



**DEPARTMENT OF CHEMISTRY**  
**ALIGARH MUSLIM UNIVERSITY**  
**ALIGARH - 202002 (INDIA)**

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**CHAIRMAN**

Dated ..... 11.04.2015


**ADVERTISEMENT NO.01/2015-16/DATED 11.04.2015.**

Sealed Quotations are invited for Annual Maintenance contract (AMC) comprehensive of the following Items for the period from 02.05.2015 to 15.03.2016 on the terms & conditions given below. Quotation should reach in the office of the chairman Department of chemistry A.M.U., Aligarh (UP), on or before 0105.2015 by 04:00 p.m.

S. No.	Item /Article	Quantity (Approximate)
01.	Desk Top Computer sets.	42 Nos.
02.	Air Conditioners (Split and Window type) Capacity 1.5 Ton & 2 Ton with Stabilizers.	19 Nos.
03.	Refrigerators (Different make & Capacity) with stabilizers.	16 Nos.
04.	UPS 02 KVA & 05 KVA capacity online	03 Nos each.

**Terms & Conditions**

The bidders can visit at site (once) to inspect the items to be quoted for AMC in the Department in duty hours only on or before 01.05.2015. Suppliers shall attend unlimited breakdown calls on receipt of complaint. Well trained engineers for Hardware and Software are to be arranged by the Suppliers. All spares to be used shall be genuine or compatible to use and the same shall be procured from the authorized dealer or Manufacturer. It has to be ensured by Suppliers that all the equipments under the scope of this Quotation for AMC is always in working condition. Any breakdown or defects shall be attended within 6 hrs. If for any reason, the Equipment are not operational necessary standby shall be provided. Suppliers shall maintain services log book and record the nature of service rendered during each trouble shoot by the service representative and the same shall be duly got signed by the official incharge of the department. Maintenance work are required to be carried out as per compliant and surety that equipments are in working condition. To provide support for configuration of the equipments (under AMC) as and when needed by Department, To provide parts/ upgrades of equipment during the period of AMC, wherever applicable, without any extra cost, To provide support for the equipments in case they are shifted to other location, On call support: Well-trained engineer shall visit to the department to resolve the problem reported. The typical activities covered under onsite maintenance shall be problem diagnosis, resolution by restore/repair/replacement, user assistance, Part repair and replacement: If a part is identified as the cause for the malfunction, same shall be replaced by vendor, All the above assets are in working condition and are in use which may be verified before commencement of AMC. The vendor should possess the requisite experience, resources and capabilities in providing the services necessary to meet the requirements. The Bidder should not be currently blacklisted by any bank / institution in India or The vendor should provide reference of two clients to whom they have been providing support and AMC for the equipments. Prices should include all cost including all taxes, duties levies, VAT/Sales Tax and fees whatsoever. Quotations shall remain valid for a period of 60 days. All prices shall be expressed in Indian Rupees only. The document shall be in English Language. Quotations received after the scheduled time will not be accepted under any circumstances. Department will not be responsible for any delay due to postal service or any other means. Bids once submitted will be treated, as final and no further correspondence will be entertained on this. No bid will be modified after the deadline for submission of bids. Purchase committee of the Department reserves the right to accept or reject, in full or in part, any or all the offers without assigning any reason whatsoever does not bind itself to accept the lowest or any tender and reserves the right to reject all or any bid or cancel the Tender without assigning any reason whatsoever. Department also has the right to re-issue the Tender without the Vendors having the right to object to such re-issue. All taxes deductible at source, if any, at the time of release of payments, shall be deducted at source as per then prevailing rate while making any payment. Penalty of Rs. Rs 200/- per day shall be levied for service delay for each equipment under the scope. Payment shall be made after six month within 30 days from the date of receipt of correct Invoice. PAN card details need to be furnished before claiming payment. There shall be no increase in price for any reason whatsoever.

  
(Prof. Mohammad Shakir)  
Chairman