Minutes of the ordinary meeting of Board of Studies held on 22.01.2019 at 01:00 PM in Plastic Surgery Seminar Room.

**Following members attended.**
1. Prof. Imran Ahmad (In chair)
2. Prof. A. H. Khan
3. Prof. Mohd. Yaseen
4. Dr. M. Fahud Khurram
5. Prof. Ibne Ahmad (assigned member)
6. Prof. M. Fakhrul Hoda (assigned member)

At the outset the Chairman Prof. Imran Ahmad welcomed all the members, especially the assigned member Prof. Ibne Ahmad & Prof. M. Fakhrul Hoda

**Following Agenda were discussed and approved:**

**Agenda 1.- Confirmation of the minutes of the last meeting of the Board of Studies.**

The minutes of ordinary meeting no. 45 held on 19.11.2018 at 01:30 PM were confirmed.

**Agenda 2. To organize a Conference cum Alumni Meet 2019 in the month of March 2019.**

The matter of organizing a Alumini meet cum CME was discussed. Members were in a view to hold this meet in the month of April 2019 and authorized the Chairman to decide the final date(s) and to formulate the organizing committee.

**In any other items(s)**

The matter of MCI Inspection for recognition of increased seats from 02 to 04 and the apprehension shown by the recently qualified batches were discussed. The MCI Inspection was held on 8 August 2018 and few deficiencies were pointed out by the MCI Inspector during the inspection. First was a deficiency of one sanctioned post of Associate Professor in the department and second was
less numbers of books pertaining to plastic surgery were available in the central library / book bank.

Therefore it was decided that again a request should be sent to vice chancellor and / or UGC to sanction a post of Associate Professor on priority basis in order to comply with the objection raised by the MCI inspector and to safeguard the future of students, who are admitted against those seats and those who have already passed. Another request is to be sent to university librarian for the purchase of adequate number of books related to Plastic Surgery.

The department has already intimated the concerned authorities regarding these deficiencies multiple times in the past.

The meeting ended with vote of thanks to the Chair.

Encls: as above

Chairperson
Department of Plastic Surgery
J.N. Medical College
A.M.U. Allahabad
The Chairperson  
Department of Plastic Surgery  
AMU, Aligarh.

With reference to your letter D.No. 411/PLS/2019 dated 25.07.2019 please find enclosed 15 copies of the Notice/Agenda for the Ordinary Meeting of the Board of Studies of the Department, scheduled to be held on 10.08.2019. The Notice/Agenda may kindly be distributed amongst the members of the Board of Studies, including the Assigned Members (if their term is available) and the members who are on leave for one month or less and available in Aligarh. Enclosure(s) to the item(s) of the Agenda, if any may kindly be provided to the members.

Notice/Agenda of the meeting have been sent to the Co-opted Members through email followed by speed post. You are also requested to inform the outside members on phone/email/by fax, as the case may be, at your end.

A list of members to whom Notice of have been served may kindly be sent to this office for records.

Encl:- As above.

(Khan Arqam Saifullah)  
Deputy Registrar  
(Academic)

1. Prof. Arshad Hafeez Khan  
2. Prof. M. Yaseen  
3. Prof. Md. Sakiruddin  
4. Dr. Fazole Ahmed  
5. Dr. M. Fahad Khanum

27/11/19  
2/18/19  
25/7/19  
29/7/19