

Office of the Controller of Examinations  
Aligarh Muslim University, Aligarh

R-2439/ccc  
9-8-17

Tender Notice

D. No.: XM/990/Accounts

Dated: 09/08/2017

Dear Suppliers,

Sealed quotations are invited for the Blank Answer Books for Session 2017-18 on the Terms and Conditions printed over-leaf. Quotation should reach in the Office of the Controller of Examinations, A.M.U. Aligarh on or before 19.08.2017 by 01:00 pm.

S. No.	Approximate Quantity Needed	Particular/specification
1.	Quantity varies as per our requirement. Samples and Answer Book Serial Nos. are also provided by Copy Section (Controller's Office, A.M.U. Aligarh).	Blank Answer Books 'A' 24 Pages <b>Approximate Quantity: 2.5 Lac.</b> <ul style="list-style-type: none"><li>• Size 30cm X 21cm,</li><li>• Paper ML70Gsm.</li><li>• Thread Stitching,</li><li>• Printed Title Cover,</li><li>• Numbering of each page (01 to 22) except cover page,</li><li>• Serial No. on each Answer Book (Sr. No. start from _____),</li><li>• Punch Hole (upper left side in corner),</li><li>• Punch Mark (Perforation) of AMU on every Answer Book (all pages),</li><li>• 18 line ruling on every page with 2cm margin on left side.</li></ul>
2.		Blank Answer Books 'B' 16 Pages <b>Approximate Quantity: 1.5 Lac.</b> <ul style="list-style-type: none"><li>• Size 30cm X 21cm,</li><li>• Paper ML70Gsm.</li><li>• Thread Stitching,</li><li>• Printed Title Cover,</li><li>• Numbering of each page (01 to 16) except cover page,</li><li>• Serial No. on each Answer Book (Sr. No. start from _____),</li><li>• Punch Hole (upper left side in corner),</li><li>• Punch Mark (Perforation) of AMU on every Answer Book (all pages),</li><li>• 19 line ruling on every page with 2cm margin on left side.</li></ul>
3.		Blank Answer Books Mid Term Session Test <b>Approximate Quantity: 1.5 Lac.</b> <ul style="list-style-type: none"><li>• Size 26cm X 22cm,</li><li>• Paper ML60Gsm to 64Gsm.</li><li>• Wire Stitching (2stich on every Answer Book),</li><li>• Printed Title Cover with Ruling,</li><li>• Serial No. on each Answer Book (Sr. No. start from _____),</li><li>• Punch Hole (upper left side in corner),</li><li>• 21 line ruling on every page with 2cm margin on left side.</li></ul>

Yours faithfully

Controller of Examinations  
A.M.U. Aligarh

## TERMS & CONDITIONS

1. Goods are required to be dispatched F.O.R. Aligarh at Site.
2. Goods will be supplied in the name of the **Controller of Examinations, A.M.U. Aligarh.**
3. The University has the right to change the terms and conditions.
4. The University reserves the right to reject any or all the quotations without assigning any reason or to allot full or part of the supply to one or more firms.
5. Payment shall be made against bill.
6. In case, goods are not according to the specifications, the cost of returning them shall be borne by the supplier.
7. **The goods have to be supplied within fifteen days from the date of issue the order.**
8. The period of validity of the rates offered may be specified clearly.
9. The quotations containing uncalled remarks are likely to rejection.
10. The firm should mention **GST REGISTRATION No.**
11. The discount/rebate admissible, if any, may be quoted.
12. Other incidental charges such as Packing, Forwarding, and Insurance, etc. may be indicated clearly.
13. The University reserves the right to cancel the order without notice or assigning any reason.

  
**Controller of Examinations**  
**A.M.U. Aligarh**

