Minutes

of the meeting of the 10th College Managing Committee (CMC) of Zakir Husain College of Engineering & Technology held on 04.10.2017 at 12:00 Noon in the Selection Committee Room of the Vice-Chancellor's Office, Administrative Block, Registrar's Office.

The following were present:

1. Prof. Tariq Mansoor, Vice-Chancellor - in Chair
2. Prof. Javaid Akhtar, Registrar
3. Prof. S.M. Jawed Akhtar, Finance Officer,
4. Prof. Mohammad Idrees, Dean, Faculty of Engineering & Technology
5. Prof. M. M. Sufyan Beg, Principal, Zakir Husain College of Engineering & Technology (Secretary)
6. Prof. M. Altamush Siddiqui, Chairperson, Department of Mechanical Engineering
7. Prof. Imtiaz Ashraf, Chairperson, Department of Electrical Engineering
8. Prof. M. Hasan, Chairperson, Department of Electronics Engineering
9. Prof. M. Sarosh Umar, Chairperson, Department of Computer Engineering
10. Prof. Hamid Ali, Chairperson, Department of Petroleum Studies
11. Prof. Mohd. Mozammil, Chairperson, Department of Civil Engineering
12. Prof. R.A. Khan Rao, Chairperson, Department of Applied Chemistry
13. Prof. Meajuddin, Chairperson, Department of Applied Mathematics
14. Prof. Amcrr Azam, Chairperson, Department of Applied Physics
15. Prof. Kamaluddin, Department of Chemistry, IIT Roorkee
16. Mr. T.R. Warsi, Chairperson, Department of Architecture
17. Prof. M. Jawaid Siddiqui, Coordinator, TEQIP-III Project (Special Invitee)
18. Prof. Absar Ahmad, INC (Special Invitee)
19. Mr. M. Saad Alam, Coordinator, CARET (Special Invitee)

The Principal of the Engineering College and the Secretary of the College Managing Committee, Prof. M. M. Sufyan Beg, briefed the members about the TEQIP projects before taking up the agenda.

Item No 1: The Minutes of the last meeting held on 08.05.2017 were confirmed.
Approved the Action Taken in compliance of the decisions taken in the meeting of CMC, held on 08.05.2017. There are some directions given by the Vice-Chancellor as follows:

In Item No.2 (a) of CMC held on 08.05.2017, the Vice-Chancellor has promised that the grant under four funds will be given to the College and directed the Finance Officer to discuss with him. An amount of Rs. 30 Lakhs will be allocated for the Four Funds of TEQIP-II soon.

In Item No.2 (b), the Vice-Chancellor has directed that 50% Faculty Members of the Department of Architecture should obtain the Ph.D. degree before starting the M.Arch. programme.

In Item No.9, the Finance Officer informed that the practice of transferring NRI fee to 10+2 has been stopped already. So, it can’t be given to Engineering College either.

In Item No.13 of CMC held on 08.05.2017, the Vice-Chancellor has directed the Chairman, Department of Electrical Engg. to submit the separate proposal for establishment of Lab and updating the Computer facilities. He also promised to get 20-30 low-end computers from Engineering College with the high-end computers from other places in the University. At least 10 of these high-end computers will go to Electrical Engineering.

Item No.3: Institutional Development Proposal (IDP) of TEQIP-III Project. Approved.

Item No.4: Project Implementation Plan (PIP) of TEQIP-III Project. Approved.


Item No.7: Standard Operating Procedures (SOPs) of procurement of goods and works under TEQIP-III Project. Approved.


Item No.10: Procurement Plan of TEQIP-III Project. Approved.

Item No.11: Creation of posts under TEQIP-III Project. Approved.

Item No.12: Guidelines for various academic activities under TEQIP-III Project. Approved.

Item No.13: Scholarship for Ph.D. students under TEQIP-III Project. Approved with the directive from the Vice Chancellor that the selection should be on a fair basis by the respective Chairmen.

Item No.14: Student travel for internship under TEQIP-III Project. Approved.

Item No.15: Starting the Quality Improvement Programme of AICTE.

The Principal, Engineering College explained the importance of starting Ph.D. under QIP at the Engineering College. One of the main requirements laid down is to have the accommodation for married visiting scholars. If we decide to admit just one QIP candidate for each of the 7 Departments per year, we can expect to have around 25 scholars at a given point of time for the average duration of 3.5 years. For two candidates per Department, the number would go up to 50.

After a detailed discussion, the Vice-Chancellor agreed that, at the time of construction of the new Hall for Research Students, he would
explore the possibility of providing married accommodation to around 50 research scholars for pursuing Ph.D. under QIP at the Engg. College.

Item No.16: Creation of Department of Humanities & Interdisciplinary Studies.

The Vice-Chancellor has agreed in principle and directed to place it before the Faculty Meeting. It should be started within the College building. Regarding the transfer of two posts from the Department of English back to the Engineering College, it was agreed to transfer the two posts back to the Engineering College as and when they fall vacant in the Department of English.

Item No.17: Following requirements of the Chairman, D/o Computer Engineering.

1. To consider construction of M.Tech. Classroom, Laboratory and Seminar Library of the Department on the space already approved by the University and release of Rs.30 Lakhs as allocated for the same in CMS meeting held on 15.12.2016 under Item No.09.

The Vice-Chancellor has directed the Chairman, D/o Computer Engg. to submit the proposal separately with justification.

2. To sanction technical/office staff position after due rationalization of posts at University level considering the deficiency of technical/office staff in the D/o Computer Engg.

The Vice-Chancellor has informed that the Committee constituted for rationalization of posts is working and it will take a decision in this regard. He has also informed that the Selection Committees of Non-Teaching posts will be convened at the earliest.

3. To release the amount of Rs.12.5 lakhs for Infrastructure Development (equipment only) under Visvesvaraya Ph.D. Scheme as matching grant by the University.

The Vice-chancellor has not allowed.

4. To request UGC to allow requirement of Associate Professor position under XII Plan which could not be filled due to certain issues related to qualifications for the post of Associate Professor.

The Vice-Chancellor informed that efforts are going on to get the lapsed posts back from UGC.
Item No. 18: Simplification for procurement and execution of funded projects sponsored by outside agencies.

The coordinators of TEQIP-III and CARE-T brought out the difficulties in procurement and execution of projects funded by outside agencies. The Vice-Chancellor assured all possible help in this regard. He has requested the members to put up a note in tabular form about the existing procedures and the simplifications requested therein.

(Prof. M.M. Sufyan Beg)
Principal & Secretary, CMC

(Prof. Tariq Mansoor)
Vice-Chancellor & Chairman, CMC

Distributions:

1. All Members of the College Managing Committee.