation of the College from NBA for a maximum of 5 years. The Vice-Chancellor, Chairman of CMC and all members extended their congratulations for the same.

Item No 1: The Minutes of the last meeting held on 26.10.2015 and 20.02.2016 were confirmed.

Item No 2: Approved the Action Taken in compliance of the decisions taken in the meeting of CMC, held on 26.10.2016. There is a slight change in Item No.4 of CMC held on 26.10.2015, that "A meeting of the Committee was held on 12.01.2016".

[Signature]
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Item No. 3: **Approved.** To submit the proposal to start a new Course of B.Tech. in Material Science & Metallurgical Engineering in the next Plan of UGC in addition to the recommendation in the last meeting of CMC held on 26.10.2015 to start the new courses of M.Tech. in Bio-Medical Engineering, B.Tech. in Textile Engineering and B.Tech. in Aeronautical Engineering.

Item No. 4: **Approved** the following after deliberation of the members:-

i. **Enhanced** the Non-GATE scholarship from Rs.5000 to 8000/= under TEQIP Project.

ii. **Enhanced** the Ph.D. scholarship from Rs.15000 to 22000/= under TEQIP Project.

iii. **Approved** the seed grant to young faculty members (upto Rs.3 or 5 lacs) and research enhancement grant (upto Rs.50,000/= per year) to other faculty members under TEQIP Project. The seed grant may also be used for domestic travel for Seminar/Conference/Workshop/Training Programme etc even when no research papers are accepted and presented by the Faculty Members.

iv. **Approved** for re-appropriation of IOC and I-I-I Heads of TEQIP Project to R & D Heads.

v. **Allowed** the faculty members to avail travel grant of TEQIP Project for not more than twice in a year for the Seminar/Conference/Workshop etc only when research papers are accepted and presented by the Faculty Members. For genuine cases beyond twice a year, special permission must be obtained from the Vice-Chancellor for attending Conferences & Workshops etc.

vi. **Permitted** to extend equipment grants of TEQIP Project to the following Applied Science Departments at the rates noted against each:-

   - Applied Chemistry & Applied Physics : 0.7\(^{\text{th}}\) \(\chi\)
   - Applied Mathematics : 0.5\(^{\text{th}}\) \(\chi\)

   *(Where \(\chi\) is the amount allocated to an Engineering Department)*

The Chairperson of the Department of Electronics Engineering explained the position for enhancement of Budget for PG and Ph.D. Programmes in the Department of Electronics Engineering.

The Vice-Chancellor directed all the Chairpersons to submit their proposals to the Finance Officer through Principal, ZHCET and Dean of the Faculty for consideration.
Item No 6: The Chairperson of the Department of Petroleum Studies explained the position for Creation of one post of TA (Store) in the Department of Petroleum Studies.

The Vice-Chancellor considered and directed the Chairperson, Department of Petroleum Studies to submit the proposal to the Finance Officer through Principal, ZH CET and Dean of the Faculty for taking a decision in the Committee constituted for the same.

Any Other Item:

(a) The Chairperson, Department of Computer Engineering has shown the deficiency of technical staff in the department and requested to sanction technical staff positions after due rationalization of posts at University level.

(b) The Chairperson, Department of Chemical Engineering has submitted to enhance the budget to every Department of Engg. College.

The Vice-Chancellor considered the above requests and directed all the Chairpersons to submit their proposals through proper channel with justification.

The meeting came to an end with the permission from the Chair. Prof. M.M. Sufyan Beg, Principal & Secretary, College Managing Committee thanked the Vice-Chancellor, and all Members.

(Prof. M.M. Sufyan Beg)
Principal & Secretary, CMC

Lt. Gen. Zameer Uddin Shah (Retd.)
Vice-Chancellor & Chairman, CMC

1. All Members of the College Managing Committee.