

OFFICE OF THE REGISTRAR
(COUNCILS SECTION)
ALIGARH MUSLIM UNIVERSITY
ALIGARH

Dated: November 15, 2012

NOTICE

Closure of AMU Press

1. In view of recurring losses, poor functioning, lack of expertise and vintage/obsolete machines in the AMU Press, it has become inevitable for the Academic Council to take a final decision on the future of the press. The Council in its Ordinary meeting held on 30.10.2012 vide its resolution No.23 has unanimously decided to close down the AMU Press.
2. To prevent recurring and continuous loss of the University, the Vice-Chancellor in Exercise of his power vested in him under section 19(3) of the Aligarh Muslim University Act, 1920 has approved the above mentioned resolution on behalf of Executive Council and ordered that the said press be closed down w.e.f. December 1st 2012.
3. Consequent upon the above resolution/decision the following orders have been issued for compliance in a time bound manner:-
 - a) The Property Officer in consultation with MIC (Press) shall prepare inventory of all assets, equipments, furniture, record etc. and submit it to the Registrar on or before November 30th 2012.
 - b) The Finance Officer shall take all necessary steps for freezing /merger of the Bank Accounts of the AMU Press with the University by December 1st 2012.
 - c) The Proctor of the University shall seal the building of the AMU Press w.e.f. December 1st 2012 (AN) and provide necessary security arrangement to guard the asset in the Press Building both day and night.
 - d) The Finance Officer in consultation with MIC (Press) shall prepare Closure Compensation as well as other entitled dues payable to each employee on or before December 1st, 2012.
 - e) All Heads of the Departments/Sections/Offices shall immediately take steps to clear the pending bills/works and submit a detailed report to the Registrar by November 30th, 2012 for finalizing/winding up of works and bills. Reports not received by the said date will be assumed as NIL.
 - f) MIC (Press) shall ensure that the contents of this notice are disseminated to all concerned including the staff of the Press.

