

**ALIGARH MUSLIM UNIVERSITY**  
**ALIGARH (UP)**  
**Advertisement No. 1/2019/NT**  
**Dated: 27.06.2019**

Applications on the prescribed form are invited for the following **Non-Teaching posts** for recruitment of persons by **27.07.2019**.

The number and nature of the posts may vary at the time of Interview. Higher initial start may be given to the candidates possessing exceptional qualifications and experience. It is not obligatory on the part of the University to call for Interview every candidate who possesses the essential qualifications and no representation in this regard will be entertained from any candidate.

**AMU CENTRE MALAPPURAM (KERALA)**

**1. Semi-Professional Assistant, AMU Centre Malappuram (Kerala) (01)**

Pay Level-5 (Pay Range: ₹ 29200 - 92300) Plus Allowances

QUALIFICATIONS – ESSENTIAL:

B. Lib Science or Integrated Masters degree in Library Science.

DESIRABLE: One year Diploma in Computer Application/PGDCA/PGDLAN.

**2. Technical Assistant (Computer), AMU Centre Malappuram (Kerala) (01)**

Pay Level-5 (Pay Range: ₹ 29200 - 92300) Plus Allowances

QUALIFICATIONS – ESSENTIAL:

B.Sc. Computer Application/BCA with two years experience in the relevant field after obtaining Degree.

OR

Diploma in Engg. (Computer) with three years experience in the relevant field after obtaining Diploma.

OR

Sr. Secondary School (Science).

Trade certificate from I.T.I. with four years experience in the relevant field after obtaining Certificate.

DESIRABLE: Basic knowledge of Computer Hardware.

**3. Lab Assistant, AMU Centre Malappuram (Kerala) (01)**

Pay Level-4 (Pay Range: ₹ 25500 - 81100) Plus Allowances

QUALIFICATIONS – ESSENTIAL:

Senior Secondary School/Intermediate (Science) with two years' experience in the relevant field after obtaining SSS/Inter.

OR

Secondary School Certificate/High School (Science) with four years' experience in relevant field after obtaining Secondary School Certificate/High School.

## **A. K. TIBBIYA COLLEGEHOSPITAL**

### **4. Research Officer, Chemical Research Unit (01)**

Pay Level-10 (Pay Range: ₹ 56100 - 177500) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

Ph.D. (Organic Chemistry) especially Chemistry of natural product (Medicinal Plant)/allied subject Medicinal plant.

### **5. Technical Assistant (Stores), A. K. Tibbiya College Hospital (02)**

Pay Level-5 (Pay Range: ₹ 29200 - 92300) Plus Allowances

QUALIFICATION – ESSENTIAL:

1. BA/ B.Sc./ B.Com..
2. Two years' experience of Store Keeping and Maintenance of Stock Register.

DESIRABLE: Basic knowledge of computer (both hardware and software).

### **6. Pharmacist (Unani), A. K. Tibbiya College Hospital (01)**

Pay Level-4 (Pay Range: ₹ 25500 - 81100) Plus Allowances

QUALIFICATION – ESSENTIAL:

1. B.Sc. with Chemistry/Bio-Chemistry as one of the subject.
2. Diploma in Unani Pharmacy.
3. One year experience in the relevant field after obtaining Diploma.

OR

1. Bachelor in Unani Pharmacy.
2. Two years experience after Bachelor in Unani Pharmacy.

### **7. In-Charge Unani Dispensary, A. K. Tibbiya College Hospital (01)**

Pay Level-4 (Pay Range: ₹ 25500 - 81100) Plus Allowances

QUALIFICATION – ESSENTIAL:

1. B.Sc. with Chemistry/ Bio-chemistry as one of the subjects.
2. Diploma in Unani Pharmacy
3. One year experience in the relevant field after obtaining Diploma.

OR

1. Bachelor in Unani Pharmacy.
2. Two years' experience after Bachelor in Unani Pharmacy.

### **8. Nursing Assistant, A. K. Tibbiya College Hospital (03)**

Pay Level-3 (Pay Range: ₹ 21700 - 69100) Plus Allowances

QUALIFICATION – ESSENTIAL:

1. Secondary School Certificate/Intermediate (10+2)
2. Registered Auxiliary Nurse-Midwife from a recognized Institute.

## **BUILDING DEPARTMENT**

### **9. University Engineer, Building Department (01)**

Pay Level-12 (Pay Range: ₹ 78800 - 209200) Plus Allowances

**Tenure: 5 years – extendable**

QUALIFICATION–ESSENTIAL:

Candidate should possess at least a Degree in Civil Engineering of a recognized University and should have at least five years of experience as an Executive Engineer or equivalent position in executing and supervising construction project of Road and Building.

### **10. Assistant Engineer, Building Department (01)**

Pay Level-7 (Pay Range: ₹ 44900 - 142400) Plus Allowances

#### QUALIFICATIONS – ESSENTIAL:

1. Bachelor's Degree in Civil Engineering from a recognized institute with five years' experience of maintenance and construction of buildings and roads after obtaining Degree.
2. Knowledge of Computer application.

OR

1. Diploma in Civil Engineering from a recognized Institution with ten years' experience of maintenance and construction of buildings and roads after obtaining diploma.
2. Knowledge of Computer application.

### **11. Junior Engineer (Civil), Building Department (03)**

Pay Level-6 (Pay Range: ₹ 35400 - 112400) Plus Allowances

#### QUALIFICATIONS – ESSENTIAL:

1. Diploma in Civil Engineering from a recognised Institution.
2. Minimum three years' experience of maintenance and construction of buildings and roads after obtaining Diploma.
3. Knowledge of Computer Application.

OR

1. B.Tech. (Civil)
2. One year of working experience after B.Tech.

### **12. Junior Engineer (Water Supply & Sewerage), Building Department (01)**

Pay Level-6 (Pay Range: ₹ 35400 - 112400) Plus Allowances

#### QUALIFICATIONS – ESSENTIAL:

1. Diploma in Civil Engineering from a recognized Institution.
2. Minimum three years' experience of maintenance and construction of buildings and roads, after obtaining Diploma.
3. Knowledge of Computer application.

OR

1. B.Tech. (Civil)
2. One year of working experience after B.Tech.

### **13. Computer (Grade VI), Building Department (01)**

Pay Level-4 (Pay Range: ₹ 25500 - 81100) Plus Allowances

#### QUALIFICATION – ESSENTIAL:

Diploma in Civil Engg. with at least two years' experience in estimating building works, analysis of rates and preparation and scrutiny of tender documents etc. after obtaining diploma.

DESIRABLE: Good Knowledge of computer.

## **CENTRE FOR SKILL DEVELOPMENT AND CAREER PLANNING**

### **14. Assistant Director, Centre for Skill Development and Career Planning (01)**

Pay Level-12 (Pay Range: ₹ 78800 - 209200) Plus Allowances

#### **QUALIFICATIONS-ESSENTIAL:**

1. First class Master's degree in any one of the Social Science Subjects with Ph.D.
2. Diploma in Guidance and counseling.
3. Seven years' experience of teaching /Research / Administration provided that at least three of these were as Assistant professor / Counselor or an equivalent position.

#### **DESIRABLE:**

1. Published research work in related field.
2. Experience of arranging Career Talks, information Dissemination and designing training Programmes, Workshops and Seminars.

### **15. Student Counselor, Centre for Skill Development and Career Planning (02)**

Pay Level-10 (Pay Range: ₹ 56100 - 177500) Plus Allowances

#### **QUALIFICATION – ESSENTIAL:**

1. Master's Degree in Psychology with a least 55% marks (or equivalent grade in a point scale wherever grading system is followed).
2. PG Diploma in Guidance and Counseling.
3. Extensive experience of measuring aptitude, interest, motivation and personality.
4. Experience of career information dissemination, arranging Career Talks and Designing Training Programmes.

DESIRABLE: Ph.D.

### **16. Lab Assistant, Centre for Skill Development and Career Planning (01)**

Pay Level-4 (Pay Range: ₹ 25500 - 81100) Plus Allowances

#### **QUALIFICATION – ESSENTIAL:**

Senior Secondary School/Intermediate (Science) with two years' experience in the relevant field after obtaining SSS/Inter.

OR

Secondary School Certificate/High School (Science) with four years' experience in relevant field after obtaining Secondary School Certificate/High School.

## **CENTRAL AUTOMOBILE WORKSHOP & TRANSPORT**

### **17. Superintendent, Central Automobile Workshop & Transport (01)**

Pay Level-10 (Pay Range: ₹ 56100 - 177500) Plus Allowances

#### **QUALIFICATIONS – ESSENTIAL:**

1. B.Tech or equivalent in Automobile Engineering / Mechanical Engineering from recognized University.
2. At least 3 years' experience of working in a responsible position in any automobile workshop of repute.

OR

1. 3 years Diploma in Automobile Engineering /Mechanical Engineering from a recognized University/Institute.
2. At least 10 years' experience of working in a responsible position in any Automobile workshop of repute.

## **18. Junior Instrument Mechanic, Central Automobile Workshop & Transport (01)**

Pay Level-5 (Pay Range: ₹ 29200 - 92300) Plus Allowances

### QUALIFICATIONS – ESSENTIAL:

1. High School from any recognized Board with certificate course of Diesel Mechanic from any recognized Institute (ITI).
2. 5 years' experience of repair & maintenance of light and heavy diesel vehicles and generator etc. from any Automobile workshop of repute.

OR

High School from any recognized Board with 10 years' experience of repair & maintenance of light and heavy diesel vehicles and generator etc. from any Automobile workshop of repute.

## **19. Technical Assistant (Stores), Central Automobile Workshop & Transport (01)**

Pay Level-5 (Pay Range: ₹ 29200 - 92300) Plus Allowances

### QUALIFICATIONS – ESSENTIAL:

1. BA/ B.Sc./B.Com.
2. Two years' experience of Store Keeping and Maintenance of Stock Register.

DESIRABLE: Basic knowledge of computer (both hardware and software)

## **CONTROLLER OFFICE**

### **20. Controller of Examinations, Controller Office (01)**

Pay Level-14/AL-14 (Pay Range: ₹ 144200 - 218200) Plus Allowances

### QUALIFICATION – ESSENTIAL:

1. A Master's degree with at least 55% of the marks or its equivalent grade of B in the UGC seven-point scale.
2. At least 15 years of experience as Assistant Professor in the AGP of Rs. 7,000/- and above or with eight years of service in the AGP of Rs. 8,000/- and above including as Associate Professor along with experience in educational administration.

OR

Comparable experience in research establishment and/or other institutions of higher education.

OR

15 years of administrative experience of which 8 years shall be as Deputy Registrar or an equivalent post.

**OTHER CONDITIONS:** Appointment will be made for a tenure of five years which may be renewed for similar terms by the Executive Council. Appointment to the post of Controller of Examinations may also be made on deputation.

### **21. Junior Computer Operator, Controller Office (01)**

Pay Level-5 (Pay Range: ₹ 29200 - 92300) Plus Allowances

### QUALIFICATIONS – ESSENTIAL:

1. Diploma Engineering (Computer/Electronics/IT).
2. Bachelor of Computer Applications/B.Sc. Information Technology/Computer Science/Any Graduation (along with post graduate Diploma in Computer Applications/Software Technologies and System Management/Hardware and Networking ) from reputed University/Institution with minimum 55% marks.
3. Minimum three years of experience in IT Industry.

OR

Minimum three years working experience in IT service Department.

## **CULTURAL EDUCATION CENTRE**

### **22. Music Instructor (Sitar), Cultural Education Centre (01)**

Pay Level-6 (Pay Range: ₹ 35400 - 112400) Plus Allowances

#### QUALIFICATIONS – ESSENTIAL:

1. BA/ B. Sc./B. Com. or an equivalent degree from recognized University.
2. Diploma in Classical (Instrumental) Music with specialization in Sitar playing from a recognized institution.

#### DESIRABLE:

1. Understanding of different genres and should be able to fuse with western music.
2. Good knowledge of electronic/ acoustic taanpura/sitar/ taaltarang/ sur bahar/ sur mandal/ or any other string instrument.
3. Good knowledge of maintenance and repair of sitar and other Indian instruments. Performed at national or international music festivals.

### **23. Senior Technical Assistant (Audio Visual Section), Cultural Education Centre (01)**

Pay Level-6 (Pay Range: ₹ 35400 - 112400) Plus Allowances

#### QUALIFICATIONS – ESSENTIAL:

Bachelor's degree in Engineering (Electronics/ Electrical/ Mechanical discipline) as a full time from the reputed University.

OR

Three years Diploma in Engineering (Electronics/ Electrical/ Mechanical discipline) as a full time from the reputed University with two years' experience in Audio Visual – install setup and handling.

#### DESIRABLE:

1. Three years' experience in the management of handling of Live/ Installed Sound, Light and Video Camera system in both Digital / Analog formats.
2. Experience in procurement/ maintaining and storing the A V data in excel format.
3. Computer expertise in:
  - (a) MS – Excel, Word.
  - (b) Knowledge of MAC (apple)/ Windows format.
  - (c) Knowledge of video and Audio Recording software in Mac (Apple) / Windows format.

NOTE: The eligible candidates will have to undergo as per the desirable norms.

### **24. Technical Assistant (Electrician/Lighting Technician), Cultural Education Centre (01)**

Pay Level-5 (Pay Range: ₹ 29200 - 92300) Plus Allowances

#### QUALIFICATIONS – ESSENTIAL:

1. High School or ITI (Electrical).
2. Three minimum years of experience in electrical and electronic, stage lighting, live shows, light & sound programme from reputed firm/ institution/ auditorium.
3. Experience/ knowledge in maintenance and handling of electrical and LED lights (Dimmer, Patch Box, DMX)
4. Experience/ knowledge in Light Design Electronic Lighting Board.
5. Wiring design of stage/ installed/ live design of dimmable/ DMX lighting.

## **25. Technical Assistant (Projectionist), Cultural Education Centre (01)**

Pay Level-5 (Pay Range: ₹ 29200 - 92300) Plus Allowances

### QUALIFICATIONS – ESSENTIAL:

1. Diploma in Electrical / Electronic Engineering from any recognized ITI/ Institution.
2. Minimum of three years' experience in handling sound, lights, projection in installed and live sound.

### DESIRABLE:

1. Basic knowledge of handling live/ installed sound and lights in analog and digital format.
2. Should have knowledge of video projection of VGA/ Digital HD formats.
3. Experience in theater, Music concerts, handling live / installed sound with good knowledge of lighting.
4. Experience In dealing with statutory and non – statutory bodies in cultural activities/ event management of national and international level.
5. Computer expertise in:
  - a. MS – Excel, Word.
  - b. Knowledge of Mac (apple), Windows format.
  - c. Knowledge of video and Audio Recording software in Mac (Apple) / Windows format.

NOTE: The eligible candidates will have to undergo as per the desirable norms.

## **DEPARTMENT OF ELECTRICITY**

### **26. Assistant Electrical Engineer, Supply Service Section, Department of Electricity (01)**

Pay Level-7 (Pay Range: ₹ 44900 - 142400) Plus Allowances

### QUALIFICATIONS – ESSENTIAL:

1. Bachelor's Degree in Electrical Engineering from a recognized institute with five years' experience of maintenance of electrical distribution systems and internal installations after obtaining Bachelor's degree.
2. Knowledge of Computer application.

OR

1. Diploma in Electrical Engineering from a recognized Institution with ten years' experience of maintenance of electrical distribution systems and internal installations after obtaining diploma.
2. Knowledge of Computer application.

### **27. Junior Engineer, Work & Maintenance, Department of Electricity (01)**

Pay Level-6 (Pay Range: ₹ 35400 - 112400) Plus Allowances

### QUALIFICATIONS – ESSENTIAL:

1. Diploma in Electrical Engineering from a recognised Institution.
2. Minimum three years' experience of maintenance of electrical distribution systems and internal installation after obtaining Diploma.
3. Knowledge of Computer Application.

### **28. Mechanic (Diesel Generating Set), Supply Service Section, Department of Electricity (01)**

Pay Level-4 (Pay Range: ₹ 25500 - 81100) Plus Allowances

### QUALIFICATIONS – ESSENTIAL:

1. High School
2. Certificate from ITI in Motor Mechanic Trade.
3. Four years practical experience of repair & maintenance of diesel/ petrol engines after obtaining the certificate.

**29. Black Smith, Supply Service Section, Department of Electricity (01)**

Pay Level-3 (Pay Range: ₹ 21700 - 69100) Plus Allowances

QUALIFICATIONS – ESSENTIAL:

1. High School.
2. Certificate from ITI in Black Smith Trade with two years' experience in the relevant field after obtaining certificate.

**30. Sub Station Operator, Supply Service Section, Department of Electricity (04)**

Pay Level-3 (Pay Range: ₹ 21700 - 69100) Plus Allowances

QUALIFICATIONS – ESSENTIAL:

1. High School
2. Certificate from ITI in Electrician Trade.

OR

Wireman's License with six years' experience in maintenance & construction of electrical installations.

OR

Secondary School Certificate/High-School (Science) with three years' experience in maintenance and construction of electrical installations.

**31. Electrician, (Work & Maintenance), Department of Electricity (01)**

Pay Level-3 (Pay Range: ₹ 21700 - 69100) Plus Allowances

QUALIFICATIONS – ESSENTIAL:

1. High School with Science
2. Certificate from I.T.I. in Electrician Trade or Wireman License of Electrical Inspector with three years experience in the relevant field in a University/recognized academic institution/ Central or State Government/Government organization or private institution of repute after obtaining certificate.

**32. Fuseman, Supply Service Section, Department of Electricity (01)**

Pay Level-2 (Pay Range: ₹ 19900 - 63200) Plus Allowances

QUALIFICATIONS – ESSENTIAL:

Certificate from ITI in Electrician Trade and Wireman's license of Electrical Inspector.

OR

Wireman's license of electrical Inspector with six years' experience in construction and/ or maintenance of electrical installations.

OR

High School with five years' experience of working as Line Attendant (MTS) in construction and/ or maintenance of electrical external installations.

**FINANCE & ACCOUNTS DEPARTMENT**

**33. System Manager, Central Account Office (01)**

Pay Level-12 (Pay Range: ₹ 78800 - 209200) Plus Allowances

QUALIFICATIONS-ESSENTIAL:

Masters' Degree with at least 55% of the marks or its equivalent grade 'B' in the UGC seven point scale or Post Graduate Diploma in Computer Science/Master of Computer Application/B.Tech.(Computer) or equivalent followed by five years' experience as Senior/System Programmer or equivalent in the Pay Scale of Rs. 15,600-39,100 Grade Pay 5400.



### **34. Internal Audit Officer, Finance & Accounts Department (01)**

Pay Level-12 (Pay Range: ₹ 78800 - 209200) Plus Allowances

#### **QUALIFICATIONS-ESSENTIAL:**

Master's Degree with at least 55% of the marks or its equivalent grade of 'B' in the UGC 7 Point Scale along with.

1. Nine years of experience as Assistant Professor in the AGP of Rs.6000 and above with experience educational administration, or
2. Comparable experience in research establishment and/or other institution, of higher education
3. Five years of accounts experience as Assistant Finance Officer or in an equivalent accounts position.

NOTE: The minimum requirement of 55% marks at the Master's shall not be insisted upon for recruitment on the post of Deputy Finance Officer for the existing incumbents who are already in the AMU system. The minimum requirement in their case shall be at least 50% marks at the Master's level.

### **35. Assistant Finance Officer, Finance & Accounts Department (01)**

Pay Level-10 (Pay Range: ₹ 56100 - 177500) Plus Allowances

#### **QUALIFICATIONS - ESSENTIAL:**

Master's degree with at least 55% of the marks or its equivalent grade of B in the UGC seven point scale, along with a good academic record, as laid down by UGC.

#### **Note:**

1. A relaxation of 5% may be provided from 55% to 50% of the marks at the Master's level for the SC/ST category.
2. A relaxation of 5% may be provided from 55% to 50% of the marks to the Ph.D degree holders who have passed their Master's degree prior to 19<sup>th</sup> September, 1991.

### **FIKR-O-NAZAR**

### **36. Assistant Editor, Fikr-O-Nazar (01)**

Pay Level-7 (Pay Range: ₹ 44900 - 142400) Plus Allowances

#### **QUALIFICATIONS – ESSENTIAL:**

1. Master's Degree in Urdu with good academic records.
2. Consistently good academic records.

#### **DESIRABLE:**

1. Administrative experience of five years in any capacity, preferably in managing the office of a publication.
2. Writing and copy editing experience in Urdu/English.
3. Reporting interviewing, copy editing skills.
4. Proficient in the use of computer and related equipments.

## **FACULTY OF ENGINEERING & TECHNOLOGY**

### **37. Senior Technical Assistant, Department of Applied Physics (01)**

Pay Level-6 (Pay Range: ₹ 35400 - 112400) Plus Allowances

#### **QUALIFICATIONS – ESSENTIAL:**

B.Tech. or its equivalent with one year experience in the relevant field after obtaining degree.

OR

B.Sc. with three years experience in the relevant field after obtaining degree.

OR

Diploma in Engg. with five years experience in the relevant field after obtaining diploma.

DESIRABLE: Basic knowledge of computer (both hardware and software)

### **38. Technical Assistant, Department of Applied Physics (03)**

Pay Level-5 (Pay Range: ₹ 29200 - 92300) Plus Allowances

#### **QUALIFICATIONS – ESSENTIAL:**

B.Sc. with two years experience in the relevant field after obtaining degree.

OR

Diploma in Engg. with three years experience in the relevant field after obtaining Diploma.

OR

Sr. Secondary School (Science)

Trade certificate from I.T.I. with four years experience in the relevant field after obtaining Certificate.

DESIRABLE: Basic knowledge of computer (both hardware and software)

### **39. Audio Visual Mechanic, Department of Applied Physics (01)**

Pay Level-3 (Pay Range: ₹ 21700 - 69100) Plus Allowances

#### **QUALIFICATIONS – ESSENTIAL:**

Diploma in Engg. in Electronics/Electrical with three years experience in the relevant field.

OR

High School with trade certificate in Audio Visual Mechanic/Electrician/Wireman/Electronics Mechanic with five years experience of operating Public Address System and film Projector. Must be able to repair the Instrument of Audio Visual System.

### **40. Technical Assistant, Department of Applied Mathematics (01)**

Pay Level-5 (Pay Range: ₹ 29200 - 92300) Plus Allowances

#### **QUALIFICATIONS – ESSENTIAL:**

B.Sc./BCA with two years experience in the relevant field after obtaining degree.

OR

Diploma in Engg. with three years experience in the relevant field after obtaining Diploma.

OR

1. Sr. Secondary School (Science)

2. Trade certificate from I.T.I. with four years' experience in the relevant field after obtaining Certificate.

DESIRABLE: Basic knowledge of computer (both hardware and software)

**41. Technical Assistant, Department of Electrical Engineering (05)**

Pay Level-5 (Pay Range: ₹ 29200 - 92300) Plus Allowances

QUALIFICATIONS – ESSENTIAL:

B.Sc. with two years' experience in the relevant field after obtaining degree.

OR

Diploma in Engg.(Electrical) with three years experience in the relevant field after obtaining Diploma.

OR

1. Sr. Secondary School (Science)
2. Trade certificate from I.T.I. with four years experience in the relevant field after obtaining Certificate.

DESIRABLE: Basic knowledge of computer (both hardware and software)

**42. Lab Assistant, Department of Electrical Engineering (02)**

Pay Level-4 (Pay Range: ₹ 25500 - 81100) Plus Allowances

QUALIFICATION – ESSENTIAL:

Sr. Secondary School/Intermediate (Sc.) with two years experience in the relevant field after obtaining SSS/Inter.

OR

Secondary School Certificate/High School (Sc.) with four years experience in relevant field after obtaining Secondary School Certificate/High School.

OR

Diploma in Engg. with one year experience in the relevant field after obtaining diploma.

**43. Electronics Engineer, Department of Electronics Engineering (01)**

Pay Level-10 (Pay Range: ₹ 56100 - 177500) Plus Allowances

QUALIFICATIONS – ESSENTIAL:

B.Tech. (Electronics) or its equivalent with one year experience in the relevant field after obtaining degree.

DESIRABLE:

Professional experience in (1) Electronics circuits and systems (2) Micro-computers, Microprocessors and Digital Systems (3) Working knowledge of modern instrumentation system.

**44. Technical Assistant, Department of Electronics Engineering (01)**

Pay Level-5 (Pay Range: ₹ 29200 - 92300) Plus Allowances

QUALIFICATIONS – ESSENTIAL:

B.Sc. with two years experience in the relevant field after obtaining degree.

OR

Diploma in Engg. (Electronics) with three years experience in the relevant field after obtaining diploma.

OR

Sr. Secondary School (Science)

Trade certificate from I.T.I. with four years experience in the relevant field after obtaining Certificate.

DESIRABLE: Basic knowledge of computer (both hardware and software)

**45. Lab Assistant, Department of Mechanical Engineering (04)**

Pay Level-4 (Pay Range: ₹ 25500 - 81100) Plus Allowances

**QUALIFICATION – ESSENTIAL:**

Sr. Secondary School/Intermediate (Sc.) with two years experience in the relevant field after obtaining SSS/Inter.

OR

Secondary School Certificate/High School (Sc.) with four years experience in relevant field after obtaining Secondary School Certificate/High School.

**46. Technical Assistant, Department of Mechanical Engineering (Workshop) (05)**

Pay Level-5 (Pay Range: ₹ 29200 - 92300) Plus Allowances

**QUALIFICATIONS – ESSENTIAL:**

B.Sc. with two years experience in the relevant field after obtaining degree.

OR

Diploma in Engg (Mechanical) with three years experience in the relevant field after obtaining Diploma.

OR

Sr. Secondary School (Science)

Trade certificate from I.T.I. with four years experience in the relevant field after obtaining Certificate.

DESIRABLE: Basic knowledge of computer (both hardware and software)

**47. Technical Assistant (Store), Department of Mechanical Engineering (Workshop) (01)**

Pay Level-5 (Pay Range: ₹ 29200 - 92300) Plus Allowances

**QUALIFICATIONS – ESSENTIAL:**

1. B.A./B.Sc./B.Com.

2. Two years experience of Store Keeping and Maintenance of Stock Register.

OR

Diploma in Electronics/Electrical Engg. with three years experiences in the relevant field after obtaining diploma.

DESIRABLE: Basic knowledge of computer (both hardware and software)

**48. Lab Assistant, Department of Mechanical Engineering (Workshop) (02)**

Pay Level-4 (Pay Range: ₹ 25500 - 81100) Plus Allowances

**QUALIFICATION – ESSENTIAL:**

Sr. Secondary School/Intermediate (Sc.) with two years experience in the relevant field after obtaining SSS/Inter.

OR

Secondary School Certificate/High School (Sc.) with four years experience in relevant field after obtaining Secondary School Certificate/High School.

**49. Senior Technical Assistant, University Polytechnic (Boys) (01)**

Pay Level-6 (Pay Range: ₹ 35400 - 112400) Plus Allowances

**QUALIFICATIONS – ESSENTIAL:**

B.Tech. (Electronics) or its equivalent with one year experience in the relevant field after obtaining degree.

OR

B.Sc. with three years experience in the relevant field after obtaining degree.

OR

Diploma in Engg.(Electronics) with five years experience in the relevant field after obtaining diploma.

DESIRABLE: Basic knowledge of computer (both hardware and software)

**50. Technical Assistant (Drawing Civil), University Polytechnic (Boys) (01)**

Pay Level-5 (Pay Range: ₹ 29200 - 92300) Plus Allowances

**QUALIFICATIONS – ESSENTIAL:**

Diploma in Architectural Assistantship or Civil Engineering

OR

Drafting and Designing (Civil) from a recognized Institution with at least three years experience in any Architectural Institution/concern after obtaining the Diploma.

OR

Two years post-metric Certificate in Draftmanship with six years experience in the relevant field after obtaining the Certificate.

**51. Technical Assistant, University Polytechnic (Boys) (01)**

Pay Level-5 (Pay Range: ₹ 29200 - 92300) Plus Allowances

**QUALIFICATIONS – ESSENTIAL:**

B.Sc. with two years experience in the relevant field after obtaining degree.

OR

Diploma in Engg. with three years experience in the relevant field after obtaining diploma.

OR

Sr. Secondary School (Science)

Trade certificate from I.T.I. with four years experience in the relevant field after obtaining Certificate.

OR

B.Tech/B.E./B.Sc. Engg

DESIRABLE: Basic knowledge of computer (both hardware and software)

**52. Lab Assistant, University Polytechnic (Boys) (02)**

Pay Level-4 (Pay Range: ₹ 25500 - 81100) Plus Allowances

**QUALIFICATION – ESSENTIAL:**

Sr. Secondary School/Intermediate (Sc.) with two years experience in the relevant field after obtaining SSS/Inter.

OR

Secondary School Certificate/High School (Sc.) with four years experience in relevant field after obtaining Secondary School Certificate/High School.

**53. Technical Assistant (Automation), University Women's Polytechnic (01)**

Pay Level-5 (Pay Range: ₹ 29200 - 92300) Plus Allowances

**QUALIFICATIONS – ESSENTIAL:**

Graduate with two years experience in record management, Office noting and drafting from recognized Organization.

OR

First Class Diploma in Office Assistantship & Secretarial Practice or its equivalent with five years experience in Record Management, Office Noting & Drafting in recognized Organization.

**54. Technical Assistant (CDDM), University Women's Polytechnic (01)**

Pay Level-5 (Pay Range: ₹ 29200 - 92300) Plus Allowances

**QUALIFICATIONS – ESSENTIAL:**

B.F.A. with two years experience in the relevant field after obtaining degree.

OR

Diploma in Costume Design & Dress Making / Textile Designing / Fashion Designing or its equivalent with three years experience in the relevant field after obtaining diploma.

OR

Senior Secondary School Certificate with Trade Certificate from I.T.I. with four years experience in the relevant field after obtaining Diploma.

DESIRABLE: Working knowledge of Computer.

**55. Technical Assistant (Store), University Women's Polytechnic (01)**

Pay Level-5 (Pay Range: ₹ 29200 - 92300) Plus Allowances

**QUALIFICATIONS – ESSENTIAL:**

1. B.A./B.Sc./B.Com.
2. Two years experience of Store Keeping and Maintenance of Stock Register.

OR

Diploma in Electronics/Electrical Engg. with three years experiences in the relevant field after obtaining diploma.

DESIRABLE: Basic knowledge of computer (both hardware and software)

**56. Lab Assistant, University Women's Polytechnic (03)**

Pay Level-4 (Pay Range: ₹ 25500 - 81100) Plus Allowances

**QUALIFICATION – ESSENTIAL:**

Sr. Secondary School/Intermediate (Sc.) with two years experience in the relevant field after obtaining SSS/Inter.

OR

Secondary School Certificate/High School (Sc.) with four years experience in relevant field after obtaining Secondary School Certificate/High School.

**FACULTY OF INTERNATIONAL STUDIES**

**57. Documentation Officer, Department of West Asian & North African Studies (01)**

Pay Level-10 (Pay Range: ₹ 56100 - 177500) Plus Allowances

**QUALIFICATIONS – ESSENTIAL:**

1. Master Degree in West Asia with at least 55% of the marks or its equivalent grade of B in the UGC seven point scale and Bachelor Degree in Library Information Sciences.
2. Five years experience in a recognized Library preferably dealing in area studies or two years experience in documentation in a specialized or Research Library.

**58. STA (Cartography), Department of West Asian & North African Studies (01)**

Pay Level-6 (Pay Range: ₹ 35400 - 112400) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

1. B.A./B.Sc. (Geography).
2. Three years experience in the relevant field after obtaining degree.

DESIRABLE:

Knowledge of Computer Cartography and computer typing, one year Diploma in Remote Sensing and Geographical Information System (GIS). Knowledge of Arabic or Persian.

**FACULTY OF LIFE SCIENCES**

**59. Technical Assistant (Museum), Department of Botany (01)**

Pay Level-5 (Pay Range: ₹ 29200 - 92300) Plus Allowances

QUALIFICATIONS – ESSENTIAL:

1. B.Sc. (with Botany as one of the subject).
2. Two years experience in the relevant field after obtaining degree.

OR

1. B.Sc.
2. Diploma in Museology
3. One-year experience in the relevant field after obtaining degree.

**FACULTY OF MEDICINE**

**60. Technical Assistant (Store), Department of Anaesthesiology (01)**

Pay Level-5 (Pay Range: ₹ 29200 - 92300) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

1. BA/ B.Sc./B.Com.
2. Two years' experience of Store Keeping and Maintenance of Stock Register.

DESIRABLE: Basic knowledge of computer (both hardware and software).

**61. Lab Assistant, Department of Anaesthesiology (01)**

Pay Level-4 (Pay Range: ₹ 25500 - 81100) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

Senior Secondary School/Intermediate (Science) with two years' experience in the relevant field after obtaining SSS/Inter.

OR

Secondary School Certificate/High School (Science) with four years' experience in relevant field after obtaining Secondary School Certificate/High School.

DESIRABLE: Diploma in Anesthesia Assistance (DAA).

**62. Lab Assistant, Department of Bio-Chemistry (01)**

Pay Level-4 (Pay Range: ₹ 25500 - 81100) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

Sr. Secondary School/Intermediate (Sc.) with two years experience in the relevant field after obtaining SSS/Inter.

OR

Secondary School Certificate/High School (Sc.) with four years experience in relevant field after obtaining Secondary School Certificate/High School.

DESIRABLE: Diploma in Laboratory Technology (Pathology/Microbiology/Bio-Chemistry).

**63. Senior Technical Assistant (Record Keeper), Department of Cardiothoracic Surgery (01)**

Pay Level-6 (Pay Range: ₹ 35400 - 112400) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

1. BA/B.Sc./B.Com.
2. Three year experience in the relevant field after obtaining degree.

DESIRABLE: Basic knowledge of computer.

**64. Medical Social Worker, Department of Community Medicine (01)**

Pay Level-6 (Pay Range: ₹ 35400 - 112400) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

Master degree in Social Work (MSW)/Labour & Social Welfare/  
Sociology/Psychology.

DESIRABLE:

1. Three years' experience in the relevant field after obtaining Degree.
2. Participation in at least four International/National Public Health Surveys.

**65. Technician, Department of Community Medicine (01)**

Pay Level-5 (Pay Range: ₹ 29200 - 92300) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

1. B.Sc.
2. Diploma in Medical Laboratory Technology in relevant field.
3. One year experience in the relevant field as Senior Laboratory Assistant after obtaining B.Sc. Degree.

OR

1. Bachelor in Medical Laboratory Technology in relevant field.
2. Two years' experience in the relevant field after BMLT

OR

1. Senior Secondary School (Science)/Intermediate Science.
2. Diploma in Medical Laboratory Technology in relevant field.
3. Four years' experience in the relevant field after DMLT.

**66. Lab Assistant (Store), Department of Community Medicine (01)**

Pay Level-4 (Pay Range: ₹ 25500 - 81100) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

Senior Secondary School/Intermediate (Science) with two years' experience in the relevant field after obtaining SSS/Inter.

OR

Secondary School Certificate/High School (Science) with four years' experience in relevant field after obtaining Secondary School Certificate/High School.

Store knowledge is essential.

**67. Health Visitor, Department of Community Medicine (01)**

Pay Level-4 (Pay Range: ₹ 25500 - 81100) Plus Allowances

QUALIFICATIONS – ESSENTIAL:

1. B.Sc./Bachelor in Social Work
2. Diploma in Health Visitor Course from a recognized Institute.

DESIRABLE: With one-year experience in community related health activates.



**68. Mechanic, Department of Community Medicine (01)**

Pay Level-3 (Pay Range: ₹ 21700 - 69100) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

1. High School
2. ITI Certificate (Electrician/Mechanical Trade)
3. Two years' experience.

OR

1. High School
2. Four years practical experience in the University/ recognized academic institution/ Central or State Government / Government Organization

**69. Senior Technical Assistant (Microbiology), Institute of Ophthalmology (01)**

Pay Level-6 (Pay Range: ₹ 35400 - 112400) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

1. B.Sc.
2. Diploma in Medical Lab. Technology (Microbiology).
3. Three Years' experience in the relevant field after obtaining Diploma.

OR

1. Bachelor degree in Medical Lab Technology.
2. Four years working experience after BMLT.

**70. Senior Technical Assistant (Refractionist), Institute of Ophthalmology (02)**

Pay Level-6 (Pay Range: ₹ 35400 - 112400) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

1. B.Sc. in Optometry Techniques
2. Three years' experience in the relevant field after obtaining Degree.

OR

1. B.Sc.
2. One year Diploma in Optometry
3. Three years' experience in the relevant field after obtaining Diploma.

**71. Senior Technical Assistant (Histopathology), Institute of Ophthalmology (01)**

Pay Level-6 (Pay Range: ₹ 35400 - 112400) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

1. B.Sc.
2. Diploma in Medical Lab. Technology (Pathology)
3. Three years' experience in the relevant field after obtaining Diploma.

OR

1. B.Sc. Medical Lab. Technology (Pathology)
2. Four years' experience in the relevant field after obtaining Degree.

**72. Lab Assistant, Institute of Ophthalmology (02)**

Pay Level-4 (Pay Range: ₹ 25500 - 81100) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

Senior Secondary School/Intermediate (Science) with two years' experience in the relevant field after obtaining SSS/Inter.

OR

Secondary School Certificate/High School (Science) with four years' experience in relevant field after obtaining Secondary School Certificate/High School.

DESIRABLE: Diploma in Laboratory Technology (Pathology).

**73. Technical Assistant, Department of Forensic Medicine (01)**

Pay Level-5 (Pay Range: ₹ 29200 - 92300) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

1. B.Sc.
2. Diploma in Medical Lab. Technology (Pathology)
3. One year experience in the relevant field after obtaining Diploma.

OR

1. Bachelor degree in Medical Laboratory Technology.
2. Two years' experience in the relevant field after obtaining degree

OR

1. SSSC/Intermediate Science
2. Diploma in Medical Lab Technology with four years' experience.

**74. Lab Assistant, Department of Medicine (02)**

Pay Level-4 (Pay Range: ₹ 25500 - 81100) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

Senior Secondary School/Intermediate (Science) with two years' experience in the relevant field after obtaining SSS/Inter.

OR

Secondary School Certificate/High School (Science) with four years' experience in relevant field after obtaining Secondary School Certificate/High School.

DESIRABLE: Diploma in Laboratory Technology (Pathology).

**75. Senior Technical Assistant, Department of Obstetrics & Gynecology (01)**

Pay Level-6 (Pay Range: ₹ 35400 - 112400) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

1. B.Sc.
2. Diploma in Medical Lab. Technology
3. Three Years' experience in the relevant field after obtaining Diploma.

OR

1. Bachelor degree in Medical Laboratory Technology
2. Four years working experience after BMLT

**76. Lab Assistant, Department of Obstetrics & Gynecology (02)**

Pay Level-4 (Pay Range: ₹ 25500 - 81100) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

Senior Secondary School/Intermediate (Science) with two years' experience in the relevant field after obtaining SSS/Inter.

OR

Secondary School Certificate/High School (Science) with four years' experience in relevant field after obtaining Secondary School Certificate/High School.

DESIRABLE: Diploma in Laboratory Technology (Pathology).

**77. Senior Technical Assistant (Museum), Department of Pathology (01)**

Pay Level-6 (Pay Range: ₹ 35400 - 112400) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

Master's Degree in Museology with one year experience on the relevant field. OR Graduation with Diploma in Museology with two years' experience in the relevant field.

DESIRABLE: Knowledge/experience of computerized documentation.

**78. Senior Technical Assistant (Artist), Department of Pathology (01)**

Pay Level-6 (Pay Range: ₹ 35400 - 112400) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

1. B.Sc. (Biological Science)
2. Three years' experience in Scientific Drawing.

OR

1. Four years Diploma in Fine Arts from recognized Institution/College
2. One year experience in Scientific Drawing.

**79. Technical Assistant (Store), Department of Pathology (01)**

Pay Level-5 (Pay Range: ₹ 29200 - 92300) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

1. BA/ B.Sc./B.Com.
2. Two years' experience of Store Keeping and Maintenance of Stock Register.

DESIRABLE: Basic knowledge of computer (both hardware and software).

**80. Lab Assistant, Department of Pathology (03)**

Pay Level-4 (Pay Range: ₹ 25500 - 81100) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

Senior Secondary School/Intermediate (Science) with two years' experience in the relevant field after obtaining SSS/Inter.

OR

Secondary School Certificate/High School (Science) with four years' experience in relevant field after obtaining Secondary School Certificate/High School.

DESIRABLE: Diploma in Laboratory Technology.

**81. Senior Technical Assistant, Department of Paediatrics (01)**

Pay Level-6 (Pay Range: ₹ 35400 - 112400) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

1. B.Sc.
2. Diploma in Medical Lab. Technology
3. Three Years' experience in the relevant field after obtaining Diploma.

OR

1. Bachelor degree in Medical Laboratory Technology.
2. Four years working experience after BMLT.

**82. Lab Assistant, Department of Psychiatry (01)**

Pay Level-4 (Pay Range: ₹ 25500 - 81100) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

Senior Secondary School/Intermediate (Science) with two years' experience in the relevant field after obtaining SSS/Inter.

OR

Secondary School Certificate/High School (Science) with four years' experience in relevant field after obtaining Secondary School Certificate/High School.

DESIRABLE: Diploma in Laboratory Technology.

## **FACULTY OF SCIENCE**

### **83. Senior Instrumentation Officer, Department of Chemistry (01)**

Pay Level-12 (Pay Range: ₹ 78800 - 209200) Plus Allowances

#### **QUALIFICATIONS - ESSENTIAL:**

1. Ph.D. degree in Chemistry.
2. Eight years' experience in the operation, data analysis, maintenance and repairing of various sophisticated instruments such as NMR, MASS, EPR, IR, CD, ORD spectrometers, GC-MS, UV-Vis spectrophotometers etc. in a Chemical/Physical laboratory of a recognized research Institute/University/Industry.

OR

1. M.Sc. Degree in Chemistry from a recognized University.
2. Twelve years' experience in the operation, data analysis, maintenance and repairing of various sophisticated instruments such as NMR, MASS, EPR, IR, CD, ORD spectrometers, GC-MS, UV-Vis spectrophotometers etc. in a Chemical/Physical laboratory of a recognized research Institute/University/Industry.

DESIRABLE: One year Diploma in Computer applications from a recognized University/Institute.

### **84. Junior Instrumentation Officer, Department of Chemistry (01)**

Pay Level-10 (Pay Range: ₹ 56100 - 177500) Plus Allowances

#### **QUALIFICATIONS - ESSENTIAL:**

1. Ph.D. degree in Chemistry.
2. Four year experience in the operation, data analysis, maintenance and repairing of various sophisticated instruments such as NMR, MASS, EPR, IR, CD, ORD spectrometers, GC-MS, UV-Vis spectrophotometers etc., in a Chemical/Physical laboratory of a recognized research Institute/University/Industry.

OR

1. M. Sc. Degree in Chemistry from a recognized University with at least 50% marks.
2. Six years' experience in the operation, data analysis, maintenance and repairing of various sophisticated instruments such as NMR, MASS, EPR, IR, CD, ORD spectrometers, GC-MS, UV-Vis spectrophotometers etc., in a Chemical/Physical laboratory of a recognized research Institute/University/Industry.

DESIRABLE: One year Diploma in computer Applications from a recognized University/Institute.

### **85. Senior Technical Assistant, Department of Chemistry (04)**

Pay Level-6 (Pay Range: ₹ 35400 - 112400) Plus Allowances

#### **QUALIFICATIONS - ESSENTIAL:**

1. B.Sc. Degree with Chemistry as one of the subjects from a recognized University.
2. Three years' experience in the relevant field.

### **86. Junior Analyst, Department of Chemistry (01)**

Pay Level-5 (Pay Range: ₹ 29200 - 92300) Plus Allowances

#### **QUALIFICATIONS - ESSENTIAL:**

1. B.Sc. Degree (with Chemistry as one of the subjects) from a recognized University.
2. Two years' experience in operation and maintenance of various Chemical/Physical laboratory instruments and running/handling Chemistry Laboratory.

**87. Technical Assistant, Department of Chemistry (02)**

Pay Level-5 (Pay Range: ₹ 29200 - 92300) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

1. B.Sc. Degree (with Chemistry as one of the subjects) from a recognized University.
2. Two years' experience in the relevant field.

**88. Lab Assistant, Department of Chemistry (08)**

Pay Level-4 (Pay Range: ₹ 25500 - 81100) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

Senior Secondary School/Intermediate (Science) with two years' experience in the relevant field after obtaining SSS/Inter.

OR

Secondary School Certificate/High School (Science) with four years' experience in relevant field after obtaining Secondary School Certificate/High School.

**89. Drawing Instructor, Department of Geology (01)**

Pay Level-5 (Pay Range: ₹ 29200 - 92300) Plus Allowances

QUALIFICATIONS – ESSENTIAL:

1. Three years Diploma in Drafting & Designing.
2. Three years' experience in the relevant field after Diploma.
3. Working experience of Drawing & Plotting Software & handling and maintenance of survey equipment etc.

OR

1. One year Diploma in Cartography.
2. Five years' experience in the relevant field after Diploma.
3. Working experience of Auto CAD software & handling and maintenance of survey equipment etc.

**90. Museum Curator, Department of Geology (01)**

Pay Level-5 (Pay Range: ₹ 29200 - 92300) Plus Allowances

QUALIFICATIONS – ESSENTIAL:

1. B.Sc. (with Geology).
2. Two years' experience of handling & dressing Geological specimen.
3. Working knowledge of common rocks, minerals, fossils, crystal models etc.

OR

1. B.Sc. (with Geology)
2. One year Diploma in Museology.
3. One year experience in the relevant field after Diploma.
4. Working knowledge of common rocks, minerals, fossils, crystal models etc.

**91. Technical Assistant (Section Cutter), Department of Geology (01)**

Pay Level-5 (Pay Range: ₹ 29200 - 92300) Plus Allowances

QUALIFICATIONS – ESSENTIAL:

1. Graduate.
2. At least two years experience in recognized institute in the techniques of preparing rock and mineral thin section, polishing, cutting and mounting of mineral grains.

**92. Lab Assistant, Department of Geology (04)**

Pay Level-4 (Pay Range: ₹ 25500 - 81100) Plus Allowances

QUALIFICATION – ESSENTIAL:

Senior Secondary School/Intermediate (Science) with two years experience in the relevant field after obtaining SSS/Inter.

OR

Secondary School Certificate/High School (Science) with four years experience in relevant field after obtaining Secondary School Certificate/High School.

**93. Senior Technical Assistant, Department of Geography (03)**

Pay Level-6 (Pay Range: ₹ 35400 - 112400) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

1. BA/B.Sc. (Geography).
2. Three years' experience in the relevant field after obtaining degree.

DESIRABLE: Knowledge of Computer Cartography and computer typing.

**94. Technical Assistant, Department of Geography (01)**

Pay Level-5 (Pay Range: ₹ 29200 - 92300) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

1. BA/B.Sc. (Geography)
2. Two years' experience in the relevant field after obtaining degree.

**95. Senior Scientific Officer, Department of Physics (01)**

Pay Level-12 (Pay Range: ₹ 78800 - 209200) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

1. Ph.D. degree in Physics from recognized University.
2. Five years' experience of teaching and research excluding the period spend for obtaining the research degree.

OR

1. M.Sc. Degree in Physics from a recognized University.
2. Eight years' experience of teaching and research excluding the period spend for obtaining the research degree.

DESIRABLE: Contribution to educational innovation/ design of new courses and curricula/experience of development of laboratory with some knowledge of computer application.

**96. Research Officer, Department of Physics (01)**

Pay Level-10 (Pay Range: ₹ 56100 - 177500) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

1. Master's degree in the Physics or equivalent form a University in India or abroad.
2. At least three years' experience of teaching in Physics or two years' experience of research.

DESIRABLE: Experience of handling software and data base.

**97. Technician 'E' (Glass Blower), Department of Physics (01)**

Pay Level-6 (Pay Range: ₹ 35400 - 112400) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

1. Diploma in Engineering (Electrical/Mechanical).
2. Five years' experience in the relevant field after obtaining Diploma.

OR

1. B.Sc.
2. Two years' experience in the relevant field after obtaining degree.

OR

1. SSSC (Science).
2. Trade Certificate (Electrical/Mechanical) from ITI.
3. Eight years' experience in the relevant field after obtaining Trade Certificate.

**98. Research Assistant, Department of Physics (01)**

Pay Level-5 (Pay Range: ₹ 29200 - 92300) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

1. M.Sc. in Physics.
2. Research experience of at least one year.
3. Proficiency in Computer.

**99. Technical Assistant, Department of Physics (03)**

Pay Level-5 (Pay Range: ₹ 29200 - 92300) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

1. B. Sc. (Physics)
2. Two years' experience in the relevant field after obtaining degree.

OR

1. Diploma in Engineering (Electrical/Mechanical/Electronics)
2. Three years' experience in the relevant field after obtaining diploma.

OR

1. Senior Secondary School Certificate (Science)
2. Trade Certificate from ITI
3. Four years' experience in the relevant field after obtaining trade Certificate.

**100. Lab Assistant, Department of Physics (05)**

Pay Level-4 (Pay Range: ₹ 25500 - 81100) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

Senior Secondary School/Intermediate (Science) with two years' experience in the relevant field after obtaining SSS/Inter.

OR

Secondary School Certificate/High School (Science) with four years' experience in relevant field after obtaining Secondary School Certificate/High School.

**FACULTY OF SOCIAL SCIENCE**

**101. Documentation Officer, Department of History (02)**

Pay Level-10 (Pay Range: ₹ 56100 - 177500) Plus Allowances

QUALIFICATIONS – ESSENTIAL:

1. M.A. in Medieval Indian History.
2. M.Phil./Ph.D. in History/Persian.
3. Evidence of having knowledge in Persian.
4. Three years' experience in documentation archival experience or deciphering Persian manuscripts. At least three publications.

**102. Junior Scientific Officer (Chemist), Department of History (01)**

Pay Level-7 (Pay Range: ₹ 44900 - 142400) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

1. M.Sc. Chemistry with at least II division.
2. At least three years' experience in a recognized Scientific Laboratory.

DESIRABLE: M.Phil./Ph.D. degree in Chemistry, some training in conservation.

**103. Senior Technical Assistant (Antiquity), Department of History (01)**

Pay Level-6 (Pay Range: ₹ 35400 - 112400) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

1. M.A. in Medieval Indian History/ Ancient Indian History.
2. One year experience of archaeological excavations.

**104. Senior Technical Assistant (Pottery), Department of History (01)**

Pay Level-6 (Pay Range: ₹ 35400 - 112400) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

1. M.A. in Medieval Indian History/ Ancient Indian History, Culture and Archaeology.
2. One year experience of archaeological excavations/ explorations.

**105. Senior Technical Assistant (Draftsman), Department of History (01)**

Pay Level-6 (Pay Range: ₹ 35400 - 112400) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

Bachelor's degree in Fine Arts with at least three years' experience of archaeological recording and drawing.

OR

Diploma in Drafting & Designing with at least four years' experience of archaeological/architectural recording and drawing.

**106. Senior Technical Assistant (Photographer), Department of History (01)**

Pay Level-6 (Pay Range: ₹ 35400 - 112400) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

1. Graduate
2. Three years' experience of Scientific Photography, Photo Development, Printing & Enlargement.

OR

1. Graduate
2. Diploma in Photography
3. Two years' experience in the relevant field after obtaining Diploma in Photography.

**107. Lab Assistant, Department of History (01)**

Pay Level-4 (Pay Range: ₹ 25500 - 81100) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

Senior Secondary School/Intermediate (Science) with two years' experience in the relevant field after obtaining SSS/Inter.

OR

Secondary School Certificate/High School (Science) with four years' experience in relevant field after obtaining Secondary School Certificate/High School.



**108. Lab Assistant (Cartographer), Department of History (01)**

Pay Level-4 (Pay Range: ₹ 25500 - 81100) Plus Allowances

**QUALIFICATIONS - ESSENTIAL:**

Senior Secondary School/Intermediate (Science) with two years' experience in the relevant field after obtaining SSS/Inter.

OR

Secondary School Certificate/High School (Science) with four years' experience in relevant field after obtaining Secondary School Certificate/High School.

DESIRABLE: Certificate in Cartography.

**109. Student Counselor, Department of Psychology (01)**

Pay Level-10 (Pay Range: ₹ 56100 - 177500) Plus Allowances

**QUALIFICATION – ESSENTIAL:**

1. Master's Degree in Psychology with a least 55% marks (or equivalent grade in a point scale wherever grading system is followed).
2. PG Diploma in Guidance and Counseling.
3. Extensive experience of measuring aptitude, interest, motivation and personality.
4. Experience of career information dissemination, arranging Career Talks and Designing Training Programmes.

DESIRABLE: Ph.D.

**110. Lab Assistant, Department of Psychology (02)**

Pay Level-4 (Pay Range: ₹ 25500 - 81100) Plus Allowances

**QUALIFICATIONS - ESSENTIAL:**

Senior Secondary School/Intermediate (Science) with two years' experience in the relevant field after obtaining SSS/Inter.

OR

Secondary School Certificate/High School (Science) with four years' experience in relevant field after obtaining Secondary School Certificate/High School.

**FACULTY OF UNANI MEDICINE**

**111. Technical Assistant, Department of Kulliyat (01)**

Pay Level-5 (Pay Range: ₹ 29200 - 92300) Plus Allowances

**QUALIFICATIONS - ESSENTIAL:**

1. B.Sc.
2. Diploma in Medical Laboratory Technology in relevant field
3. One year working experience after DMLT.

OR

1. BUMS

**112. Lab Assistant, Department of Tashreeh Wa Munafeul Aza (01)**

Pay Level-4 (Pay Range: ₹ 25500 - 81100) Plus Allowances

**QUALIFICATIONS - ESSENTIAL:**

Senior Secondary School/ Intermediate (Science) with two years experience in the relevant field after obtaining SSS/Inter.

OR

Secondary School Certificate/High School (Science) with four years experience in the relevant field after obtaining Secondary School Certificate/High School.

DESIRABLE: Diploma in Medical Laboratory Technology in relevant field.

**113. Lab Assistant, Department of Ilmu Advia (02)**

Pay Level-4 (Pay Range: ₹ 25500 - 81100) Plus Allowances

**QUALIFICATIONS - ESSENTIAL:**

Sr. Secondary School/Intermediate (Sc.) with two years experience in the relevant field after obtaining SSS/Inter.

OR

Secondary School Certificate/High School (Sc.) with four years experience in the relevant field after obtaining Secondary School Certificate/High School.

DESIRABLE: Diploma in Medical Laboratory Technology in relevant field.

**HALLS OF RESIDENCE**

**114. Electrician Cum Tube Well Operator, Mohd Habib Hall (01)**

Pay Level-3 (Pay Range: ₹ 21700 - 69100) Plus Allowances

**QUALIFICATIONS - ESSENTIAL:**

1. High School.
2. Certificate from ITI in Electrician Trade OR Wireman License of Electrical Inspector.
3. Five years' experience in the relevant field in a University / recognized academic Institution / Central or State Govt./Govt. Organization or Private Institution of repute after obtaining Certificate.

**115. Electrician Cum Tube Well Operator, Sir Ross Masood Hall (01)**

Pay Level-3 (Pay Range: ₹ 21700 - 69100) Plus Allowances

**QUALIFICATIONS - ESSENTIAL:**

1. High School.
2. Certificate from ITI in Electrician Trade OR Wireman License of Electrical Inspector.
3. Five years' experience in the relevant field in a University / recognized academic Institution / Central or State Govt./Govt. Organization or Private Institution of repute after obtaining Certificate.

**116. Plumber, Abdullah Hall (01)**

Pay Level-3 (Pay Range: ₹ 21700 - 69100) Plus Allowances

**QUALIFICATIONS - ESSENTIAL:**

Secondary School Certificate / High School with Certificate in Plumbing Trade from ITI or a recognized Technical Institution.

OR

Secondary School Certificate (Class X)/ High School with Eight Years' experience in the relevant field after passing Secondary School Certificate (Class X) High School

**J.N. MEDICAL COLLEGE HOSPITAL**

**117. Medical Superintendent, J.N. Medical College Hospital (01)**

Pay Level-12 (Pay Range: ₹ 78800 - 209200) Plus Allowances

**QUALIFICATIONS - ESSENTIAL:**

1. M.B.B.S. from a recognized University
2. MD/MS qualifications in a clinical subject.
3. At least three years in Hospital Administration on full time basis in a supervisory capacity in a Central or State Government Hospital, preferably in a teaching Hospital.

DESIRABLE: Degree/Diploma in Hospital Administration.

**118. Deputy Medical Superintendent, J.N. Medical College Hospital (01)**

Pay Level-10 (Pay Range: ₹ 56100 - 177500) Plus Allowances

**QUALIFICATIONS - ESSENTIAL:**

1. MBBS from a recognized University with MD/MS qualification in clinical subject.
2. At least 2 years' experience on full time basis in Hospital Administration in a supervisory capacity in Central or State Government Hospital, preferably in a teaching Hospital.

**DESIRABLE:** Degree/Diploma in Hospital Administration.

**119. Record Technician, J.N. Medical College Hospital (01)**

Pay Level-5 (Pay Range: ₹ 29200 - 92300) Plus Allowances

**QUALIFICATIONS - ESSENTIAL:**

1. Graduate in statistics.
2. Training in Medical Records.
3. Two years' experience of working in the Medical Records Section of teaching Hospital after obtaining training.

**DESIRABLE:**

1. Computer knowledge
2. Knowledge of Patient Data Base recording.

**120. Technical Assistant (Child Psychology), J.N. Medical College Hospital (01)**

Pay Level-5 (Pay Range: ₹ 29200 - 92300) Plus Allowances

**QUALIFICATIONS - ESSENTIAL:**

1. Graduate.
2. Diploma in Clinical Psychology.
3. One-year working experience in relevant field after Diploma.

**LAND & GARDENS**

**121. Horticulturist (Manager), Land & Gardens (01)**

Pay Level-7 (Pay Range: ₹ 44900 - 142400) Plus Allowances

**QUALIFICATIONS - ESSENTIAL:**

Graduate with at least ten years' experience in an administrative/ supervisory capacity relating to horticulture work in any Government recognized institution.

**DESIRABLE:**

Graduate in Agriculture or Horticulture or Science graduate with Diploma in Horticulture.

**122. Horticulture Supervisor, Land & Gardens (02)**

Pay Level-3 (Pay Range: ₹ 21700 - 69100) Plus Allowances

**QUALIFICATIONS - ESSENTIAL:**

At least 2<sup>nd</sup> Class B.Sc. (Ag) from a recognized University with three years experience in maintenance of Nursery/ gardens in a Govt. Organization or institution of repute.

OR

Senior Secondary School with Agriculture or Diploma in Horticulture or equivalent and at least five years of experience of maintenance of Nursery / Gardens in Govt. Organization or Institution of repute.

## **MAULANA AZAD LIBRARY**

### **123. Curator, Maulana Azad Library (01)**

Pay Level-12 (Pay Range: ₹ 78800 - 209200) Plus Allowances

#### **QUALIFICATIONS - ESSENTIAL:**

1. Master's degree in Library Science or in Documentation.
2. One year's specialization in Archives and MSS keeping.
3. 8 years' experience as Assistant Librarian in a University/College or College Library/Institution of National Importance or equivalent level.

OR

1. B. Lib. Science.
2. M.A. in Arabic/Persian/Islamic Studies/Medieval History
3. One year specialization in Archives and MSS keeping or equivalent.
4. 8 Years' experience as Assistant Librarian of a University
5. Library/College Library/Libraries of national importance 4 years of which should be in the MSS division.

#### **DESIRABLE:**

Ph.D. in the area of Arabic/Persian/Medieval History/Islamic Studies.

### **124. Deputy Librarian, Maulana Azad Library (03)**

Pay Level-AL-12 (Pay Range: ₹ 79800 - 211500) Plus Allowances

#### **QUALIFICATIONS - ESSENTIAL:**

1. A Master's Degree in Library Science/Information Science/Documentation Science, with at least 55% marks or an equivalent grade in a point-scale, wherever grading system is followed.
2. Eight years experience as an Assistant University Librarian/College Librarian.
3. Evidence of innovative library service including integration of ICT in library.
4. A Ph.D. Degree in Library Science/Information Science/Documentation Science/Archives and Manuscript Keeping/computerization of Library.

#### **NOTE:**

1. A relaxation of 5% shall be allowed at the Bachelor's as well as at the Master's level for the candidates belonging to Scheduled Caste/Scheduled Tribe/Other Backward Classes (OBC)(Non-creamy Layer)/Differently-abled ((a) Blindness and low vision; (b) Deaf and Hard of Hearing; (c) Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid-attack victims and muscular dystrophy; (d) Autism, intellectual disability, specific learning disability and mental illness; (e) Multiple disabilities from amongst persons under (a) to (d) including deaf-blindness) for the purpose of eligibility and assessing good academic record for direct recruitment. The eligibility marks of 55% marks (or an equivalent grade in a point scale wherever the grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible, based only on the qualifying marks without including any grace mark procedure.
2. A relaxation of 5% shall be provided, (from 55% to 50% of the marks) to the Ph.D. Degree holders who have obtained their Master's Degree prior to 19 September, 1991.

## 125. Assistant Librarian, Maulana Azad Library (14)

Pay Level-AL-10 (Pay Range: ₹ 57700 - 182400) Plus Allowances

### QUALIFICATIONS - ESSENTIAL:

1. A Master's Degree in Library Science, Information Science or Documentation Science or an equivalent professional degree, with at least 55% marks (or an equivalent grade in a point-scale, wherever the grading system is followed).
2. A consistently good academic record, with knowledge of computerization of a library.
3. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET or who are or have been awarded a Ph.D. degree in accordance with the University Grants Commission (Minimum standards and Procedure for award of M.Phil/Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be:  
Provided that the, candidates registered for the Ph.D degree prior to July 11, 2009, shall be governed by provisions of the then existing Ordinances/Bye-laws/Regulations of the Institution awarding the degree, and such Ph.D. candidates shall be exempted from the recruitment of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in University Subject to the fulfilment of the following conditions:-
  - a) The Ph.D degree of the candidate has been awarded in the regular mode;
  - b) The Ph.D. thesis has been evaluated by at least two external examiners;
  - c) Open Ph.D. viva voce of the candidate has been conducted;
  - d) The candidate has published two research papers from his/her Ph.D. work out of which at least one is in a refereed journal;
  - e) The candidate has presented at least two papers based on his/her Ph.D. work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR /CSIR or any similar agency.

### NOTE:

- (i) The fulfilment of these conditions is to be certified by the Controller of Examinations/Registrar of the University.
- (ii) NET/SLET/SET shall also not be required for candidates in such Master's Programmes for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.

### NOTE:

1. A relaxation of 5% shall be allowed at the Bachelor's as well as at the Master's level for the candidates belonging to Scheduled Caste/Scheduled Tribe/Other Backward Classes (OBC)(Non-creamy Layer)/Differently-abled ((a) Blindness and low vision; (b) Deaf and Hard of Hearing; (c) Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid-attack victims and muscular dystrophy; (d) Autism, intellectual disability, specific learning disability and mental illness; (e) Multiple disabilities from amongst persons under (a) to (d) including deaf-blindness) for the purpose of eligibility and assessing good academic record for direct recruitment. The eligibility marks of 55% marks (or an equivalent grade in a point scale wherever the grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible, based only on the qualifying marks without including any grace mark procedure.
2. A relaxation of 5% shall be provided, (from 55% to 50% of the marks) to the Ph.D. Degree holders who have obtained their Master's Degree prior to 19 September, 1991.

**126. Senior Technical Assistant, Maulana Azad Library (01)**

Pay Level-6 (Pay Range: ₹ 35400 - 112400) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

B.Sc. with three years' experience in the relevant field after obtaining degree.

OR

Diploma in Engineering with five years' experience in the relevant field after obtaining diploma.

OR

B.Tech with two years' experience

**127. Senior Technical Assistant (Electrical), Maulana Azad Library (01)**

Pay Level-6 (Pay Range: ₹ 35400 - 112400) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

Diploma in Electrical Engineering / Instrumentation and Control / equivalent with five years experience in the relevant field after obtaining diploma.

OR

B.Tech with two years experience

**128. Professional Assistant, Maulana Azad Library (03)**

Pay Level-6 (Pay Range: ₹ 35400 - 112400) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

BA/B.Sc./B.Com. with B. Lib. Sc. or one year Diploma in Library Science with 4 years' experience of working as Semi-Professional in a Library of a University or of Institution of Higher Learning.

OR

M.A./M.Sc./M.Com. with B. Lib. Sc. or one year Diploma in Library Science and two years working experience as Semi Professional.

DESIRABLE:

(a) Some experience of working of Semi-Professional in a Library of a University or of Institution of high learning for persons having post graduate qualification.

(b) Knowledge and experience of typing catalogues in Hindi/English/Urdu/Persian/Arabic.

**129. Semi Professional Assistant, Maulana Azad Library (18)**

Pay Level-5 (Pay Range: ₹ 29200 - 92300) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

B. Lib Science or Integrated Masters degree in Library Science.

DESIRABLE: One year Diploma in Computer Application/PGDCA/PGDLAN.

**130. Senior Binder, Maulana Azad Library (02)**

Pay Level-4 (Pay Range: ₹ 25500 - 81100) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

1. Senior Secondary School.

2. At least ten years' experience of binding of rare books and manuscripts in a Library of repute.

OR

1. High School or equivalent.

2. At least ten years' experience of binding of rare books and manuscripts in a Library of repute.

DESIRABLE: Practical training at National Archives of India in the art of lamination and preservation of old manuscripts.

**131. Calligraphist, Maulana Azad Library (02)**

Pay Level-4 (Pay Range: ₹ 25500 - 81100) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

1. Bachelor degree from a recognized University with knowledge of English calligraphy art.
2. Experience of work with regard to writing documents (like degree and certificates) handling confidential records in an academic institution.

DESIRABLE: Diploma in Art OR Knowledge of calligraphy related computer software.

**MODERN TRAUMA CENTRE, J.N. MEDICAL COLLEGE HOSPITAL**

**132. Deputy Nursing Superintendent, Modern Trauma Centre, J.N. Medical College Hospital (01)**

Pay Level-7 (Pay Range: ₹ 44900 - 142400) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

1. Registered Nurse and Registered Midwife.
2. Diploma in Nursing Education and Administration/B.Sc. (Nursing)/ Post Basic Degree in Nursing.
3. Five years' experience as Ward Sister.

DESIRABLE:

1. Computer Knowledge.
2. Experience of working as Deputy Nursing Superintendent or ANS in a reputed hospital having more than 500 beds.

**133. Assistant Nursing Superintendent, Modern Trauma Centre, J.N. Medical College Hospital (02)**

Pay Level-7 (Pay Range: ₹ 44900 - 142400) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

1. Registered Nurse and Registered Midwife.
2. Diploma in Nursing Education and Administration/B.Sc. (Nursing)/ Post Basic Degree in Nursing.
3. Five years' experience as Ward Sister.

DESIRABLE:

1. Computer Knowledge.
2. Experience of working as Assistant Nursing Superintendent in a reputed hospital having more than 500 beds.

**NAZIM SUNNI THEOLOGY**

**134. Qari, Nazim Sunni Theology (01)**

Pay Level-7 (Pay Range: ₹ 44900 - 142400) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

1. Qirat- e Saba from the reputed Madarsa.
2. Hafiz-e-Quran.
3. Fazile of Madarsa which has been recognized by the University.

DESIRABLE:

1. Diploma in Qirat from AMU
2. Teaching experience of Qirat

**135. Imam, Nazim Sunni Theology (01)**

Pay Level-6 (Pay Range: ₹ 35400 - 112400) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

1. Fazil of Madarsa which has been recognized by the University as such.
2. Hafiz-e-Quran
3. Qari

**136. Moazzin, Nazim Sunni Theology (01)**

Pay Level-4 (Pay Range: ₹ 25500 - 81100) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

1. Hafiz-e-Quran
2. Qari
3. Alim of Madarasa recognized by the University

**PROPERTY DEPARTMENT**

**137. Superintendent (Record & Rectification), Property Department (01)**

Pay Level-7 (Pay Range: ₹ 44900 - 142400) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

1. Bachelor's Degree from a recognized University in Law.
2. Five years or more experience in the relevant field or maintaining/storage of land/ revenue records preferable in Tehsil.
3. Fully conversant in dealing with Urdu, Hindi and English old documents

**138. Security Officer, Properties & Waqfs Department (01)**

Pay Level-7 (Pay Range: ₹ 44900 - 142400) Plus Allowances

QUALIFICATIONS – ESSENTIAL:

1. Graduate with minimum 50% marks.
2. Minimum 15 years' experience as Security Manager/Supervisor/Non-Commissioned Officer (NCO)/Junior Commissioned Officer (JCO).
3. Possession of valid small Arms license and Weapons.
4. Knowledge of Urdu, Hindi and English.

AGE: Not less than 35 years and not more than 50 years

DESIRABLE:

1. Knowledge of Computers.
2. Should be medically and physically fit.
3. Preferably Ex-Serviceman.

DURATION: As per laid down terms and conditions.

JOB DESCRIPTION:

1. Dealing on day to day basis with land issues.
2. Experience of handling security concerns, volatile situations, security staff, encroachers, illegal/unauthorized occupants and cases.
3. Pursuing all kinds of police cases, measurement of properties and land, etc.
4. Dealing with Waqf cases and Waqf boards.
5. Preparation and filling of cases, FIR and other legal formalities.
6. Post involves pan India day and night movement on frequent intervals for all of the above tasks and duties.

**139. Security Inspector, Properties & Waqfs Department (01)**

Pay Level-5 (Pay Range: ₹ 29200 - 92300) Plus Allowances

QUALIFICATIONS – ESSENTIAL:

1. Graduate with minimum 50% marks.
2. Minimum 10 years' experience as Security Manager/Supervisor/Non-Commissioned Officer (NCO).
3. Possession of valid Small Arms license and Weapon.
4. Knowledge of Urdu, Hindi and English.



AGE: Not less than 30 years and not more than 45 years

DESIRABLE:

1. Knowledge of Computers.
2. Should be medically and physically fit.
3. Preferably Ex-Servicemen.

DURATION: As per laid down terms and conditions.

JOB DESCRIPTION:

1. Dealing on day to day basis with land issues.
2. Experience of handling security concerns, volatile situations, security staff, encroachers, illegal/unauthorized occupants and cases.
3. Pursuing all kinds of police cases, measurement of properties and land, physical rounds, watch and ward duties, etc.
4. Dealing with Waqf cases and Waqf boards.
5. Preparation and filling of cases, FIR and other formalities.
6. Post involves pan India day and night movement on frequent intervals for all of the above tasks and duties.

#### **140. Security Assistant, Properties & Waqfs Department (02)**

Pay Level-2 (Pay Range: ₹ 19900 - 63200) Plus Allowances

QUALIFICATIONS – ESSENTIAL:

1. 10+2/its equivalent
2. Experience – authorized small Arms holder
3. Age Limit: 40 years
4. Must be medically & physically fit
5. Preference will be given to Ex–serviceman

#### **PROF. M. N. FAROOQUI COMPUTER CENTRE**

#### **141. System Manager, Prof. M. N. Farooqui Computer Centre (01)**

Pay Level-12 (Pay Range: ₹ 78800 - 209200) Plus Allowances

QUALIFICATIONS-ESSENTIAL:

1. 1(a) M.Tech. (IT/CSE/ECE/EEE)  
1(b) Master of Computer Applications/  
1(c) M.Sc. (Information Technology/Comp. Science) from reputed University with minimum 55% marks.
2. **In case of applicants from IT industry:** Minimum of five years/seven years of relevant experience {(for 1(a)/1(b) & 1(c) respectively)} in an organization having CMM Level 5 or equivalent level of quality certifications.

**In case of applicants from educational institutions:** Minimum of five years/seven years of relevant experience {(for 1(a)/1(b) & 1(c) respectively)} in IT Service Department (Pay scale of Rs. 15600-39100 GP Rs. 5,400) in reputed university having at least 20000 users.

**OR**

1. 1(a) B.Tech. (IT/CSE/ECE/EEE)  
1(b) Bachelor of Computer Applications  
1(c) B.Sc. (Information Technology/Comp. Science) from reputed University with minimum 55% marks.

2. **In case of applicants from IT industry:** Minimum of eight years/ten years or relevant experience {(for 1(a) /1(b) & 1(c) respectively)} in an organization having CMM Level 5 or equivalent level of quality certifications.

**In case of applicants from educational institutions:** Minimum of eight years/ten years of relevant experience {(for 1(a)/ 1(b) & 1(c) respectively)} in IT Service Department (Pay Scale of Rs. 15600-39100 GP Rs. 5400) in reputed university having at least 20000 users.

DESIRABLE: Knowledge of software programming.

#### **142. System Analyst Grade-I, Prof. M. N. Farooqui Computer Centre (01)**

Pay Level-12 (Pay Range: ₹ 78800 - 209200) Plus Allowances

QUALIFICATIONS – ESSENTIAL:

1. 1(a) M.Tech (IT/CSE/ECE/EEE)  
1(b) Master of Computer Applications/  
1(c) M.Sc. (Information Technology/Comp. Science) from reputed University with Minimum 55% marks.
2. **In case of applicants from IT industry:** Minimum of five years/seven years of relevant experience {(for 1(a)/1(b) & 1(c) respectively)} in an organization having CMM Level 5 or equivalent level of quality certifications.

**In case of applicants from educational institutions:** Minimum of five years/seven years of relevant experience {(for 1(a)/1(b) & 1(c) respectively)} in IT Service Department (Pay scale of Rs. 15600-39100 GP Rs. 5,400) in reputed university having at least 20000 users.

**OR**

1. 1(a) B.Tech. (IT/CSE/ECE/EEE)  
1(b) Bachelor of Computer Applications  
1(c) B.Sc. (Information Technology/Comp. Science) from reputed University with minimum 55% marks.
2. **In case of applicants from IT industry:** Minimum of eight years/ten years or relevant experience {(for 1(a) /1(b) & 1(c) respectively)} in an organization having CMM Level 5 or equivalent level of quality certifications.

**In case of applicants from educational institutions:** Minimum of eight years/ten years of relevant experience {(for 1(a)/ 1(b) & 1(c) respectively)} in IT Service Department (Pay Scale of Rs. 15600-39100 GP Rs. 5400) in reputed university having at least 20000 users.

#### **143. System Engineer, Prof. M. N. Farooqui Computer Centre (01)**

Pay Level-12 (Pay Range: ₹ 78800 - 209200) Plus Allowances

QUALIFICATIONS – ESSENTIAL:

1. 1(a) M.Tech. (IT/CSE/ECE/EEE)  
1(b) Master of Computer Applications/  
1(c) M.Sc. (Information Technology/Comp. Science) from reputed University with minimum 55% marks.
2. **In case of applicants from IT industry:** Minimum of five years/seven years of relevant experience {(for 1(a)/1(b) & 1(c) respectively)} in an organization having CMM Level 5 or equivalent level of quality certifications.

**In case of applicants from educational institutions:** Minimum of five years/seven years of relevant experience {(for 1(a)/1(b) & 1(c) respectively)} in IT

Service Department (Pay scale of Rs. 15600-39100 GP Rs. 5400) in reputed university having at least 20000 users.

**OR**

1. 1(a) B.Tech. (IT/CSE/ECE/EEE)  
1(b) Bachelor of Computer Applications.  
1(c) B.Sc. (Information Technology/Comp. Science) from reputed University with minimum 55% marks.
2. **In case of applicants from IT industry:** Minimum of eight years/ten years or relevant experience {(for 1(a) /1(b) & 1(c) respectively} in an organization having CMM Level 5 or equivalent level of quality certifications.

**In case of applicants from educational institutions:** Minimum of eight years/ten years of relevant experience {(for 1(a)/ 1(b) & 1(c) respectively} in IT Service Department (Pay Scale of Rs. 15600-39100 GP Rs. 5400) in reputed university having at least 20000 users.

**144. System Programmer, Prof. M. N. Farooqui Computer Centre (04)**

Pay Level-10 (Pay Range: ₹ 56100 - 177500) Plus Allowances

QUALIFICATIONS – ESSENTIAL:

1. 1(a) M.Tech. (IT/CSE/ECE/EEE)/B.Tech. (IT/CSE/ECE/EEE)  
1(b) Master of Computer Applications/

**OR**

M.Sc. (Information Technology/Comp. Science) with minimum 5 years of additional relevant experience, over and above experience prescribed in 2 from reputed university with minimum 55% marks.

2. **In case of IT industry applicants:** Minimum of four years of relevant experience in an organization having CMM Level 5 or equivalent level of quality certifications.

**In case of applicants from educational institutions:** Minimum of four years of relevant experience in Core IT service Department as a System Analyst II/ Programmer/ STA/Sr. Computer Operator in a reputed University having at least 20,000 users.

DESIRABLE: Knowledge of developing new application of software, experience in network operation and development.

**145. Senior Computer Operator-STA, Prof. M. N. Farooqui Computer Centre (01)**

Pay Level-6 (Pay Range: ₹ 35400 - 112400) Plus Allowances

QUALIFICATIONS – ESSENTIAL:

1. 1(a) Diploma Engineering (IT/Computer/Electronics)  
1(b) Bachelor of Information technology/  
1(c) Bachelor of Computer Application/  
1(d) B.Sc (Information technology/Comp. Science)  
1(e) Post Graduation Degree (along-with Post Graduate Diploma in EDP or DCP) along-with relevant experience of more than fifteen years in the capacity of JCO/TA/TPA or equivalent from reputed university with Minimum 55% marks.

2. **In case of IT industry applicants:** Minimum of six years {for 1(a)}/four years {for 1(b) or 1(c)}/ or 1(d) /fifteen years {for 1(e)} of relevant experience in IT industry.

**In case of applicants from educational institutions:** Minimum of six years {for 1(a)} / four years{for 1(b) or 1(c) or 1(d) }/ fifteen years {for 1(e) } of relevant

experience in Core IT service Department as a junior computer operator/Technical Assistant/STA/Technical Personal Assistant (Computer)/Tape Disk Librarian in reputed university serving at least 20,000 Users.

**NOTE: Academic Qualifications may be relaxed in case of candidates who have passed high school by year 1984 or earlier and possess at least ten yrs. of experience managing & troubleshooting of Internet services / Optical fiber networks.**

**146. Senior Technical Assistant, Prof. M. N. Farooqui Computer Centre (01)**

Pay Level-6 (Pay Range: ₹ 35400 - 112400) Plus Allowances

QUALIFICATIONS – ESSENTIAL:

1. 1(a) Diploma Engineering (Mechanical/Electrical)  
1(b) ITI with specialization in Air Conditioning Systems and Generators from reputed university/institutions with Minimum 55% marks.
2. 2) Minimum five years {for 1(a)}/seven years (for 1(b)) of relevant and hands-on experience in installation / Maintenance /Repair and management of various type of Air Conditioning Systems.

**OR**

1. B.Tech (Mechanical Engineering/Electrical) from reputed university/institutions.
2. Minimum three years of relevant and hands-on experience in installation/Maintenance /Repair and management of various type of Air Conditioning Systems.

DESIRABLE: Exposure in managing AC units for Internet POPs/server rooms with centralized monitoring capabilities.

**147. System Analyst Gr-II, Prof. M. N. Farooqui Computer Centre (01)**

Pay Level-6 (Pay Range: ₹ 35400 - 112400) Plus Allowances

QUALIFICATIONS – ESSENTIAL:

1. 1(a) B-Tech (IT/CSE/ECE/EEE)/  
1(b) Bachelor of Computer Applications./  
1(c) B.Sc.(Information Technology / Computer Science)  
1(d) Post Graduation Degree (along-with Post Graduate Diploma in EDP or DCP) along-with relevant experience of more than fifteen years in the capacity of JCO/TA/TPA or equivalent from reputed university with Minimum 55% marks.
2. **In case of IT industry applicants:** Minimum of four years {for 1(a)}/six years {for 1(b) or 1(c)}/ fifteen years { for 1(d) } of relevant experience in IT industry.

**In case of applicants from educational institution** Minimum of four years {for 1(a)}/six years {for 1(b) or 1(c)}/ fifteen years { for 1(d) } of relevant work experience in IT service department in reputed university having at least 20000 users in the capacity of junior computer operator /Technical Assistant/Technical Personal Assistant (Computer).

**NOTE: Academic Qualifications may be relaxed in case of candidates who had passed high school by year 1984 or earlier provided they have at least ten yrs. of relevant experience in managing & troubleshooting of Internet services / Optical fiber networks.**

DESIRABLE: Excellence rating certificate from current organization reporting manager

**148. Technical Assistant, Prof. M. N. Farooqui Computer Centre (01)**

Pay Level-5 (Pay Range: ₹ 29200 - 92300) Plus Allowances

QUALIFICATIONS – ESSENTIAL:

- 1(a) Diploma in Engineering (Electrical)ITI (Electrical)/  
1(b) Any Graduation along with certificate of electrician/power wiring/air conditioning from a reputed certifying authority like IT or equivalent from reputed university/institution with minimum 55% marks.
- In case of applicant from industry:** Minimum five years {for 1(a)}/three years {for1(b)} of hands-on experience in electrical company.

**In case of applicants from Educational Institutions:** Minimum 5 years {for 1(a)}/3 years {for 1(b)} of relevant and hands-on experience as electrician in University serving at least 20000 users.

**NOTE: Academic Qualifications may be relaxed in case of candidates who have passed high school by year 1984 or earlier and possess at least 10 years of experience managing and troubleshooting UPS, generators, electrical earth-pits and electrical equipment, etc.**

**149. Technical Personal Assistant, Prof. M. N. Farooqui Computer Centre (01)**

Pay Level-5 (Pay Range: ₹ 29200 - 92300) Plus Allowances

QUALIFICATIONS – ESSENTIAL:

1. Bachelor of Information Technology/  
Bachelor of Computer Applications./  
B.Sc. Information technology /Comp. Science/Any graduation (along-with Post Graduate Diploma in Computer Applications/ Software Technologies and System Management / Hardware and Networking.) from reputed university/institution with Minimum 55% marks.
- In case of applicant from industry:**  
Minimum 3 years of experience in IT industry.

**In case of applicants from educational institutions:**

Minimum three years working experience in IT Service Department of university in the capacity of Tape Disc Librarian/I/O Assistant/Key Punch Operator serving 20000 users.

**In case of applicant from non-science discipline (any graduation):** Minimum five years of working experience in IT department.

**150. Junior Computer Operator, Prof. M. N. Farooqui Computer Centre (05)**

Pay Level-5 (Pay Range: ₹ 29200 - 92300) Plus Allowances

QUALIFICATIONS – ESSENTIAL:

1. Diploma Engineering (Computer/Electronics/IT)/Bachelor of Computer Applications/B.Sc. Information Technology/Comp. Science/Any Graduation (along with post graduate Diploma in Computer Applications/Software Technologies and System Management/Hardware and Networking ) from reputed University/Institution with minimum 55% marks.
- In case of applicants from Industry:** Minimum three years of relevant experience in IT Industry.

**In case of applicants from Educational Institution:** Minimum three years of relevant working experience in IT service Department of University in the capacity of Tape Disc Librarian/I/O Assistant/Key Punch Operator serving 20000 users.

**151. Data Entry Operator Gr I, Prof. M. N. Farooqui Computer Centre (04)**

Pay Level-4 (Pay Range: ₹ 25500 - 81100) Plus Allowances

QUALIFICATIONS – ESSENTIAL:

- 1(a) Intermediate (10+2)/  
1(b) Diploma (in computer Engineering /IT)/  
1(c) Bachelor of computer Applications/  
1(d) Any Graduation along with Post Graduate Diploma in Computer Applications /Software Technologies and System Management / Hardware and Networking) from reputed university/institution with Minimum 55% marks.

- 2. In case of industry applicant with development background:** Minimum eight years {for 1(a)}/seven years {for 1(b)}/ three years {for 1 (c) or 1 (d)} of relevant experience in programming in java technologies should be well verse with SQL.

**In case of industry applicant with Network background:** Minimum eight years {for 1(a)}/seven years {for 1(b)}/ 3years {for 1 (c) or 1 (d)} of relevant experience in the network integration and operations on LAN/WAN WLAN.

**In case of applicant for educational institution:** Minimum eight years {for 1(a)}/seven years {for 1(b)}/ three years {for 1 (c) or 1 (d)} of relevant experience in University IT Service Department serving 20000 users.

**152. Network Technician, Prof. M. N. Farooqui Computer Centre (01)**

Pay Level-4 (Pay Range: ₹ 25500 - 81100) Plus Allowances

QUALIFICATIONS – ESSENTIAL:

- 1(a) Diploma In Computer Engineering/ Diploma in Information Technology  
1(b) Bachelor of Computer Applications/B.Sc. Information Technology /Comp. Science)/ Any graduation (along-with Post Graduate Diploma in Computer Applications/ Software Technologies and System Management / Hardware and Networking.) from reputed university/institution with Minimum 55% marks.

- 2. In case of applicant from industry background:** Minimum three years of experience in Network integration and operations on LAN/WAN/Optical Network

**In case of applicants from educational institutions:** Minimum three years working experience in University IT Service Department in the capacity of I/O Assistant/Key Punch Operator/Lab Attendant/Tape Disc Librarian serving 20000 users.

**In case of applicants from non-science discipline (any graduation):** Minimum four years of relevant experience in IT department of a reputed organization.

**PUBLIC RELATION OFFICE**

**153. Senior Technical Assistant (Photographer), Public Relation Office (01)**

Pay Level-6 (Pay Range: ₹ 35400 - 112400) Plus Allowances

QUALIFICATIONS – ESSENTIAL:

1. Bachelor's degree of a statutory university or equivalent foreign qualifications with second division or its equivalent.
2. Three years' experience of working as Photographer in a reputed recognized organization/ institution.
3. Working knowledge of photography related computer software like Photoshop etc.

## REGISTRAR'S OFFICE

### 154. Database Management Officer, IQAC, Registrar's Office (01)

Pay Level-10 (Pay Range: ₹ 56100 - 177500) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

MBA/PGDBA from recognized University/Institution with minimum 55% marks.

DESIRABLE: Minimum five years of experience/Seven years of experience of Data Management/ERP Implementation(Enterprise Resource Planning)/SAP (System Application and Data Production Process) Implementation.

### 155. Hindi Officer, Hindi Cell, Registrar's Office (01)

Pay Level-10 (Pay Range: ₹ 56100 - 177500) Plus Allowances

Age limit: 40 years relaxation of 5 years in upper age limit will be given to the candidates working to Central/State Govt. Offices/Universities/Autonomous Bodies.

QUALIFICATIONS - ESSENTIAL:

1. Post graduate degree in Hindi from a recognized University with 55% marks with English as one of the subjects at Graduate level.
2. 5 years administrative/supervisory experience of translation from Hindi to English or Vice- Versa or Official/academic work in Hindi noting and drafting. Preference will be given to those having technical and scientific literature experience.

DESIRABLE: Knowledge of Sanskrit or any other Indian languages.

### 156. Hindi Translator, Hindi Cell, Registrar's Office (01)

Pay Level-6 (Pay Range: ₹ 35400 - 112400) Plus Allowances

Age limit: 30 years relaxation of 5 years in upper age limit will be given to the candidates working to Central/State Govt. Offices/Universities/Autonomous Bodies.

QUALIFICATIONS – ESSENTIAL:

1. A post graduate degree in Hindi/English from a recognized University with Hindi/English as one of the subject at graduate level.
2. Diploma/Certificate of translation from Hindi to English or vice-versa from a recognized Institute

OR

Central Government/or any Autonomous Institution.

3. Two years experience in the relevant filed in Central Government/State Government or any Autonomous Institute.

DESIRABLE: Knowledge of Sanskrit or any other Indian language.

### 157. Senior Technical Assistant, Development Section, Registrar's Office (01)

Pay Level-6 (Pay Range: ₹ 35400 - 112400) Plus Allowances

QUALIFICATIONS - ESSENTIAL:

1. First class Bachelor Degree in Computer Application.
2. 3 years experience of Office working.
3. Capability in maintaining the establishment record and sufficient experience of making power point presentation for requirements.

**158. Karinda, Legal Section, Registrar's Office (01)**

Pay Level-2 (Pay Range: ₹ 19900 - 63200) Plus Allowances

QUALIFICATIONS – ESSENTIAL:

1. Bachelor's Degree from recognized University in Law.
2. Knowledge of case brief & pleading.
3. Two years practical experience of pairvi of legal cases.
4. Knowledge of Urdu, Hindi and English.

OR

1. Bachelor's Degree in law from recognized University.
2. Having knowledge of Urdu, Hindi and English.
3. Knowledge of case brief & pleading.
4. One year experience of pairvi of legal cases.

**SIR SYED ACADEMY**

**159. Assistant Archivist, Sir Syed Academy (02)**

Pay Level-6 (Pay Range: ₹ 35400 - 112400) Plus Allowances

QUALIFICATIONS – ESSENTIAL:

1. Master's Degree in History
2. Two years' experience in archival management, knowledge of Sir Syed and Aligarh Movement.

DESIRABLE: Diploma course in Archival Management or Studies.

**160. Assistant Curator, Sir Syed Academy (01)**

Pay Level-5 (Pay Range: ₹ 29200 - 92300) Plus Allowances

QUALIFICATIONS – ESSENTIAL:

Master's Degree in History and P.G. Diploma in Museology.

DESIRABLE: Three years' experience in Museum, Knowledge of Urdu and Persian.

**TELEPHONE DEPARTMENT**

**161. Technical Assistant (Store), Telephone Department (01)**

Pay Level-5 (Pay Range: ₹ 29200 - 92300) Plus Allowances

QUALIFICATIONS – ESSENTIAL:

B.A./B.Sc./B.Com from recognized University/College/Institute with 03 years experience in relevant field such as telephone accessories/EPABX/Cabling work/MDF Equipment's etc.

**162. Telephone Operator, Telephone Department (01)**

Pay Level-2 (Pay Range: ₹ 19900 - 63200) Plus Allowances

QUALIFICATIONS – ESSENTIAL:

1. High School
2. Minimum one year EPABX experience in a University / recognized academic institution / Central or State Government organization or Private Institution of repute after High School.



## UNIVERSITY SCHOOL TEACHERS

### 163. Principal, Ahmadi School for the Visually Challenged (01)

Pay Level-12 (Pay Range: ₹ 78800 - 209200) Plus Allowances

**AGE LIMIT:** Minimum 35 and maximum 50 years. No upper age bar in case of employees of AMU. Age relaxation as applicable under the Government of India Rules.

QUALIFICATIONS – ESSENTIAL:

#### A. ACADEMIC:

1. Consistently good academic record with not less than 50% marks in aggregate from High School to Graduation.
2. Master Degree from recognized University with at least 55% marks in aggregate.
3. B.Ed. or equivalent teaching degree.

#### B. EXPERIENCE:

- a) Persons holding analogous posts or posts of Principals in Central/State Government/ Autonomous Organisations of Central/State Government in the Pay Band of Rs. 15,600-39,100 with Grade Pay of Rs. 7,600;  
OR
- b) Vice Principal/Assistant Education Officers in Central/State Government/Autonomous Organisations of Central/State Government in the Pay Band of Rs. 15,600-39,100 with Grade Pay of Rs. 5,400 with combined services of 05 years as PGT and 02 years as Vice Principal.  
OR
- c) Persons holding posts of PGTs or Lecturer in Central/State Government/Autonomous Organisations of Central/State Government in the Pay Band of Rs. 9,300-34,800 with Grade Pay of Rs. 4,800 or equivalent with atleast 08 years regular service in the aforesaid grade.  
OR
- d) 15 years combined regular services as TGT in the pay band of Rs. 9,300-34,800 with Grade Pay of Rs. 4,600 and PGT in the pay band of Rs. 9,300-34,800 with Grade Pay of Rs. 4,800 out of which 03 years as PGT.

**C. DESIRABLE:** Knowledge of English, Hindi/Urdu and Computer Application.

### 164. PGT (Mathematics), STS School (01)

### 165. PGT (English), STS School (01)

### 166. PGT (Geography), STS School (01)

### 167. PGT (Sanskrit), AMU Girls School (01)

### 168. PGT (Urdu), AMU Girls School (01)

Pay Level-8 (Pay Range: ₹ 47600 - 151100) Plus Allowances

**AGE LIMIT:** 40 years. No age bar in the case of employees of AMU Schools. Age relaxation as applicable under the Govt. of India rules.

QUALIFICATIONS – ESSENTIAL:

1. Two years integrated Post Graduate M.Sc. Course of Regional College of Education of NCERT in the concerned subject.

OR

Master Degree from a recognized University with at least 50% marks in aggregate in the following subjects:

(a) PGT (Mathematics): Mathematics/Applied Mathematics.

- (b) PGT (English): English/English Language Teaching (ELT).  
(c) PGT (Geography): Geography.  
(d) PGT (Sanskrit): Sanskrit or Hindi with Sanskrit as one of the subjects at Graduate level.  
(e) PGT (Urdu): Urdu.
2. B.Ed. or equivalent degree from recognized University.

OR

A permanent teacher working in any AMU managed school not having B.Ed. of equivalent degree from recognized University may be considered for the post. Such a candidate, if selected, has to complete B.Ed. degree within 3 years from the date of selection/joining.

3. Proficiency in teaching in English, Hindi and Urdu medium. NOTE: Candidates having special B.Ed. are not eligible for the post. DESIRABLE: Working knowledge of Computer Application.

- 169. TGT (Arabic), AMU ABK High School (01)**  
**170. TGT (Chemistry), STS School (01)**  
**171. TGT (English), AMU ABK High School (02)**  
**172. TGT (Hindi), AMU City School (01)**  
**173. TGT (Home Science), AMU ABK High School (01)**  
**174. TGT (Mathematics), AMU ABK High School (03)**  
**175. TGT (Mathematics), AMU Girls School (01)**  
**176. TGT (Mathematics), STS School (01)**  
**177. TGT (Persian), AMU ABK High School (01)**  
**178. TGT (Social Studies), AMU ABK High School (01)**

Pay Level-7 (Pay Range: ₹ 44900 - 142400) Plus Allowances

AGE LIMIT: 35 years. No upper age bar in the case of employees of AMU Schools. Age relaxation as applicable under the Govt. of India rules.

QUALIFICATIONS – ESSENTIAL:

1. Four years' integrated degree course of Regional College of Education of NCERT in the concerned subject with at least 50% marks in aggregate.

OR

Bachelor's Degree with at least 50% marks in the concerned subject or combination of subjects and in aggregate. The elective subjects and languages in the combination of subjects are as follows:

- (a) TGT (Arabic): Arabic as a subject in all the three years.  
(b) TGT (Chemistry): Physics, Botany, Zoology and Chemistry.  
(c) TGT (English): English as a subject in all the three years.  
(d) TGT (Hindi): Hindi as a subject in all the three years.  
(e) TGT (Home Science): Bachelor's Degree in Home Science or Home Science in all the three years.  
(e) TGT (Mathematics): Bachelor degree in Maths with any two or the following subject: Physics, Chemistry, Electronics, Computer Science, Statistics, Geology and Geography.  
(f) TGT (Persian): Persian as a subject in all the three years.  
(g) TGT (Social Science): Any two of the following: History, Geography, Economics and Political Science of which one must be either History or Geography.
2. Pass in the Central Teacher Eligibility Test (CTET), conducted by CBSE in accordance with the guidelines framed by the NCTE for the purpose.

OR

Teacher Eligibility Test conducted by various states such as UPTET.

OR

B.Ed. degree or equivalent from a recognized University.

3. Proficiency in teaching in English, Hindi and Urdu languages

DESIRABLE: Working knowledge of Computer Application

**179. TGT (Computer), AMU ABK High School (02)**

Pay Level-7 (Pay Range: ₹ 44900 - 142400) Plus Allowances

AGE LIMIT: 35 years. No upper age bar in the case of employees of AMU Schools. Age relaxation as applicable under the Govt. of India rules.

QUALIFICATIONS – ESSENTIAL:

At least 50% marks in aggregate in any of the following:

1. B.E. or B.Tech. (Computer Science/IT) from a recognized University or equivalent degree or Diploma from an Institution/University recognized by the Government of India.

OR

B.E. or B.Tech. (Any stream) and Post Graduate Diploma in Computers from recognized University.

OR

B.Sc. (Computer Science)/BCA or equivalent from a recognized University.

OR

Post Graduate Diploma in Computer and Post Graduate Degree in any subject from recognized University.

OR

'B' Level DOEACC and Graduate Degree in any subject.

2. Proficiency in teaching in Hindi and English.

**180. TGT (PHE), AMU Girls School (01)**

**181. TGT (PHE), STS School (01)**

Pay Level-7 (Pay Range: ₹ 44900 - 142400) Plus Allowances

AGE LIMIT: 35 years. No upper age bar in the case of employees of AMU Schools. Age relaxation as applicable under the Govt. of India rules.

QUALIFICATIONS – ESSENTIAL:

Bachelor's degree in Physical Education or equivalent (B.P.Ed.)

**182. TGT (Agriculture), AMU City School (01)**

Pay Level-7 (Pay Range: ₹ 44900 - 142400) Plus Allowances

AGE LIMIT: 35 years. No upper age bar in the case of employees of AMU Schools. Age relaxation as applicable under the Govt. of India rules.

QUALIFICATIONS – ESSENTIAL:

1. Bachelor Degree in Agricultural or equivalent from a recognised University with at least 50% marks.
2. B.Ed. degree or equivalent from a recognised University.
3. Proficiency in teaching in English, Hindi and Urdu languages.

DESIRABLE:

1. Post Graduate degree with at least 50% marks.
2. Working knowledge of Computer application.

- 183. Primary Teacher, Abdullah School (01)**  
**184. Primary Teacher, AMU Girls School (01)**  
**185. Primary Teacher, AMU ABK High School (Boys) (01)**  
**186. Primary Teacher, AMU ABK High School (Girls) (02)**  
Pay Level-6 (Pay Range: ₹ 35400 - 112400) Plus Allowances

AGE LIMIT: Upper age limit 30 years and no age bar in the case of working employees of the University Schools. Age relaxation as applicable under the Government of India rules.

**QUALIFICATIONS – ESSENTIAL:**

1. Senior Secondary School Certificate with 50% marks or Intermediate with 50% marks or its equivalent.
2. Pass in the Central Teacher Eligibility (CTET) conducted by the CBSE in accordance with the Guidelines framed by the NCTE for the purpose.

OR

Teacher Eligibility Test conducted by various States such as UPTET.

OR

B.Ed. or BTC or equivalent degree from the recognized University.

3. Competence to teach through Hindi, Urdu and English media.

DESIRABLE: Knowledge of Computer Applications.

- 187. Superintendent, Abdullah School (01)**  
Pay Level-7 (Pay Range: ₹ 44900 - 142400) Plus Allowances

**QUALIFICATIONS – ESSENTIAL:**

1. Bachelor Degree with at least 50% marks in all disciplines.
2. B.Ed. Degree or equivalent from a recognised University.

OR

Pass in the Central Teacher Eligibility Test (CTET), conducted by CBSE in accordance with the Guidelines framed by the NCTE for the purpose

OR

Teacher Eligibility Test conducted by various states such as UPTET

3. Five years experience of Teaching in a recognised School.
  4. Knowledge of English, Urdu and Hindi media
- DESIRABLE: Knowledge of Computer Application

**UNIVERSITY HEALTH SERVICE**

- 188. Lab Assistant, University Health Service (01)**  
Pay Level-4 (Pay Range: ₹ 25500 - 81100) Plus Allowances

**QUALIFICATIONS – ESSENTIAL:**

Senior Secondary School/Intermediate (Science) with two years' experience in the relevant field after obtaining SSS/Inter.

OR

Secondary School Certificate/High School (Science) with four years' experience in relevant field after obtaining Secondary School Certificate/High School.

DESIRABLE: Diploma in Laboratory Technology.

## UNIVERSITY HEALTH OFFICE

### 189. Health Officer, University Health Office (01)

Pay Level-10 (Pay Range: ₹ 56100 - 177500) Plus Allowances

QUALIFICATIONS – ESSENTIAL:

1. M.B.B.S or equivalent Medical qualifications
2. At least three years' experience of Public Health Administration

DESIRABLE: Postgraduate Diploma /Degree in Public Health

### 190. Sanitary Inspector, University Health Office (01)

Pay Level-5 (Pay Range: ₹ 29200 - 92300) Plus Allowances

QUALIFICATIONS – ESSENTIAL:

Sanitary Inspector's certificate or equivalent from recognized institution with two years experience of working in a Municipality/Public Health Dept.

### 191. Sanitary Jamadar, University Health Office (01)

Pay Level-2 (Pay Range: ₹ 19900 - 63200) Plus Allowances

QUALIFICATIONS – ESSENTIAL:

High school with two years experience as MTS (Safaiwala) in the permanent capacity.

## UNIVERSITY SOPHISTICATED INSTRUMENT FACILITIES (USIF)

### 192. Senior Technical Assistant, University Sophisticated Instrument Facilities(USIF) (02)

Pay Level-6 (Pay Range: ₹ 35400 - 112400) Plus Allowances

QUALIFICATIONS – ESSENTIAL:

1. B.Sc. with at least three years experience in the relevant field after obtaining degree.

OR

1. Diploma in Engg Instrumentation.
2. With a least five years experience in the relevant field after obtaining Diploma Engineering.

DESIRABLE: Hand on and maintenance experience in Sophisticated and analyst Instruments.

### 193. Technical Assistant, University Sophisticated Instrument Facilities(USIF) (01)

Pay Level-5 (Pay Range: ₹ 29200 - 92300) Plus Allowances

QUALIFICATIONS – ESSENTIAL:

1. B.Sc. with at least two years' experience in the relevant field after obtaining degree.

OR

1. Diploma in Electronics/Electrical/Instrumentation/Mechanical Engineering.
2. With at least three years' experience in the relevant field after obtaining Diploma Engineering.

DESIRABLE: Hand on and maintenance experience in sophisticated and analyst Instruments.

## UNIVERSITY GUEST HOUSE

### 194. Receptionist, University Guest House (01)

Pay Level-4 (Pay Range: ₹ 25500 - 81100) Plus Allowances

#### QUALIFICATIONS – ESSENTIAL:

1. Bachelor's degree from recognized University.
2. Two years' experience as Lower Division Clerk or equivalent in a University/Academic Institution/Central/State Government undertaking
3. Knowledge of Computer specially MS Office.

OR

1. Senior Secondary/Intermediate/Higher Secondary or equivalent.
2. Five years' experience as Lower Division Clerk or equivalent in a University/Academic Institution/Central/State/Government undertaking
3. Knowledge of Computer specially MS Office.

## WOMEN'S COLLEGE

### 195. Lab Assistant, Women's College (03)

Pay Level-4 (Pay Range: ₹ 25500 - 81100) Plus Allowances

#### QUALIFICATIONS – ESSENTIAL:

Senior Secondary School/Intermediate (Science) with two years' experience in the relevant field after obtaining SSS/Inter.

OR

Secondary School Certificate/High School (Science) with four years' experience in relevant field after obtaining Secondary School Certificate/High School.

### 196. Electrician cum Tube Well Operator, Women's College (01)

Pay Level-3 (Pay Range: ₹ 21700 - 69100) Plus Allowances

#### QUALIFICATIONS – ESSENTIAL:

1. High School
2. Certificate from ITI in Electrician Trade OR Wireman License of Electrical Inspector.
3. Five years' experience in the relevant field in a University/recognized academic Institution/Central or State Govt./Govt. Organization or Private Institution of repute after obtaining Certificate.

### 197. Carpenter, Women's College (01)

Pay Level-2 (Pay Range: ₹ 19900 - 63200) Plus Allowances

#### QUALIFICATIONS – ESSENTIAL:

1. High School.
2. Certificate in carpenter trade form ITI/ recognized Institution.

OR

High School with six years' experience in the relevant trade.

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The Employment Form to the above posts may be downloaded from the following website:

[www.amuregistrar.com](http://www.amuregistrar.com)

OR

<https://www.amu.ac.in/registrarsection.jsp?did=10259&lid=Application%20Forms>

## IMPORTANT INSTRUCTIONS:

1. Persons downloading the Form from the Net are required to send a Cash receipt of Rs.500/- issued by the State Bank of India, AMU Branch (05555), under the Head, "Employment Fee" in the Account No. 10612177016 or Demand Draft of Rs.500/- payable to Finance Officer, AMU, Aligarh at State Bank of India, AMU Branch Aligarh (05555), along with the duly filled employment form complete in all respect. Complete application form procured in the above manner may either be delivered personally at the Reception Counter of Administrative Block or sent by post, superscribing on the top at the left side of the cover, the post applied for, advertisement number and date, to the **Joint Registrar (Selection Committee-Non-Teaching) Section, Registrar's Office, Aligarh Muslim University, Aligarh – 202002, so as to reach him by 27.07.2019.**
2. Applications received late or without necessary supporting documents, Degrees/Certificates/ Marksheets and Experience Certificates not attested by the Head of the Department/Institution/Gazetted Officer/self-attestation shall be rejected summarily. The claim of the disability shall be examined by the Medical Board of the University for accessing variation in the disability before issuing appointment letter if selected.
3. Relevant grade which is regarded as equivalent of 55% where the grading system is followed by recognized University shall also be considered eligible.
4. Age relaxation or any other concession shall be provided as per government of India rule in the recruitment of persons with disability.
5. Persons enclosing an authentic disability certificate with the application form in support of their **Claim of Disability shall be exempted from payment of prescribed application Fee.**

### Abbreviation used against each post:

VH - Visually Handicapped

OH - Orthopedically Handicapped

HH - Hearing Handicapped

6. **The eligibility of candidates will be determined as on the last date of submission of employment forms.**
7. **For the above posts, the following shall be applicable:**
  - (i) Wherever the word '**equivalent**' in the qualification/experience has been mentioned, it means '**equal in terms of pay scale, grade pay and nature of work performed in that particular designation**' and it should be certified by authorized signatory of the department on official stationary with stamp in clear term or expression.
  - (ii) Wherever the word '**University**' and/or '**academic institution**' in the qualifications/experience have been mentioned, it means in the institutions funded by the State or Central Government.

Sd/-

(Dr. Nazim Husain Jafri)  
Registrar

