ENQUIRY FORM

DEPARTMENT OF PETROLEUM STUDIES
Z.H. COLLEGE OF ENGC. & TECH.
A. M. U., ALIGARH-202002

To

M/s........................................

........................................

Chairman/IPS/D. .................................. Dated: 06.07.2013

Dear Sir,

Please quote your lowest rates, allowing concessions given to Technical Institutions, if any, for the following article keeping in view the terms and condition overleaf. Illustrations / specifications stating delivery time should be given in each case, Quotation should reach this office on or before 20/07/2013 under sealed cover. Quotation may be mail to ID: hamid.ali54@rediffmail.com, with a hard copy. HARD Copy is a necessary requirement for placing the Order.

<table>
<thead>
<tr>
<th>S. No.</th>
<th>PARTICULARS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Chairs as per sample Cushioned seat and Back Chrome Plated Steel Pipe Base with arm writing</td>
</tr>
<tr>
<td></td>
<td>Pad Back height 38”</td>
</tr>
<tr>
<td></td>
<td>Handle height 27 1/2”</td>
</tr>
<tr>
<td></td>
<td>Seat height 19”4 soot</td>
</tr>
<tr>
<td></td>
<td>Seat width 19”</td>
</tr>
<tr>
<td></td>
<td>Pipe width 26”</td>
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</tbody>
</table>

Conditions:

i. Guarantee

ii. Please provide the Maximum discount possible to the Academic Institutions
TEARMS & CONDITIONS

1. Goods should be dispatched F.O.R. Aligarh/ Ex-godown / at Site/by Passenger, Train / Goods Trains/ Parcel post,

2. Goods should be dispatched in the name of the Chairman, Department of Petroleum Studies, Z.H. Engg. College of Engineering and Technology, Aligarh Muslim University, Aligarh-202002, India.

3. Goods should be dispatch under Insurance at risk/Owner’s risk/ Supplier risk.

4. Payment shall be made against bill which should be forwarded in triplicate alongwith the R.R.

5. Goods or R.R. sent by V.P.P. or through State Bank shall not be accepted.

6. In case goods are not according to the specifications, the cost of returning them shall be born by the firm.

7. Goods must be supplied within .......................days, else the order shall be treated as cancelled. The period of supply can be extended if so desired/can not be extended.

8. Any increase in the rate during the courses of supply shall not be accepted unless confirmed by this office/shall be accepted on intimation from supplier before hand.

9. The equipment / Instrument must be Installed at the site.

10. In the case of 90% Payment through bank, an affidavit of the Notary regarding the Installation with in 15 days from the retirement of the documents is required.

[Signature]

CHAIRMAN

Department of Petroleum Studies
Z. H. College of Engineering & Technology
Aligarh Muslim University, Aligarh

Dated ........................................