

R.No-2312/CC
29-12-15

Enquiry Form

OFFICE OF THE PRINCIPAL
UNIVERSITY POLYTECHNIC
A.M.U., ALIGARH

D. No. 4868 /Poly.

Dated: 28-12-2015

M/s. _____

Dear Sirs,

Sealed quotations/tenders are invited for the following articles on the terms and conditions printed over-leaf.

Quotation should reach this office on or before 23-01-2016 by 1:30 p.m. positively.

S. No.	Approximate quantity	Particulars/Specifications
01.	06 Nos.	CRO, 30MHz, Model ST801 (Scientech)
02.	06 Nos.	Function Generator, 2MHz, Model-4061 (Scientech)
03.	06 Nos.	Multiple output Power Supply, 0±30 V/2A fixed, Model St 4076 (Scientech)
04.	06 Nos.	Digital Multimeter (Scientech)

NOTE: The following information must be submitted

1. The firm should be registered at the Central Purchase Office, A.M.U., Aligarh or any of the Government Institution/Department
2. The validity of the quotation should not less than 90 days
3. Please mention our inquiry no. on the envelope

P.T.O.

Terms and Conditions

1. Goods should be despatched F.O.R. Ex-godown, Aligarh/at site by Passenger Train/Goods Train/Parcel Post.
2. Goods will be supplied in the name of the **PRINCIPAL, UNIVERSITY POLYTECHNIC,** Aligarh Muslim University, Aligarh.
3. The Department has the right to accept the rates of some or all the articles required.
4. The Department reserves the right to reject any or all the quotations without assigning any reason or to allot full or part of the supply to one or more firms.
5. Payment shall be made against bill after successful installation
6. In case goods are not according to the specifications, the cost of returning them shall be borne by the supplier.
7. The goods have to be supplied within 30 days
8. The period of validity of the rates offered may be specified.
9. The quotations containing uncalled for remarks are likely to rejection.
10. The firm registered with the Sales-Tax Authority should mention Sales-Tax Registration No. Wherever applicable.
11. The discount/rebate admissible if any may be quoted.
12. The rate of Sales-Tax including Surcharge alongwith concession admissible to educational Institution may be specified.
13. Other incidental charges such as packing, forwarding Insurance etc. may be indicated clearly.
14. In case of out-station supplies the documents are sent through bank.
15. The firm shall arrange Road Permit at its own.


(Prof. S. Iqbal Ali)

Principal
University Polytechnic
A.M.U., Aligarh.

Dated: 28-12-2015

Principal
University Polytechnic
A.M.U., Aligarh

Copy to:

1. Director, Computer Centre, AMU with the request please upload the enquiry at the University website.
2. Notice Board, University Polytechnic, AMU.