

NOTE: Installation Report (completely filled and signed by all concerned) will have to be deposited to Office of Director-Computer Centre, AMU, Aligarh, for creation of CCAID in CMDB (Configuration Management Database) of AMU.

Projector Installation Report	
Funding Agency:	→ <input type="checkbox"/> Externally Funded Project <input type="checkbox"/> Purchase from University Funds
Head of Account:	→ Code: _____ Description: _____
Purchase Order No.:	→ P. O. Date: _____
Date of P.O. Delivery to Supplier:	→ _____
Delivery Challan No.	→ Delivery Challan Date: _____
Installation date	→ _____
Warranty valid upto	→ _____
OEM (Original Equipment Manufacturer):	→ Name: _____ (Website: _____)
Supplier Invoice No.	→ Invoice Date: _____
Invoice Value (in Indian Rupees)	→ _____

Details of Technical Specifications & Warranty Support	
Projector	→ Make _____ Model: _____
Projector's Serial Number (from OEM):	→ _____
Lumens:	→ 3000/3200 ANSI <input type="checkbox"/> 3500 ANSI <input type="checkbox"/> 4000 ANSI <input type="checkbox"/> Other: _____
Resolution:	→ _____
Audio:	→ _____ (Y/N) If Yes, Watts: _____
I/O Connectors:	→ _____
Power Consumption:	→ _____
Connectivity:	→ Wired <input type="checkbox"/> Wire Less <input type="checkbox"/>
Supplier's E-Mail-ID (Warranty Support):	→ _____
OEM's E-Mail-ID (Warranty Support):	→ _____
Supplier's Phone# (Warranty Support):	→ _____
OEM's Phone# (Warranty Support):	→ _____
Registered with OEM(for Warranty Support, as per entitlement of AMU):	→ _____ (Y/N) Product# _____ Regn-Date: _____
Warranty Support SLA	→ Response Time: _____ Resolution Time: _____
Supplier's Website (Warranty Support):	→ _____
OEM's Website (Warranty Support):	→ _____

Important Information (regarding warranty support):

For any support during warranty period, end-user will have to contact supplier/OEM on the Phone Number(s)/ E-Mail IDs/Websites, mentioned above, and acquire support ticket number. A log of all the Support Tickets (Incident Numbers) is important to be retained by end-user, for future references and also for any escalations through Computer Centre.

Timings of Telephonic Support (during Warranty Period):

Supplier's Timings: _____ (Weekdays) / _____ (Sundays/Holidays)

OEM's Timings: _____ (Weekdays) / _____ (Sundays/Holidays)

CERTIFICATE FROM USER'S DEPARTMENT

Verified that the material has been received in good condition, strictly according to the specifications as given in the purchase order. The same has been successfully installed and accepted by _____ of _____. Stock entry has also been made on Page No. _____ of relevant stock register: _____.

Signature: _____
 Name: _____
 Role: **Installation Engineer**
 Mobile: _____
 E-Mail ID: _____
 Rep. of Supplier/OEM: _____
 Seal: _____

Signature: _____
 (Dean/Principal/Chairman / Head of Office)
 Seal: _____

Signature(s): _____
 Name(s): _____
 Role: **Installation & Verification Team (from End-User Dept. of AMU)**
 Rep. of: _____
 Seal: _____

AMU-CCAID # (issued by Computer Centre): _____