

Office-cc
For necessary actions
03/09/16
(Dir-cc)

R.No. 1533/CC
03/09/16

Office of the Member-in-Charge
University Guest Houses
Aligarh Muslim University
Aligarh.


FOR WIDE CIRCULATION

Circular / Notice

The University Guest Houses are undergoing renovation work and one wing comprising of 18 rooms will be renovated from 2nd November 2016. Therefore, all are requested to note that since this being the peak season for conferences and seminars, therefore no personal bookings will be possible till the end of renovation.

1. Regarding Conference and Seminars a maximum of 10 to 15 rooms will be made available to those being approved by the competent authority routed through the office of the undersigned.
2. No room will be available from 08th to 11th Oct. 2016 due to AMU Court Meeting.
3. No room will be available from 11th to 18th Oct. 2016 due to Alumni Meet and Sir Syed Day celebrations.
4. No room will be available from 29th Oct. 2016 to 2nd Nov. 2016 due to annual convocation.
5. No room will be available from 2nd Nov. 2016 to 7th Nov. 2016 due to conference in the Physics Department.

Therefore, all are requested to note the above stated schedule to avoid any inconvenience.


(Prof. Bilal Mustafa Khan)
Member-in-Charge

D.No. 457 /UGH

Dated: 1-9-16

Distribution:

1. Director, Directorate of School Education
2. Deans of Faculties/Dean of Student Welfare
3. Chairmen of the Departments of Studies/Heads of Offices/Institutions
4. Principals of Colleges/Polytechnics/Schools
5. Provosts of Hall of residence and NRSC
6. Coordinator, Nodal Office, AMU Centres
7. Proctor/MIC's /Incharges, Dr. Ambedkar Chair of LS & R
8. Directors/Coordinators of the Institutes/Centres/Units/IQAC
9. Secretary, University Games Committee
10. PRO
11. Asstt. Registrars Vice-Chancellor's Secretariat for information
12. Asstt. Registrar, PVC's Secretariat for information
13. P.S. to Registrar/Finance Officer/Senior P.A. to Controller for information
- ✓ 14. Webmaster for e-mail to all,
15. Guard file.

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