

Inquiry Form

**OFFICE OF THE PRINCIPAL
UNIVERSITY POLYTECHNIC
A.M.U., ALIGARH**

No. D-3103 /Poly.

Dated: 04-03-2015

05

M/s. _____

Dear Sirs,



Sealed quotations/tenders are invited for the following articles on the terms and conditions printed over-leaf.

Quotation should reach this office on or before 16-03-2015 by 1:30 p.m. positively.

S. No.	Approximate quantity needed	Particulars/Specifications
01.	01 No.	Weighing Machine (Capacity 1mg to 1kg.
02.	01 No.	Room Temperature Thermometer
03.	01 Pkt.	Thermistor
04.	04 Nos.	Post Office Box (Dial Type) OSAW or Equivalent
05.	04 Nos.	Inertia Table
06.	06 Rolls	Resistance Wire (Post Office Box)
07.	01 Lit.	Mobil Oil
08.	06 Set	Weight Box (1gms to 200 gms)
09.	01 No.	Electric Plair
10.	60 Nos.	Concave Mirror (Focal Length) 15cms diameter 7.5mm)
11.	60 Nos.	Glass Prism (50x50 mm Equilateral)
12.	01 No.	Battery Charger (2 Volts to 12 Volts Charging)

NOTE: The following information must be submitted

1. The firm should be registered at the Central Purchase Office, A.M.U., Aligarh or any of the Government Institution/Department
2. The validity of the quotation should not be less than 90 days
3. Please mention our inquiry no. on the envelope

P.T.O.

Terms and Conditions

1. Goods should be despatched F.O.R. Ex-godown, Aligarh/at site by Passenger Train/Goods Train/Parcel Post.
2. Goods will be supplied in the name of the **PRINCIPAL, UNIVERSITY POLYTECHNIC**, Aligarh Muslim University, Aligarh.
3. The Department has the right to accept the rates of some or all the articles required.
4. The Department reserves the right to reject any or all the quotations without assigning any reason or to allot full or part of the supply to one or more firms.
5. Payment shall be made against bill after successful installation
6. In case goods are not according to the specifications, the cost of returning them shall be borne by the supplier.
7. The goods have to be supplied within 30 days
8. The period of validity of the rates offered may be specified.
9. The quotations containing uncalled for remarks are likely to rejection.
10. The firm registered with the Sales-Tax Authority should mention Sales-Tax Registration No. wherever applicable.
11. The discount/rebate admissible if any may be quoted.
12. The rate of Sales-Tax including Surcharge alongwith concession admissible to educational Institution may be specified.
13. Other incidental charges such as packing, forwarding Insurance etc. may be indicated clearly.
14. In case of out-station supplies the documents are sent through bank.
15. The firm shall arrange Road Permit at its own.


(Prof. S. Iqbal Ali)

Principal

Dated: 04-03-2015

CC:

- ✓ Director, Computer Centre, with the request please upload the inquiry at University Web-site.
2. Incharge, Applied Science Section/Physics Lab, University Polytechnic