OFFICE OF THE CONTROLLER OF EXAMINATIONS
ALIGARH MUSLIM UNIVERSITY, ALIGARH

D.No. XM/2034

Date: 26.03.2019

Minutes

of the consultative meeting held at Conference Room, Administrative Block from 11:00 AM on 26.03.2019 under the Chairmanship of Pro Vice Chancellor Prof. M H Beg as per agenda circulated vide XM/2026 dated 23.03.2019.

Following were present during the meeting:

1. Prof. M H Beg, Pro Vice Chancellor (In the Chair)
2. Prof. S M Imamul Haque, Dean, Faculty of Commerce
3. Prof. Badrul Hasan Khan, Dean, Faculty of Engineering & Technology
4. Prof. Mohd. Saleem, Dean, Faculty of Theology
5. Prof. Ghulam Mursaleem, Dean, Faculty of International Studies
6. Prof. Masud Anwar Alavi, Dean, Faculty of Arts
7. Prof. Mohd. Shakir, Dean, Faculty of Science
8. Prof. Akbar Hussain, Dean, Faculty of Social Sciences
9. Prof. Abu Tariq, Chief Tabulator, ZH College of Engineering & Technology
10. Dr. Salma Shaheen, Principal, Women's Polytechnic
11. Prof. Abdul Malik, Representing, Dean, Faculty of Agriculture Sciences
12. Dr. Mohammad Naved Khan, Representing, Dean, Faculty Mgmt. Studies & Research
13. Dr. Mohammad Tariq, Representing, Dean, Faculty of Law
14. Dr. Shakeb Ahmad, Representing Principal, Women's College
15. Dr. Riaz Ahmad, Representing, Dean, Faculty of Life Sciences
16. Dr. Mazhar Ali, Representing Principal, University Polytechnic
17. M U Zuberi, Controller of Examinations
Following decisions were taken during the meeting:

1. The Academic Calendar for academic session 2018-19 as passed in previous meetings was discussed in detail by the members. After detailed discussion, it was decided to follow the approved Academic Calendar-2018-19 wherein the Last Teaching Day is **16 April 2019**. The Even Semester Examinations for 2018-19 will commence from 23 April 2019. Wherever required, the teachers be advised to engage extra classes to complete their syllabus before last teaching day i.e.; 16 April 2019.

2. Due to Ramzan, the Examinations will be held as per following timings:

<table>
<thead>
<tr>
<th>Meeting</th>
<th>Before Ramzan</th>
<th>During Ramzan</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Meeting</td>
<td>8:30 AM to 11:00 AM</td>
<td>8:30 AM to 11:00 AM</td>
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<tr>
<td>Second Meeting</td>
<td>2:30 PM to 5:00 PM, Friday: 3:00 PM to 5:30 PM</td>
<td>12:30 PM to 3:00 PM, Friday: No Examination</td>
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3. It was decided that all sessionals will be conducted by 16 April 2019. No sessionals will be arranged after the last teaching day and the award lists of the sessionals will be positively sent to the Controller of Examinations before the commencement of the Even Semester Examinations.

4. It was also decided that Faculties of Medicine, Unani Medicine, Engineering & Technology and Law will issue their own examination schedule.

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