

NOTICE INVITING TENDER
CPCC, Computer Centre, Aligarh Muslim University, Aligarh-202002

No: NIT/AMU/CPCC-02/ PRINTERS

Dated: 18-11-2013

Sealed commercial on "RATE CONTRACT" bids duly typed in the given format on the firm's letter head are invited from the OEMs/firms who have been authorized by the OEM of the following items so as to reach the Office of the **Director, Computer Centre, Aligarh Muslim University, Aligarh-202002** up to **04:00 p.m. on or before 09.12.2013**. The OEM should be in the top six vendors for the quoted item according to market share in India for 1Q13 & 2Q13. The vendor must attach a certificate to this effect and should be supported by Gartner (India) Report focusing India.

S. No	Model#	Item Description	Min. Qty	Unit Price	Amount
01		HP LaserJet 1020 plus or its equivalent/better specs product of other reputed brand	Rate Contract		
02		HP LaserJet M1005 (Multifunction) or its equivalent/better specs product of other reputed brand	Rate Contract		
03		HP LaserJet CP2025dn or its equivalent/better specs product of other reputed brand	Rate Contract		
04		HP LaserJet P3015n or its equivalent/better specs product of other reputed brand	Rate Contract		
05		HP LaserJet P2035 or its equivalent/better specs product of other reputed brand	Rate Contract		
06		Canon Laser Shot LBP 2900B or its equivalent/better specs product of other reputed brand	Rate Contract		
07		Samsung SCX 4521F or its equivalent/better specs product of other reputed brand	Rate Contract*		
08		EPSON L210 or its equivalent/better specs product of other reputed brand	Rate Contract		
09		EPSON L350 or its equivalent/better specs product of other reputed brand	Rate Contract		

Terms and Conditions

1. The items required to be delivered, tested and installed at the user department in presence of assigned staff of Computer Centre.
2. The rate of discounts, sales tax, services tax or any other type of tax should clearly be mentioned however the quoted price shall be inclusive of all the Taxes (landed price).
3. Validity of the quotation should be 1 year from the date of approval of the rate contract.
4. The Aligarh Muslim University agrees to make payment on bill after successful supply, installation and commissioning of the items. Bank Guarantee @ 10% of total order value may be required by the University.
5. The items shall be supplied to the department within one week of the issue of purchase order.
6. All items should be under 3 years comprehensive on-site warranty. Supplier in addition to original equipment manufacturer shall also be responsible to extend the warranty to user.
7. The University has the right to accept the rates of some or all of the items required. AMU reserves the right to reject quotations which are without EMD.
8. The University reserves the right to reject any or all of the quotations without assigning any reason(s).

9. The authorization letters from respective OEMs in favour of the firm to quote, supply install and commission and support of warranty be provided.
10. OEM's certificate to the effect that it takes the responsibility if the supplier firm becomes non-existent.
11. Any other condition imposed by CPCC at the time of placing the PO.
12. Price may be quoted with Customs/Excise Duty exemption, Duty exemption certificate will be provided by the University.
13. EMD @ Rs. **24,000/-** against NIT should be deposited along with quotation in the form of DD in favour of Finance Officer, AMU, Aligarh. In case of unsuccessful bid the EMD after necessary deduction of draft charges will be returned.
14. All successful bidders shall register as an approved contractor with the Aligarh Muslim University, if not existing at the time of submission of offer.
15. The EMD is based on average purchases made by the CPCC in the last financial year; however, its amount will have no bearing on the eventual supply of number of items on rate contract basis during the validity period.
16. Arrangement of all the documents related to taxation and road permits shall be the sole responsibility of the firm.
17. The original brochures of the quoted items should be attached.
18. Two mobile telephone numbers in addition to official landline numbers including the mobile on of Chief Executive Officer of the firm and email id should be specifically provided and any loss of communication will be treated as the breach of contract.



Director