Notice Calling Quotations/Tender
CENTRAL PURCHASE OFFICE
Aligarh Muslim University, Aligarh

Dated: 27/01/14

M/S ..........................................

..........................................

..........................................

Dear Sir,

Sealed quotations are invited for the supply of the following articles on the terms and conditions printed over-leaf.

Quotation should reach in this office on or before 03.02.2014 positively.

<table>
<thead>
<tr>
<th>S. No</th>
<th>Approximate Quantity Needed</th>
<th>Particular/Specifications</th>
</tr>
</thead>
</table>
| 1.    | ± 25 Nos.                  | Plastic Waste Bins
       |                            | With make Sintex GBRW 66-04 Capacity- 660 Liters, Overall dimensions (mm) Hight- 1200, Widht 780, Depth-1405, Features: 4 Swivel type Rubber wheels |
| 2.    | ± 25 Nos.                  | Shredder machine with CD cutters |

Yours faithfully

Dy. Finance Officer
(Purchase)

NOTICE BOARD
TERMS & CONDITIONS

1. Goods are required to be dispatched F.O.R Aligarh at site.

2. Goods will be supplied in the name of the Deputy Finance Officer, Central Purchase Office, Aligarh Muslim University, Aligarh.

3. The University has the right to accept the rates of some or all the articles required.

4. The University reserves the right to reject any or all the quotations without assigning any reason or to allot full or part of the supply to one or more firms.

5. Payment shall be made against bill.

6. In case goods are not according to the specifications, the cost of returning them shall be borne by the supplier.

7. **The goods have to be supplied before 15th Feb, 2014.**

8. The period of validity of the rates offered may be specified.

9. The quotations containing uncalled for remarks are likely to reject on.

10. The firm registered with the Sales-Tax Authority should mention Sales-tax Registration No. wherever applicable.

11. The discount/rebate admissible if any, may be quoted.

12. The rate of Sales tax including Surcharge along with concession admissible to education Institution may be specified.

13. Other incidental charges such as packing, forwarding Insurance etc, may be indicated clearly.

14. In case of out-station supplies the documents be sent through bank.

15. The University reserves the right to cancel the order without notice or assigning any reason.

Dy. Finance Officer
(Purchase)