Central Purchase Office
Aligarh Muslim University, Aligarh -202002
Telephone No. 0571-2701327

TENDER NOTICE

Tender No. Student Metal Bed-2016-17/FO/CPO/03                 Dated: 05.07.2016

Aligarh Muslim University invites sealed tenders on the prescribed format from the
reputed Manufacturers/Dealers and Suppliers for the supply of Student Metal Bed with Study
Table and Almirah.

The prescribed format (non-transferable) alongwith the description of the material
required and also other terms and conditions are given below in the tender notice.

Each tender should be accompanied earnest money deposit (EMD) Rs.50,000/-
(Rupees fifty thousand only) (Refundable) and Rs.500/- (five hundred) (Non Refundable)
through D.D. in favour of the Finance Officer, AMU Aligarh payable at Aligarh failing which
the tender will not be accepted.

Tenders are acceptable up to 06.08.2016 by 1.00 P.M. and the bids will be opened
on the same day at 3.30 P.M. in the presence of bidders or their representatives.

(S. Ziauddin Shah)
Assistant Finance Office
Central Purchase Office
TENDER FORM

NAME OF THE FIRM ............................................................................................................

ADDRESS ............................................................................................................................

TELEPHONE ...........................................................................................................................

01- Tender Cost Cash Receipt No/D. D. No............... Date .........................
    Amount RS. 500/- (Non-Refundable)

02- Security Deposit Cash Receipt No/D.D. No.............. Date .........................
    (Rs.50,000/- Rs. Fifty Thousand Only) (Refundable)

03- Validity of Rates .............................................................................................................

SPECIFICATION OF STUDENT METAL BED WITH STUDY TABLE AND ALMIRAH

<table>
<thead>
<tr>
<th>S.NO.</th>
<th>Particular/Specification</th>
<th>Approximate quantity</th>
<th>Quoted Rate</th>
<th>Tax</th>
<th>Total</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>(Please see enclosed diagram of Student Metal Bed with Study Table &amp; Almirah of size 6 ft. x 3 ft. x 4 ft.)</td>
<td>Made of hollow square/rectangular pipes, enamel paint, comprising of following specification:</td>
<td>300 Nos.</td>
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<td></td>
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<td>1. Main frame 1.5 inch x 1.5 inch (16 gauge)</td>
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<td>2. Sub Frame 1.5 inch x 1 inch (16 gauge)</td>
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<td>3. Almirah Frame 1 inch x 1 inch (16 gauge)</td>
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<td>4. Table Frame ¾ inch x ¾ inch (16 gauge)</td>
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<td>5. Almirah Sheet (18 gauge)</td>
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<td>6. Bed Base 12 mm ply board</td>
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<td>7. Table Top 12 mm board both side laminated</td>
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<td>Paint: Enamel spray painting</td>
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<td>Weight: 115 – 120 kg</td>
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</tbody>
</table>

Terms & Conditions if any.

Signature & Seal of the Vender

Contact No. .........................
Central Purchase Office
Aligarh Muslim University, Aligarh

INSTRUCTION TO SUPPLIERS / TERMS & CONDITIONS

1. Quotations/Tenders must be properly sealed in envelop/cover and addressed to the Assistant Finance Officer, Central Purchase Office, AMU Aligarh. The sealed envelope must be superscribed on the envelope “tender for Student Metal Bed with Study Table & Almirah”.

2. Items will be supplied in the name of the Department/Hall as directed in the purchase order.

3. The conditional quotations are likely to be rejected.

4. The rates quoted by the firm shall be inclusive of all taxes like VAT discount etc./as instructed in the tender notice/tender form, F.O.R. site/store at AMU, Aligarh unless specified separately.

5. All disputes will be settled in Aligarh Court only.

6. The quotations/tenders will be accepted from only those suppliers who have valid TIN/S.T. numbers and authorized dealers of OEM, the copies of the same may also be submitted with the tenders.

7. Quotations/Tenders should be accompanied by earnest money deposit (EMD) Rs.50,000/- (refundable) and Rs.500/- tender cost (non-refundable) in the form of demand draft in favour of Finance Officer, AMU payable at Aligarh. DOCUMENTS UNACCOMPANIED BY EARNEST MONEY AND TENDER COST SHALL BE OUT RIGHTLY REJECTED.

8. Quotations/Tenders shall be received in the Central Purchase Office, AMU Aligarh on before 06.08.2016 at 1.00 PM.

9. Quotations/Tenders shall be opened in the Central Purchase Office, AMU Aligarh in the presence of the tenders/representatives of the firms on 06.08.2016 at 3.30 PM.

10. The University reserves the right to accept or reject all or any of the quotations/tender without assigning any reason thereof.

11. The supply is to be completed within stipulated period of time mentioned in the purchase order. In case of late supply permission shall be obtained by the vendor stating the reason for delay in supplying the material/items.

12. Supply should be in accordance with the specification given in the bill of quantity (BOQ). The articles not found according to the specification or are damaged, will not be accepted and the supplier will be liable to remove the same from the University Campus at their own cost. University will not be responsible for safe custody of the same at any cost.
13. The University will reserve the right to black listing the firm/vendor in case of late supply or forfeit the earnest money as per provision.
14. Any increase in the rate of or imposition of new taxes etc. during the course of supply shall not be accepted.
15. The incidental expenses such as, packing, carriage, freight, forwarding and insurance etc. will be borne by the firm/supplier.
16. Payment shall be made against bill which should be forwarded in triplicate.
17. Warranty period shall be mentioned clearly on the tender form and free service after sale should be ensured during warranty period.
18. Any defect in the item if reported must be rectified or replaced immediately during warranty period.
19. Other terms and conditions if any shall be announced at the time of opening of bid.
20. Quantity of bed may be increased or decreased.

(S. Ziauddin Shah)
Assistant Finance Officer
(Purchase)
A.M.U Aligarh

I certify that I have read the instructions/terms and conditions carefully to abide.

(Vendor/Supplier)
Description of Student Metal Bed with study table and almirah:

1. Student Metal Bed with study table and almirah size 6 ft x 3 ft x 4 ft
   Made up of hollow square pipes, Enamel paint and comprising of the
   following specifications (All dimensions in inches)
   a) Main Frame 1.5 x 1.5 (16 gauge)
   b) Sub frame 1.5 x 1 (16 gauge)
   c) Almirah frame 1 x 1 (16 gauge)
   d) Table frame ¾ x ¾ (16 gauge)
   e) Almirah sheet 18 gauge
   f) Bed base 12 mm ply
   g) Table base 12 mm both side laminated
   h) Enamel spray painting