ALIGARH MUSLIM UNIVERSITY, ALIGARH

Finance Officer

Ref. No.: D- 444 /Sch

FINANCE AND ACCOUNTS DEPARTMENT

Dated: 14 August, 2018

CIRCULAR

All Deans of the Faculties,
AMU, Aligarh.

It has been observed that the Scholars/Students whose payment of Fellowship/Scholarship are made by the UGC (List of UGC Schemes is attached) under DBT mode through Canara Bank, Shastri Bhawan, New Delhi do not fill the prescribed proformas (Continuation, HRA & Contingency). Normally the columns of Scheme Name and Fellowship/Scholarship ID also remain blank and these proformas are handed over to the Scholars/Students instead of sending through the official DAK.

The revised proforma for the same has been uploaded on the AMU website and can be downloaded from link given below.

https://www.amu.ac.in/financesection.jsp?id=10144&lid=Download

OR


The concerned staff may kindly be directed that before obtaining the signatures of the Chairperson/Dean ensure that all the columns of the prescribed proforma have been filled properly.

As already informed that Half yearly/ Annual Progress Report is not needed in the Scholarship Section, hence may not attach along with the above proformas.

Note: All above proformas may be downloaded from the above mentioned link only and duly completed in all respect will be accepted. (specimen copy of the prescribed proforma is attached).

Your kind cooperation in this regard will be appreciated.

(Prof. S.M. Jawed Akhtar)
Finance Officer

Copy to the J.R (Academic) for information.