Office Memo

In pursuance of the adoption and implementation of University Grants Commissions (Prevention, Prohibition & Regressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution) Regulations 2015 vide LD No (C) 4060 dated Jan 18, 2017 and L.D. No. (C)3936 dated Jan. 05 2017, the Vice-Chancellor on behalf of Executive Council and in accordance with Rule 4 of the said regulation has constituted Internal Complaints Committee as:-

1. Prof. Shaheena Tarannum
   Dept. of English
   Presiding Officer
   Rule 04 (a)
   Under Professor Category

2. Prof. Sameena Khan,
   Dept. of English
   Member
   Rule 04 (b)
   Under teaching category
   -do-

3. Dr. Jyoti Gupta
   Dept. of Gender Studies
   Member
   Rule 04 (b)
   Under non-teaching category
   -do-

4. Dr. Farah Ashhar
   CMO, UHO
   Member
   Rule 04 (c)
   Under student category
   -do-

5. Mrs. Shaista Bedar,
   Asstt. Librarian,
   M.A. Library
   Member
   Rule 04 (d)
   Under NGO category

Three students, if the matter involves students, who shall be enrolled at the undergraduate, Master’s and Research Scholar levels will be nominated by the AMU Students’ Union Executive. In event where there is no Union, the nomination shall be done by the Dean Students Welfare, AMU.

One member from amongst non-government organizations or associations committed to the cause of women or person familiar with the issues relating to sexual harassment, nominated by the Executive Authority.

The term of the office of the members of ICC shall be for a period of three years and one third members of the ICC may be changed every year. This is in supersession of earlier rules and procedures of the Committee against Sexual Harassment and For Gender Sensitization (CASHFGS) and Office Memo No. 309/Gen. dated 06.08.2016

Encl: As above

Copy to:-
1. Joint Secretary, (HE), MHRD, Department of Higher & Secondary Education, Govt. of India, Shastri Bhawan, New Delhi.
2. Chairperson, National Commission for Women, New Delhi.
3. Secretary, University Grants Commission, New Delhi.
4. Prof. Shaheena Tarannum, Presiding Officer, ICC with the request to kindly take complete charge of the office from Prof. Seema Hakim, outgoing Chairperson, CASHFGS
5. Prof. Seema Hakim, outgoing Chairperson, CASHFGS with the request to kindly handover the complete charge of the office to Prof. Shaheena Tarannum, incoming Presiding Officer, ICC
6. All Members of the ICC along with the copy of rule and procedures adopted and notified by the Executive Council.
7. All University Functionaries are requested to permanently place it on Notice Boards for information of all.
8. Director, Prof. M.N. Farooqui Computer Centre with the request to place this office memo in the relevant place in the website.
10. Joint Registrar (Councils) for report to EC
11. Assistant Registrar, Vice-Chancellor’s Secretariat/Pro Vice-Chancellor Secretariat.
Office of the Registrar
(Councils' Section)
Aligarh Muslim University
Aligarh

Dated: Jan. 05, 2017

OFFICE MEMO

The Vice-Chancellor in exercise of the powers vested in him under Section 19 (3) of AMU Act XL of 1920 (As amended up to date) on behalf of the Executive Council, has approved the adoption and implementation of the Gazette Notification No. 171 dated 2nd May, 2016, notified by the Ministry of Human Resource Development, (University Grants Commission), New Delhi, relating to Prevention, Prohibition & Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions, Regulations, 2015. (Copy enclosed)

The action of the Vice-Chancellor will be reported to the Executive Council.

(Dr. Nazim Husain Jafri)
Joint Registrar
(Councils)

Encl. As above

LD.No.(C)/3936

Dated: Jan. 05, 2017

DISTRIBUTION:
1. All Members of the Executive Council
2. Finance Officer
3. Deans of the Faculties/Dean, Students' Welfare/Heads of Offices/Proctor
4. Principals of Colleges/Polytechnics/Schools
5. Directors/Coordinators of Centres/Institutions/Units/Academic Staff College
6. Chairmen of the Departments of Studies/Librarian, M.A. Library
7. Provosts of Halls of Residence and N.R.S.C.
8. Joint Registrars/Joint Finance Officers/Joint Controllers
9. J.R (Legal) (Convener of the Committee) along with original file.
10. Deputy Registrars/Deputy Finance Officers/Deputy Controllers/IAO
12. Public Relations Officer
13. Asstt. Registrar, Vice-Chancellor/Pro-Vice-Chancellor's Secretariat
14. Section Officer (Records), Registrar's Office
15. Dealing Asstt. (E.C.) for report to the Executive Council
16. P.S. to Registrar/Finance Officer/Controller of Examinations
17. Guard file
OFFICE MEMO

In partial modification of this office notification LD.No.(C)/ 3936 dated Jan. 05, 2017, the Vice-Chancellor in exercise of the powers vested in him under Section 19 (3) of AMU Act XL of 1920 (As amended up to date) on behalf of the Executive Council, has approved the adoption and implementation of the Gazette Notification No. 171 dated 2nd May, 2016, notified by the Ministry of Human Resource Development, (University Grants Commission), New Delhi, relating to Prevention, Prohibition & Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions, Regulations, 2015 (Copy enclosed) in supersession of earlier approved Rules and Procedures of the Committee Against the Sexual Harassment and for Gender Sensitization (CASHFSGS) by the University subject to following amendment in Regulation 4(c) which will be read as under:

"4. (c). Three students, if the matter involves students, who shall be enrolled at the Undergraduate, Master’s and Research Scholar levels will be nominated by the Aligarh Muslim University Students’ Union Executive. In the event where there is no Union, the nomination shall be done by the Dean Students’ Welfare".

The action of the Vice-Chancellor will be reported to the Executive Council.

(Dr. Nazim Hussain Jafri)
Joint Registrar,
(Councils)

Encl. As above

LD.No.(C)/ 4060 Dated: Jan. 18, 2017

DISTRIBUTION:
1. All Members of the Executive Council
2. Finance Officer
3. Deans of the Faculties/Dean, Students’ Welfare/Heads of Offices/Proctor
4. Principals of Colleges/Polytechnics/Schools
5. Directors/Coordinators of Centres/Institutions/Units/Academic Staff College
6. Chairmen of the Departments of Studies/Librarian, M.A. Library
7. Provosts of Halls of Residence and N.R.S.C.
8. Joint Registrars/Joint Finance Officers/Joint Controllers
9. J.R (Legal) (Convener of the Committee) along with original file.
10. Deputy Registrars/Deputy Finance Officers/Deputy Controllers/IAO
12. Public Relations Officer
13. Asstt. Registrar, Vice-Chancellor/Pro-Vice-Chancellor’s Secretariat
14. Section Officer (Records), Registrar’s Office
15. Dealing Asstt. (E.C.) for report to the Executive Council
16. P.S. to Registrar/Finance Officer/Controller of Examinations
17. Guard file