

**DEPARTMENT OF ORAL & MAXILLOFACIAL SURGERY**  
**DR. Z. A. DENTAL COLLEGE, ALIGARH MUSLIM UNIVERSITY, ALIGARH**

D. No. 909/OMS/DC/19

Dated: 11.02.2019

**ENQUIRY FORM**

M/S -----

Dear Sir,

Sealed quotations/ tenders are invited for the following articles on the terms and conditions printed overleaf. QUOTATION should reach this office on or before 20.02.2019.

S. No.	Approximate quantity	Name of the items with specification
1	One	<b>Hot air – oven</b> (Small Size)
	One	<b>Hot air – oven</b> (Medium Size)
	One	<b>Hot air – oven</b> (Large Size)
2	One	<b>Surgical Scrub Station,</b>  Single Tap with sensor and foot operation system

Department of Oral & Maxillofacial Surgery  
Dr. Z. A. Dental College  
A.M.U., Aligarh



(Prof. S. S. Ahmed)  
Chairperson  
Department of Oral & Maxillofacial Surgery  
Dr. Z. A. Dental College  
A.M.U., Aligarh

## Terms and conditions

1. Goods/work are required to be dispatched/ done F.O.R, Aligarh ex-go down/ at site by passenger train/ goods train/ parcel post
2. Work should be done /Goods will be supplied in the name of the Chairperson, Department of Oral & Maxillofacial Surgery , Dr. Z. A. Dental College, AMU, Aligarh
3. The chairperson has the right to accept the rates of some or all the articles/ work required.
4. The chairperson reserves the right to reject any or all the quotations without assigning any reason or to allot full or part of the supply to one or more firms.
5. Payment shall be made against the bill.
6. In case work/ goods are not according to the specification the cost of returning them shall be borne by the supplier.
7. The work /goods have to be completed /supplied within (30 days) one month of issue of work order.
8. The quotations containing uncalled for remark are likely to be rejected.
9. The firm registered with the sales tax authority should mention tax registration no. and PAN wherever applicable.
10. The discount/rebate admissible if any may be quoted.
11. The rates of sales tax / GST including surcharge along with concession admissible to educational institution may be specified.
12. Other incidental charges such as packing, forwarding, insurance etc. may be indicated clearly.
13. The rates of material / work should be valid for one year from the date of quotations.
14. The firm must be registered either any Government organization or central purchase office A.M.U, Aligarh for supplying of goods items.
15. Firms approved from Building Department of AMU are only eligible to apply.



Chairperson

Department of Oral & Maxillofacial Surgery

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