

Revised
NOTICE INVITING TENDER
for supply of Printers
Central Purchase Committee for Computers (CPCC)
Aligarh Muslim University, Aligarh-202002

No: NIT/AMU/CPCC-03/ PRINTERS-R1

Dated: 30.10.2014


Sealed commercial on "RATE CONTRACT" bids duly typed in the given format on the firm's letter head are invited from the OEMs/firms who have been authorized by the OEM of the following items so as to reach the Office of the **Secretary - CPCC, Computer Centre, Aligarh Muslim University, Aligarh-202002** up to **02:00 p.m. on or before 20-Nov-2014**. Bids will be opened by CPCC, **at 2:30 pm sharp** (in Conference Room, of Computer Centre, A.M.U., Aligarh) **on 20-Nov-2014**, itself.

S. No	Item Description	Min. Qty	Unit Price	Amount
01	CANON LBP 6200 D	Rate Contract		
02	DELL Printer 1130	Rate Contract		
03	DELL Printer B1160 W	Rate Contract		
04	DELL Printer 1163 W	Rate Contract		
05	EPSON L210 (ink tank)	Rate Contract		
06	EPSON LQ 590	Rate Contract		
07	EPSON LQ 350	Rate Contract		
08	EPSON L 350	Rate Contract		
09	EPSON L550	Rate Contract		
10	HP Printer 1020 Plus	Rate Contract		
11	HP Laserjet M 1005	Rate Contract		
12	SAMSUNG ML 2165W	Rate Contract		
13	SAMSUNG SCX 4701 ND	Rate Contract		

Terms and Conditions

1. The items required to be delivered, tested and installed at the end-user departments, in presence of assigned staff of Computer Centre.
2. The rate of discounts, sales tax, services tax or any other type of tax should clearly be mentioned however the quoted price shall be inclusive of all the Taxes (landed price).
3. Validity of the quotation should be at least for 6-months, from the date of approval of the rate contract.
4. The Aligarh Muslim University agrees to make payment on bill after successful supply, installation and commissioning of the items. Performance Bank Guarantee @ 10% of total order value may be required by the University.
5. The items shall be supplied to the department within two weeks of the issue of purchase order.
6. All items should be under 3-years comprehensive on-site warranty. Supplier, in addition to original equipment manufacturer shall also be responsible to extend the warranty to end-users in AMU.

7. The University has the right to accept the rates of some or all of the items required. AMU reserves the right to reject quotations which are incomplete / incorrect / unclear / not accompanied by EMD / not accompanied with other mandatory enclosures.
8. The University reserves the right to reject any or all of the quotations without assigning any reason(s).
9. True copies of currently valid authorization letters, from respective OEMs in favour of the firm to quote, supply install and commission and support of warranty be provided.
10. OEM's certificate to the effect that it takes the responsibility if the supplier firm becomes blacklisted/bankrupt/non-existent.
11. Any other terms and conditions articulated by CPCC, at the time of placing the PO.
12. Price may be quoted with Customs/Excise Duty exemption, as applicable for Central Universities. Duty exemption certificate can be provided by the University, if required by the bidding firm.
13. EMD @ Rs. **18000/-** against NIT should be deposited along with quotations, in the form of DD, in favour of **Finance Officer, AMU, Aligarh**. In case of unsuccessful bid the EMD after necessary deduction of draft charges will be returned. However, vendors registered with NSIC(National Small Industries Corporation) and enclosing attested copy of certificate of registration with NSIC (valid for at least 6-months from tender opening date)with quotations, would be exempted from payment of EMD.
14. All successful bidders shall be required to register as an approved contractor with the Aligarh Muslim University (within a week's time), if not already registered at the time of submission of quotation. A copy of valid certificate of vendor registration (issued by Central Purchase Office, A.M.U. Aligarh), will be required by CPCC from all the successful bidders.
15. The EMD is based on average purchases made by the CPCC in the last financial year; however, its amount will have no bearing on the eventual supply of number of items on rate contract basis during the validity period.
16. Arrangement of all the documents related to taxation and road permits shall be the sole responsibility of the firm.
17. The original brochures of the quoted items should be attached.
18. All enclosures should be signed by the bidding firm.
19. In addition to official landline phone/fax numbers, two mobile telephone numbers (including the mobile number of Chief Executive Officer of the bidding firm) and **email ids** for communication, should be specifically provided, as per Annexure-1.
20. A declaration is to be signed by the bidding firm, as per Annexure-2.
21. Providing any false/wrong information (including supply of wrong contact information, leading to loss of communication) will be treated as the breach of contract.


30.10.2014

Secretary
(CPCC)

Secretary
(CPCC)

