

OFFICE OF THE DIRECTOR  
DIRECTORATE OF SCHOOL EDUCATION  
ALIGARH MUSLIM UNIVERSITY  
ALIGARH

Dated 01.02.2016

OFFICE MEMO

The Vice-Chancellor has permitted Ms. Saba Tausif, Primary Teacher, Abdullah, School to Officiate as Superintendent of Abdullah School with effect from 01.02.2016, in place of Ms. Wajiha Anwer Sherwani (retired on 31.01.2016), in addition to her own duties, till further orders or till the Selection Committee for the post of Superintendent of Abdullah School is held or some other arrangement is made or until further orders whichever is earlier.

(Prof. Mohammad Gulrez)

Director

Directorate of School Education

D.No. 384 /DSE

01.02.2016

**Copy to:**

01. Ms. Saba Tausif, Primary Teacher, Abdullah, School
02. Ms. Wajiha Anwer Sherwani, Retired Superintendent, Abdullah School
03. Manager/Principal, AMU Schools
04. Chief Medical Superintendent, J.N.M.C.H.
05. Director, (UGC HRDC)/(Medical Attendance Scheme)/CMO (Health Service)
06. The Proctor, AMU
07. Provost of Halls of Residence and NRSC
08. Deputy Registrar (Admin-T/NT)/(Records)/(SB & PS)/(SC)/(Executive)/(Accounts)/(IQAC),
09. Deputy Finance Officer (Salary)/(Budget)/(Grants)/(Students Section)/(P.F.)/(Accounts),
10. Assistant Registrar, Vice-Chancellor/Pro-Vice-Chancellor Secretariat
11. Property Officer/Public Relations Officer
12. Officiating University Engineer, Building Department
13. Electrical Engineer, Department of Electricity
14. Senior Programmer, Computer Cell, Registrar's Office
15. System Manager, Computer Unit, Central Accounts Office,
16. Web Master, Prof. M.N. Farooqui Computer Centre
17. PS to Registrar/ Finance Officer/ Controller,
18. Guard file

Director

Directorate of School Education