

NOTICE INVITING TENDER
CPCC, Computer Centre, Aligarh Muslim University, Aligarh-202002

No: NIT/AMU/CPCC-02/Copiers

Dated: 18.11.2013.

Sealed commercial on "RATE CONTRACT" bids duly typed in the given format on the firm's letter head are invited from the OEMs/firms who have been authorized by the OEM of the following items so as to reach the Office of the Director, Computer Centre, Aligarh Muslim University, Aligarh -202002 up to 04:00 p.m. on or before 09-12-2013. The OEM should be in the top six vendors for the quoted item according to market share in India for 1Q13 & 2Q13. The vendor must attach a certificate to this effect and should be supported by Gartner (India) Report focusing India.

S.No	Model #	Item Description	Min. Qty	Unit Price	Amount
01		Toshiba e-Studio 256SE or its equivalent of other reputed brand. Should have DADF Unit, OEM supplied Trolley and Stabilizer working on Input Voltage range:90V to 270V in copper winding	Rate Contract		
02		Toshiba e-Studio 356SE or its equivalent of other reputed brand. Should have DADF Unit, OEM supplied Trolley and Stabilizer working on Input Voltage range:90V to 270V in copper winding	Rate Contract		
03		Toshiba e-Studio 456SE or its equivalent of other reputed brand. Should have DADF Unit, OEM supplied Trolley and Stabilizer working on Input Voltage range:90V to 270V in copper winding	Rate Contract		
04		Cannon iR Advance 4025 or its equivalent of other reputed brand. Should have DADF Unit, OEM supplied Trolley and Stabilizer working on Input Voltage range:90V to 270V in copper winding	Rate Contract		
05		Cannon iR Advance 4035 or its equivalent of other reputed brand. Should have DADF Unit, OEM supplied Trolley and Stabilizer working on Input Voltage range:90V to 270V in copper winding	Rate Contract		
06		Cannon iR Advance 4045 or its equivalent of other reputed brand. Should have DADF Unit, OEM supplied Trolley and Stabilizer working on Input Voltage range:90V to 270V in copper winding	Rate Contract		
		Cannon's iR-2520 or its equivalent of other reputed brand. Should have DADF Unit, OEM supplied Trolley and Stabilizer working on Input Voltage range:90V to 270V in copper winding	Rate Contract		
07		Cannon's iR-2525 or its equivalent of other reputed brand. Each unit should have DADF Unit, OEM supplied Trolley and Stabilizer working on Input Voltage range:90V to 270V in copper winding	Rate Contract		
08		Cannon iR 2530 or its equivalent of other reputed brand. Should have DADF Unit, OEM supplied Trolley and Stabilizer working on Input Voltage range:90V to 270V in copper winding	Rate Contract		
09		Cannon iR 2535 or its equivalent of other reputed brand. Should have DADF Unit, OEM supplied Trolley and Stabilizer working on Input Voltage range:90V to 270V in copper winding	Rate Contract		
10		Cannon iR 2545 or its equivalent of other reputed brand. Should have DADF Unit, OEM supplied Trolley and Stabilizer working on Input Voltage range:90V to 270V in copper winding	Rate Contract		
11		Sharp MX- 1810U or its equivalent of other reputed brand. Should have DADF Unit, OEM supplied Trolley and Stabilizer working on Input Voltage range:90V to 270V in copper winding	Rate Contract		

Note: EMD required

Quotation of all the items in the NIT is mandatory.

Terms and Conditions

1. The items required to be delivered, tested and installed at the user department in presence of assigned staff of Computer Centre.
2. The rate of discounts, sales tax, services tax or any other type of tax should clearly be mentioned however the quoted price shall be inclusive of all the Taxes (landed price).
3. Validity of the quotation should be 1 year from the date of approval of the rate contract.
4. The Aligarh Muslim University agrees to make payment on bill after successful supply, installation and commissioning of the items. Bank Guarantee @ 10% of total order value may be required by the University.
5. The items shall be supplied to the department within one week of the issue of purchase order.
6. All items should be under 3 years comprehensive on-site warranty. Supplier in addition to original equipment manufacturer shall also be responsible to extend the warranty to user.
7. The University has the right to accept the rates of some or all of the items required. AMU reserves the right to reject quotations which are without EMD.
8. The University reserves the right to reject any or all of the quotations without assigning any reason(s).
9. The authorization letters from respective OEMs in favour of the firm to quote, supply install and commission and support of warranty be provided.
10. OEM's certificate to the effect that it takes the responsibility if the supplier firm becomes non-existent.
11. Any other condition imposed by CPCC at the time of placing the PO.
12. Price may be quoted with Customs/Excise Duty exemption, Duty exemption certificate will be provided by the University.
13. EMD @ Rs. **74,000/-** against NIT should be deposited along with quotation in the form of DD in favour of Finance Officer, AMU, Aligarh. In case of unsuccessful bid the EMD after necessary deduction of draft charges will be returned.
14. All successful bidders shall register as an approved contractor with the Aligarh Muslim University, if not existing at the time of submission of offer.
15. The EMD is based on average purchases made by the CPCC in the last financial year; however, its amount will have no bearing on the eventual supply of number of items on rate contract basis during the validity period.
16. Arrangement of all the documents related to taxation and road permits shall be the sole responsibility of the firm.
17. The original brochures of the quoted items should be attached.
18. Two mobile telephone numbers in addition to official landline numbers including the mobile on of Chief Executive Officer of the firm and email id should be specifically provided and any loss of communication will be treated as the breach of contract.


Director