

ENQUIRY FORM

**DEPARTMENT OF PETROLEUM STUDIES
Z.H. COLLEGE OF ENGG. & TECH.
A. M. U., ALIGARH-202002**

To
M/s.....
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Chairman/IPS/D: *Chairman/Chair/IPS/D:1623*

Dated: 06.07.2013

Dear Sir,

Please quote your lowest rates, allowing concessions given to Technical Institutions, if any, for the following article keeping in view the terms and condition overleaf, Illustrations / specifications stating delivery time should be given in each case, Quotation should reach this office on or before **20/07/2013** under sealed cover. Quotation may be mail to ID: hamid_ali54@rediffmail.com. with a hard copy, **HARD Copy is a necessary requirement for placing the Order.**

S. No.	PARTICULARS
1.	<p>Chairs as per sample Cushioned seat and Back Chrome Plated Steel Pipe Base with arm writing</p> <p>Pad Back height 38"</p> <p>Handle height 27 1/2"</p> <p>Seat height 19"4 soot</p> <p>Seat width 19"</p> <p>Pipe width 26"</p> <p><i>(A vertical blue line is drawn next to the dimensions.)</i></p> <p>Conditions :</p> <p>i. Guarantee</p> <p>ii. Please provide the Maximum discount possible to the Academic Institutions</p> <p><i>(Handwritten signature)</i></p> <p><i>06/07/2013</i></p> <p>CHAIRMAN</p> <p>Department of Petroleum Studies, Aligarh Muslim University, Aligarh-202 002 (INDIA)</p>

TEARMS & CONDITIONS

- 1 Goods should be dispatched F.O.R. Aligarh/ Ex-godown / at Site/by Passenger, Train / Goods Trains/ Parcel post,
- 2 Goods should be dispatched in the name of the Chairman, Department of Petroleum Studies, Z.H. Engg. College of Engineering and Technology, Aligarh Muslim University, Aligarh-202002, India.
- 3 Goods should be dispatch under Insurance at risk/Owner's risk/ Supplier risk.
- 4 Payment shall be made against bill which should be forwarded in triplicate alongwith the R.R.
- 5 Goods or R.R. sent by V.P.P. or through State Bank shall not be accepted.
- 6 In case goods are not according to the specifications, the cost of returning them shall be born by the firm.
- 7 Goods must be supplied withindays, else the order shall be treated as cancelled The period of supply can be extended if so desired/can not be extended.
- 8 Any increase in the rate during the courses of supply shall not be accepted unless confirmed by this office/shall be accepted on intimation from supplier before hand.
- 9 The equipment / Instrument must be Installed at the site.
- 10 In the case of 90% Payment through bank, an affidavit of the Notary regarding the Installation with in 15 days from the retirement of the documents is required.


CHAIRMAN

**Department of Petroleum Studies
Z. H. College of Engineering & Technology
Aligarh Muslim University, Aligarh**

Dated