

MINUTES

of the consultative meeting of all the members of Project Implementation Group (PIG) – DST PURSE – II Programme, held on **06.10.2015 (Tuesday) at 11:30 A.M.** in the Dept. of Wildlife Sciences to discuss the utilization of grant released by the DST as 1st installment of the PURSE (Phase- II) grant.

Following were present:

1. Prof. Asad Ullah Khan, Co-ordinator, Project Impl. Group
2. Prof. M. Altamush Siddiqui, D/o Mechanical Engg
3. Prof. Jamal Ahmed Khan, Dept. of Wildlife Sciences - Convener
4. Prof. M. Yunus Khalil Ansari, Dept. of Botany
5. Prof. (Mrs) Imrana Naseem, Dept. of Bio-Chemistry, F/o Life Sciences
6. Prof. Iqbal Parvez, Dept. of Zoology
7. Prof. Shabbir Ahmad, Dept. of Physics
8. Prof. M. Shakir, Dept. of Chemistry
9. Prof. Mohammad Kamil Dept. of Petroleum Studies
10. Prof. Rifaqat Ali Khan Rao, Dept. of Applied Chemistry
11. Prof. Mohammad Arif, Dept. of Civil Engg
12. Prof. Mohd. Sarosh Umar, D/o. Computer Engg
13. Prof. Shakeel Khan, Dept. of Applied Physics
14. Prof. Rizwan Hasan Khan, Interdisciplinary Biotechnology Unit
15. Prof. Sartaj Tabassum, University Sophisticated Instrument Facility

1. At the outset, Prof. Asad Ullah Khan apprised that the DST has released grant of 400.00 lacs for creation of Capital Assets which includes “Equipment, Research Infrastructure Facilities and Networking & Computational Facility” and Rs.180.88 lacs as Grants-in-aid General which includes “Consumable, Manpower, Domestic Travel, Maintenance and Seminar/Workshop” as 1st installment for the year 2015-16 out of the total grant of Rs.3500.00 lacs.
2. After detailed discussions, following decisions were taken with regard to utilization of above grant:

A. Capital Grant : Rs.400.00 lacs

(To be utilized under the head “Equipment, Research Infrastructure Facilities and Networking & Computational Facility”)

The grant has been distributed equitably among the fifteen participating departments/units, so that each department/unit may utilize Rs.26.66 lacs for creation of Capital Assets (Equipment, Research Infrastructure Facilities and Networking & Computational Facility). The Chairman of the concerned department shall ensure utilization of grant strictly in accordance with the proposal submitted to the DST as early as possible preferably within next three months i.e. upto January, 2016.

B. Grant-in-aid General : Rs.180.88 lacs:

(To be utilized under the head “Consumable, Manpower, Domestic Travel, Contingencies, Maintenance, Conference/ Workshop”).

i) **Consumable** : Total grant for first year is Rs.49.63 lacs. It was decided that each of the participating departments shall utilize one-fourth ($\frac{1}{4}$) of funds projected in the proposal submitted to the DST under the head “Consumable” during the first year i.e. upto June, 2016.

ii) **Manpower** : Total grant for the first year is Rs.87.50 lacs. It was decided that each of the participating departments (except USIF and University High Performance Computational Facility) may appoint following research staff:

One Research Associate (Ph.D. holder) @ Rs.28,000/- per month and **Two** JRF @ Rs.12,000/- per month each.

OR

One Research Associate (Ph.D. holder) @ Rs.28,000/- per month and **One** JRF with NET @ Rs.25,000/- per month each

OR

Two JRF with NET @ Rs.25,000/- per month each

The Dept. of Wildlife Sciences, in view of its requirement, may appoint **one** Research Associate (Ph.D. holder) @ Rs.28,000/- per month, **one** JRF @ Rs.12,000/- per month and **two** Field Assistants @ Rs.6,000/- per month each. The Chairman, Dept. of Wildlife Sciences was authorized to appoint Field Assistants at his level at the field site.

The composition of the Local Selection Committee for appointment of above Research Associate and JRF would be as under:

- a) **Dean of the Faculty**
- b) **Chairman of the Department**
- c) **One senior most faculty member of the department**
- d) **One expert to be nominated by the Dean from the faculty**

It was agreed upon that these positions will be advertised as soon as possible and selection committees may be organized in October, 2015 itself.

iii) **Domestic Travel:** Total grant for the first year is Rs.8.75. Each of the thirteen participating departments may utilize upto Rs.67,000/- during the first year i.e. upto June, 2016.

iv) **Contingency, Maintenance and Conference/Workshop:** Total grant for the first year is Rs.35.00 lacs. It was decided that each of the thirteen participating departments may utilize upto Rs.2.40 lacs during the first year i.e. upto June, 2016. Out of the remaining amount of Rs.3.80 lacs, Rs.1.00 lac each be given to Interdisciplinary Biotechnology Unit, Dept. Of Bio-Chemistry and Dept. of Zoology for Maintenance and Workshop respectively.

- v) The remaining amount of Rs.80,000/- be used for payment of honorarium to staff and for organizing the review meeting @ Rs.1,000/meeting. It was decided that Mr. Afzal Ahmad, LDC, Development Section be paid Rs.3000/- per month as honorarium for his services rendered in maintenance of records etc and Rs.1,500/- per month will be paid to Office Attendants, Development Section for their services, out of the head "**Contingency**".
3. As decided in the earlier meeting held on 12.08.2015, each of the thirteen participating departments shall contribute Rs.15.50 lacs out of its allocated share of Capital Assets under the heads "*Equipment*", "*Infrastructure Facilities*" and "*Networking & Computational Facility*" for procurement of equipment proposed for USIF in the proposal submitted to the DST, like Raman Spectrometer, NMR etc and for creation of University High Performance Computational Facility (UHPCF).
4. During the meeting, it was reiterated that the departments which desires to get the renovation work done at their end under the head "*Infrastructure Facilities*", may submit their proposals through Co-ordinator, Project Impl. Group to the Vice-Chancellor for seeking permission for the same within a week.
5. For purchase of Air Conditioners, it has already been decided that the department(s)/Unit may submit their requirement (if any) to the Co-ordinator, Project Impl. Group for obtaining approval of the competent authority.
6. The Chairman of the concerned department shall ensure utilization of funds within the stipulated time strictly following the University rules and in order to maintain proper record of head-wise expenditure, it was also decided that final bill for payment, along with Form 'C' be routed through Development Section.
7. The distribution of 1st installment as mentioned above is summarized in the Table enclosed herewith.

Sd/
(Jamal Ahmed Khan)
OSD (Development &
Convener – Project Impl. Group)
Dated: 09.10.2015

Encl: As above
No.F.6-5-EP/DS/902
Copy to:

1. Prof. Asad Ullah Khan, Co-ordinator
2. Chairman, Dept. of Botany/Bio-Chemistry, F/o Life Science/Wildlife Sciences/Zoology/Physics/Chemistry/Petroleum Studies/Applied Chemistry/Civil Engg/Computer Engg/ Applied Physics/Mechanical Engg
3. Co-ordinator, Interdisciplinary Biotechnology Unit
4. Co-ordinator, University Sophisticated Instrument Facility
5. DFO (Grants)

Sd/
OSD (Development &
Convener – Project Impl. Group)