

NOTICE FOR CALLING THE QUOTATION / TENDER

Office of the Principal
Univ. Women's Polytechnic
A.M.U., ALIGARH

Ref. No.

Dated: 17.05.2018

M/s.

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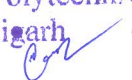
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Dear Sir,


Sealed quotation/tenders are invited for

S. No.	Part-Code	Item Name	Item Description
1.	79P-05537	Microsoft Office	Office Proplus 2016 SNGL OLP NL ACDMC

on the terms and conditions printed overleaf. Quotation should reach this office on or before 28.05.2018.


PRINCIPAL
Univ. Women's Polytechnic
A.M.U., Aligarh


1. Goods are required to be dispatched F.O.R. Aligarh/Ex-Godown/at site by Passenger Train/Goods Train/Parcel-Post.
2. Goods will be supplied in the name of the Principal, University Women's Polytechnic, Aligarh.
3. The Department has the right to accept the rates of some or all the articles required.
4. The Department reserves the right to reject any or all the quotations without assigning any reason or to allot full or part of the supply to one or more firms.
5. Payment shall be made against bill.
6. In case goods are not according to specification, the cost of returning them shall be borne by the supplier.
7. The goods have to be supplied within 15 days.
8. The period of validity of the rates offered may be specified.
9. The quotations containing uncalled for remarks are likely to rejection.
10. The firm registered with the Sales-Tax Authority should mention Sales-Tax Registration No. wherever applicable.
11. The discount/rebate admissible, if any, may be quoted.
12. The rate of Sales-Tax including Surcharge alongwith concession admissible to educational institution may be specified
13. Other incidental charges such as packing, forwarding, insurance etc. may be indicated clearly.
14. In case of out-station supplies, the documents be sent through Bank.


Principal
University Women's Polytechnic
A.M.U., Aligarh
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