ENQUIRY FORM

DEPARTMENT OF PETROLEUM STUDIES
Z.H. COLLEGE OF ENGG. & TECH.
A. M. U., ALIGARH-202002

To
M/s........................................
........................................
........................................

Chairman/IPS/D: .................................. Dated: 11.09.2013

Dear Sir,

Please quote your lowest rates, allowing concessions given to Technical Institutions, if any, for the following article keeping in view the terms and condition overleaf, illustrations / specifications stating delivery time should be given in each case, Quotation should reach this office on or before 18/09/2013 under sealed cover.

**Last Date: 18.09.2013**

<table>
<thead>
<tr>
<th>S. No.</th>
<th>PARTICULARS</th>
</tr>
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<tbody>
<tr>
<td>1.</td>
<td>Biogen Make Deep Freezer, Vertical Type, for upto -20 Deg C, (BGS-136), capacity 148 litr, solid door, CFC free, Heavy Duty.</td>
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</tbody>
</table>

**Conditions :**

i. Guarantee

ii. Please provide the Maximum discount possible to the Academic Institutions

Chairman

Department of Petroleum Studies
Aligarh Muslim University
Aligarh-202002 (INDIA)
TEARMS & CONDITIONS

1 Goods should be dispatched F.O.R. Aligarh/ Ex-godown / at Site/by Passenger, Train / Goods Trains/ Parcel post,

2 Goods should be dispatched in the name of the Chairman, Department of Petroleum Studies, Z.H. Engg. College of Engineering and Technology, Aligarh Muslim University, Aligarh-202002, India.

3 Goods should be dispatch under Insurance at risk/Owner’s risk/ Supplier risk.

4 Payment shall be made against bill which should be forwarded in triplicate alongwith the R.R.

5 Goods or R.R. sent by V.P.P. or through State Bank shall not be accepted.

6 In case goods are not according to the specifications, the cost of returning them shall be born by the firm.

7 Goods must be supplied within .....................days, else the order shall be treated as cancelled The period of supply can be extended if so desired/can not be extended.

8 Any increase in the rate during the courses of supply shall not be accepted unless confirmed by this office/shall be accepted on intimation from supplier before hand.

9 The equipment / Instrument must be Installed at the site.

10 In the case of 90% Payment through bank, an affidavit of the Notary regarding the Installation with in 15 days from the retirement of the documents is required.

[Signature]

CHAIRMAN

Department of Petroleum Studies
Z. H. College of Engineering & Technology
Aligarh Muslim University, Aligarh

Dated ................................................