

ALIGARH MUSLIM UNIVERSITY, ALIGARH.

Proforma for confirmation on the post of

(E.C. No. 592, Resolution No. 19 dated 12.10.1993)

1. Name of the employee :
2. I.D. No. :
3. Designation / Post :
4. Department / office :
5. Faculty :
6. Nature of appoint :
7. Date of first continuous appointment through (LSC) :
8. Date of first continuous appointment though (GSC) :
9. Joining on probation :
10. Date of expiry of probation period :
11. Quantum of work done during the probation period :
12. Achievements, if any, during the probation period :
13. Period of attending Induction course at UGC-HRD Centre :
14. Classes he/she is taking and work load :
15. Research he/she has undertaken/paper published :
16. Extra-curricular activities :
17. Overall assessment :

Recommendation of the Chairperson/Head of office

Remark of the Dean

(Signature of Chairperson with seal)

(Signature of Dean with seal)

(If there is any adverse remark given by the Chairman / Head of the offices, the reasons thereof are may be recorded).....

Please enclose the following documents:

- a) Physical fitness certificate,
If not submitted at the time of joining duty.
- b) Service contract form in duplicate } duly filled in
- c) Non-judicial stamp for Rs. 100/ } and signed