

## INVITATION FOR QUOTATION

TEQIP-III/2018/zcet/Shopping/223

10-Dec-2018

To,

\_\_\_\_\_  
\_\_\_\_\_

### Sub: Invitation for Quotations for supply of Goods

Dear Sir,

1. You are invited to submit your most competitive quotation for the following goods with item wise detailed specifications given at Annexure I,

Sr. No	Brief Description	Quantity	Delivery Period(In days)	Place of Delivery	Installation Requirement (if any)
1	Desktop Computer	1	30	Dept. of Petroleum Studies ZHCET, AMU	Yes

2. Government of India has received a credit from the International Development Association (IDA) towards the cost of the **Technical Education Quality Improvement Programme[TEQIP]-Phase III** Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.
3. Quotation,
  - 3.1 The contract shall be for the full quantity as described above.
  - 3.2 Corrections, if any, shall be made by crossing out, initialing, dating and re writing.
  - 3.3 All duties and other levies payable by the supplier under the contract shall be included in the unit price.

- 3.4 Applicable taxes shall be quoted separately for all items.
- 3.5 The prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- 3.6 The Prices should be quoted in Indian Rupees only.
4. Each bidder shall submit only one quotation.
5. Quotation shall remain valid for a period not less than **30** days after the last date of quotation submission.
6. Evaluation of Quotations,  
The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which
  - 6.1 are properly signed ; and
  - 6.2 confirm to the terms and conditions, and specifications.
7. The Quotations would be evaluated for all items together.
8. Award of contract:  
The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
  - 8.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
  - 8.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
9. Payment shall be made in Indian Rupees as follows:  
**Delivery and Installation - 0% of total cost**  
**Satisfactory Acceptance - 100% of total cost**
10. All supplied items are under warranty of **12** months from the date of successful acceptance of items.
11. You are requested to provide your offer latest by **12:00** hours on **26-Dec-2018** .
12. Detailed specifications of the items are at Annexure I.

13. Training Clause (if any) **Yes**
14. Testing/Installation Clause (if any) **Yes**
15. Information brochures/ Product catalogue, if any must be accompanied with the quotation clearly indicating the model quoted for.
16. Sealed quotation to be submitted/ delivered at the address mentioned below, Principal, Z.H. College of Engg. & Tech. Aligarh Muslim University, Aligarh-202002, UP
17. The bidder should have registration as supplier with Aligarh Muslim University or must have DGS&D Registration/ registration with any Central Govt. organization.
18. We look forward to receiving your quotations and thank you for your interest in this project.
19. **Note:** Please indicate the quotation reference no. (given at the top of page 1 of this letter) on the quotation envelope.

(Authorized Signatory)  
**Prof. M. Jawaid Siddiqui**  
**Coordinator TEQIP-III**

**Annexure I**

Sr. No	Item Name	Specifications
1	Desktop Computer	Desktop Computer Processor 8th Generation Intel® Core™ i5-8400T processor (9MB Cache, up to 3.3 GHz) Operating System Windows 10 Pro (64bit) English, Memory 8GB, 1x8GB, DDR4, 2666MHz Hard Drive 2TB 5400 rpm Hard Drive Video Card NVIDIA® GeForce® GTX1050 with 4GB GDDR5 graphics memory Monitor 23.8" FHD 1920 x 1080 Anti-Glare Narrow Border Touch Display IPS; Optical Drive No Optical Drive Ports Side 1 USB 3.1 Type-C™ Gen 1, 1 USB 3.1 Gen 1 with PowerShare 1 Universal Audio Jack Rear 1 HDMI In, 1 HDMI 1.4 Out, 1 RJ-45 10/100/1000 Ethernet, 2 USB 2.0 2 USB 3.1 Gen 1 1 Audio Line Out, 1 DC Power Slots 2 DIMM Slots, 1 3:1 SD Card Reader Chassis Camera: Integrated Windows Hello Compliant infrared facial recognition FHD (1080p) camera Color Options: Era Gray

	<p>Dimensions Height (including pedestal stand): 413.7mm (16.3) x Width: 540.2mm (21.3) x Depth: 52.8mm (2.1) Starting Weight (including pedestal stand) : 7.85Kg (17.31 lbs) Wireless 802.11ac + Bluetooth 4.1, Dual Band 2.4&amp;5 GHz, 2x2 Keyboard Wireless Keyboard and Mouse Black (International English) Microsoft Office Microsoft®Office Security Software Warranty 3Yr Ltd Hardware Warranty, InHome Service after Remote Diagnosis   Power 180 Watt AC Adaptor Make: Dell/HP /Sony or its equivalent <b>Note:</b> The unit must be complete in all respect.</p>
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**FORMAT FOR QUOTATION SUBMISSION**

(In letterhead of the supplier with seal)

Date: \_\_\_\_\_

To:

\_\_\_\_\_

\_\_\_\_\_

Sl. No.	Description of goods (with full Specifications)	Qty.	Unit	Quoted Unit rate in Rs. (Including Ex Factory price, excise duty, packing and forwarding, transportation, insurance, other local costs incidental to delivery and warranty/ guaranty commitments)	Total Price (A)	Sales tax and other taxes payable	
						In %	In figures (B)
<b>Total Cost</b>							

Gross Total Cost (A+B): Rs. \_\_\_\_\_

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. \_\_\_\_\_ (Amount in figures) (Rupees \_\_\_\_\_ amount in words) within the period specified in the Invitation for Quotations.

We confirm that the normal commercial warranty/ guarantee of \_\_\_\_\_ months shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the Invitation Letter.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact No: \_\_\_\_\_