

## INVITATION FOR QUOTATION

TEQIP-II/2016/1AMU03/Shopping/260

12-Jul-2016

To,

\_\_\_\_\_  
\_\_\_\_\_

### Sub: Invitation for Quotations for supply of Goods

Dear Sir,

1. You are invited to submit your most competitive quotation for the following goods with item wise detailed specifications given at Annexure I,

Sr. No	Brief Description	Quantity	Delivery Period(In days)	Place of Delivery	Installation Requirement (if any)
1	Digital Magnetic Stirrers with hot plate	3	30	Dept. of Applied Chemistry ZHCET, AMU	Yes
2	Electronic Analytical Balance	1			
3	Laboratory Drying Oven	1			
4	Laptop	1			
5	Printer	1			
6	UPS	1			

2. Government of India has received a credit from the International Development Association (IDA) towards the cost of the **Technical Education Quality Improvement Programme[TEQIP]-Phase II** Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.
3. Quotation,
  - 3.1 The contract shall be for the full quantity as described above.
  - 3.2 Corrections, if any, shall be made by crossing out, initialing, dating and re writing.
  - 3.3 All duties and other levies payable by the supplier under the contract shall be included in the unit price.
  - 3.4 Applicable taxes shall be quoted separately for all items.
  - 3.5 The prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
  - 3.6 The Prices should be quoted in Indian Rupees only.
4. Each bidder shall submit only one quotation.
5. Quotation shall remain valid for a period not less than **55** days after the last date of quotation submission.
6. Evaluation of Quotations,

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

  - 6.1 are properly signed ; and
  - 6.2 confirm to the terms and conditions, and specifications.
7. The Quotations would be evaluated for all items together.
8. Award of contract:

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

  - 8.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

8.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.

9. Payment shall be made in Indian Rupees as follows:

**Delivery and Installation - 0% of total cost**

**Satisfactory Acceptance - 100% of total cost**

10. All supplied items are under warranty of **12** months from the date of successful acceptance of items.

11. You are requested to provide your offer latest by **12:00** hours on **26-Jul-2016** .

12. Detailed specifications of the items are at Annexure I.

13. Training Clause (if any) **Yes**

14. Testing/Installation Clause (if any) **Yes**

15. Information brochures/ Product catalogue, if any must be accompanied with the quotation clearly indicating the model quoted for.

16. Sealed quotation to be submitted/ delivered at the address mentioned below,  
Principal, Z.H. College of Engg. & Tech. Aligarh Muslim University, Aligarh-202002, UP

17. We look forward to receiving your quotation and thank you for your interest in this project.

18. The bidder should have registration as supplier with Aligarh Muslim University or must have DGS&D Registration/ registration with any Central Govt. organization.

**19. Quoted amount should be in Indian Rupees only.**

**Note:** Please indicate the quotation reference no. (given at the top of page 1 of this letter) on the quotation envelope.

(Authorized Signatory)

**Prof. M. Jawaid Siddiqui, Coordinator TEQIP-II**

### Annexure I

Sr. No	Item Name	Specifications
1	Digital Magnetic Stirrers with hot plate	- Temp range ambient +2 c to 150 c. - Input voltage 230 v, 50 hz - Parameter value stirring capacity 2 ltr.
2	Electronic Analytical Balance	Automatic internal adjustment Metal housing: robust and sturdy Capacity display: A bar lights up to show how much of the weighing range is still available Short Stabilization time: Steady weight values within approx. 5 sec under laboratory conditions Identification number: 3/4 numeric positions, printed on calibration protocol
3	Laboratory Drying Oven	Double walled Construction with outer body of M.S. powder coated and Inner chamber S.S. 304. Metallic double walled dully insulated door fitted with standard set of hardware. Having provision for adjustable mesh / perforated trays. Gap of inner & outer walled filled with sufficiently thick thermal insulation. Low wattage density heating elements in coil form supported with refractory or long lasting S.S. tubular heater to give uniform heating. Temperature controlled by Microprocessor based Digital temperature controller cum indicator with pT 100 sensor. Temperature range 50 OC 250 OC
4	Laptop	HP Pavilion 15-AB516TX 15.6-inch Laptop (Core i5-6200U/8GB/1TB/Windows 10 Home/2GB Graphics) 2.3GHz Intel Core i5-6200U processor 8GB DDR3 RAM 1TB 5400rpm Serial ATA hard drive 15.6-inch screen, Nvidia GeForce 940M 2GB Graphics Windows 10 Home operating system
5	Printer	HP Laser Jet M1005 Monochrome Multifunction Laser Printer
6	UPS	APC BX600CI-IN Back-UPS 600 VA, 230V Output Power Capacity : 360 Watts / 600 VA Automatic Voltage Regulation (AVR), Generator Compatibility Nominal Output Voltage : 230 V, Nominal Input Voltage : 230 V Standard Warranty: 2 years repair or replace Battery Type : Maintenance-free sealed Lead-Acid battery with suspended electrolyte : leakproof

**FORMAT FOR QUOTATION SUBMISSION**

(In letterhead of the supplier with seal)

Date: \_\_\_\_\_

To: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sl. No.	Description of goods (with full Specifications)	Qty.	Unit	Quoted Unit rate in Rs. (Including Ex Factory price, excise duty, packing and forwarding, transportation, insurance, other local costs incidental to delivery and warranty/ guaranty commitments)	Total Price (A)	Sales tax and other taxes payable	
						In %	In figures (B)
<b>Total Cost</b>							

Gross Total Cost (A+B): Rs. \_\_\_\_\_

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. \_\_\_\_\_ (Amount in figures) (Rupees \_\_\_\_\_ amount in words) within the period specified in the Invitation for Quotations.

We confirm that the normal commercial warranty/ guarantee of \_\_\_\_\_ months shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the Invitation Letter.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact No: \_\_\_\_\_