

D.No. 376 / PVC

14 October 2014

ESTABLISHMENT OF OFFICE OF ALUMNI AFFAIRS

1. One of the suggestions made during the Alumni Meet – 2014 was that 'Office of Alumni Affairs' (OAA) be established to address wide range of Alumni issues. Consequently, OAA has been established with dedicated office (in the Faculty of International Studies Building), staff and transport.
2. The role and charter of the OAA would be:-
 - (a) **Role**
To act as effective interface between the Alumni and AMU, so as to optimize the potential of the 'Alig' fraternity as a key stakeholder in the future growth of the Alma Mater.
 - (b) **Charter**
 - (i) *Strengthen Alumni – Alma Mater bondage*
 - (ii) *Support Alumni driven initiatives*
 - (iii) *Facilitate student scholarships / sponsorships*
 - (iv) *Facilitate MOUs and collaborations with overseas Institutions*
 - (v) *Facilitate 'Summer University' programmes*
 - (vi) *Maintain Alumni Website and update Alumni data*
 - (vii) *Monitor ongoing projects and provide timely feed back*
 - (viii) *Coordinate the visits of Alumni to the AMU*
 - (ix) *Organise 'Alumni Meets'*
3. Organisation of the OAA is at Appendix. The OAA will be fully functional with effect from 15 Oct 2014.
4. This may please be given wide publicity particularly among the Alumni of AMU.



Brigadier S Ahmad Ali (Retd)
Pro Vice-Chancellor

P.T.O.

Office of Alumni Affairs

Protocol Officer – 1

Chairman – Maj Gen (Prof) G G Dwivedi

Clerks – 1

MTS – 1

Coordinator

*Alumni
Relations &
Scholarships cum
Sponsorships
(Dr Suhail Sabir)*

Coordinator

*MOUs
Education
Programmes &
Summer
University
(Dr Asadullah Khan)
(Dr Moinuddin)*

Coordinator

*Website, Data Base &
Project Monitoring
(Dr Bilal Ahmad Khan)
(Dr Asfar Ali Khan)*

Coordinator

*Publicity
(Dr Vibha Sharma)*