

1. Quotations are invited for the following items in sealed envelope
2. You are requested to submit the quotes before 21 September 2015 in the office of the following.

**OFFICE OF THE WORKSHOP SUPERINTENDENT**  
**Department of Mechanical Engineering**  
**Faculty of Engineering & Technology**  
**A.M.U., ALIGARH**

**ENQUIRY FORM**

**OFFICE OF THE WORKSHOP SUPERINTENDENT  
Faculty of Engineering & Technology  
A.M.U., ALIGARH**

To :

M/s.....  
.....

Ref. No. ....../WSP/D.

Date.....

Dear Sir,

Please quote your lowest rates, allowing concessions to Technical Institutions, if any, for the following articles keeping in view the terms and conditions overleaf. Illustrations/specifications, stating delivery time, should be given in each case. Quotations should reach this office within ..... days of the receipt of this Enquiry Form under sealed cover.

S.No.	Quantity	Particulars	Rate	Amount	
				Rs.	P.
1.	5 Nos.	Kail wood Sleeper 10'x10"x5"			
2.	2500 kg	Hard Coke B.P. 3" Dry			
3.	200 kg	Firewood			
4.	4000 kg	Steam Coke			
5.	24 Nos.	Mallet (Sheesam Wooden Hammer)			
		TOTAL			

P.T.O.

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S.No.	Quantity	Particulars	Rate	Amount	
				Rs.	P.
1.	2 Nos.	Oil Stone 6"X2"X1"			
2.	2 Nos.	Measuring Tape 3 mtrs. (Freeman)			
3.	6 Nos.	Triangular File 4" (JK)			
4.	5 kg	Aluminium Ingot			
5.	2 kg	Cotton Waste			
6.	200 Nos.	Cast Iron Block 3 ½"x3 ½"x3/4"			
7.	20 Nos.	Emery Cloth Fine 0 grade (Kohinoor)			
8.	40 Nos.	Emery Cloth Rough (Kohinoor)			
9.	20 Nos.	Brush 50mm (Bharat)			
10.	20 Nos.	Brush 75mm (Bharat)			
11.	24 Nos.	Bolt with Nut washers 5/8" or 3/4" x 6" length (TVS)			
12.	200 feet	M.S. Rod dia 25mm (TATA)			
13.	4 Nos.	Belt Syrup (Beroza) 1/2 ltr.			
14.	200 feet	M.S. Flat 50mm x 10mm (TATA)			
15.	4 dzn.	12" Rough Double Cut Flat File (JK)			
16.	1 dzn.	HSS Power hacksaw Blade 18"x1 ¼"x0.062" (Miranda)			
17.	1dzn.	½ "HSS Hand Hacksaw Blade Red (Miranda)			
18.	4 Nos.	Floor Cleaning Brush (As per sample size)			
19.	2 Nos.	HSS Drill 5mm (Addison)			
20.	12 Nos.	G.I. Sheet-30 gauge x 8'x3' (TATA)			
21.	2 kg	Tin Ingot Solder			
22.	2 kg	Lead			
23.	2 kg	Zinc			
24.	2 kg	NH <sub>4</sub> Cl (Haati)			
25.	5 ltr.	HCl (Concentrated)			
26.	150 kg	M.S. Flat 1"x1/4" (TATA)			
27.	40 pkts.	M.S. Electrode 3.15mm (Victor)			
28.	2 pkts.	M.S. Electrode 2.5mm (Advani)			
29.	1 No.	Pressure Regulator (O <sub>2</sub> ) IOL			
30.	3 Nos.	Electrode Holder for 250 Amp Arc welding			
31.	1 No.	A.C. Arc Welding Set (IOL/Essab)			
32.	5 pairs	Jaws 5" for Bench Vice			
33.	1 No.	Spark Lighter for Arc Welding			
34.	510 feet	M.S. Rod ½" (TATA)			
		TOTAL			

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S.No.	Quantity	Particulars	Rate	Amount	
				Rs.	P.
1.	20 Nos.	CFL 45 watt (Bajaj)			
2.	30 Nos.	CFL 35 watt (Bajaj)			
3.	10 Nos.	CFL 20 watt/18 watt (Bajaj)			
4.	4 coils	PVC Wire 1.5mm (Darbar)			
5.	5 coils	PVC Wire 2.5mm (Darbar)			
6.	2 coils	PVC Wire 4mm/6mm (Darbar)			
7.	10 reels	PVC Insulation Electric Tape 1.8cmx8mx0.125mm (Steelgrip)			
8.	1 coil	Flexible Wire 40/76 gauge (Darbar)			
9.	6 Nos.	CFL 65 watt (Bajaj)			
		TOTAL			

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S.No.	Quantity	Particulars	Rate	Amount	
				Rs.	P.
1.	20 ltrs.	Hydraulic Oil SAE68 Servo Super			
2.	108 ltrs	Mobil Oil SAE40 Castrol			
3.	35 ltrs.	Kerosene Oil			
4.	52 Nos.	Old Cotton Dhoti (Full Size)			
		TOTAL			

P.T.O

### TERMS AND CONDITIONS

1. Goods should be despatched Ex-godown/F.O.R. Aligarh/At Site/by Passenger train/Goods train/ parcel post.
2. Goods should be despatched in the name of the Chairman, Department of Mechanical Engineering, Aligarh Muslim University, Aligarh.
3. Should be despatched under Insurance/at Rly. Risk/Suppliers's risk.
4. Payment shall be made against bill which should be forwarded in triplicate alongwith the R.R.
5. Goods or R.R. sent by V.P.P. or through Bank shall not be accepted/shall be accepted.
6. In case goods are not according to the specification the cost of returning them shall be borne by the firm.
7. Goods must be supplied within..... days, else the order shall be treated as cancelled. The period of supply can be extended if so desired/cannot be extended.
8. Any increase in the rate during the course of supply shall not be accepted unless confirmed by this office/shall be accepted on intimation from the supplier beforehand.

AMUP-624

**Workshop Superintendent**