Enquiry Form

Department of Petroleum Studies
Z. H. College of Engg. & Tech.
A.M.U., ALIGARH
Dated: 03/09/2016

M/s
Ref.no./DPS/.................................

Dear Sir,

Please quote your lowest rates, allowing concessions given to technical institutions, if any, for the following articles keeping in view the terms and conditions overleaf. Illustrations/specifications stating delivery time should be given in each case, Quotation should reach this office within 10 days of the issuing of this enquiry form under sealed cover.

<table>
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<tr>
<th>S.No.</th>
<th>PARTICULARS</th>
<th>Qty.</th>
<th>RATES</th>
<th>AMOUNTS</th>
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</table>
| 1.    | 2 TB Hard Disk  
Make: Seagate/WD |      |       |         |
| 2.    | 32 GB Pendrive  
Make: HP/Lexar/Sandisk |      |       |         |
| 3.    | Dell 90W Adapter  
Make: Dell/ Any Suitable |      |       |         |
| 4.    | Dell Laptop Battery (Model: Latitude E6530)  
Model: Latitude D 830 |      |       |         |
| 5.    | WiFi Adapter for Desktop (PCI Adapter)  
Make: D Link/ TP Link |      |       |         |
| 6.    | WiFi USB Adapter  
Make: D Link/ TP Link |      |       |         |
| 7.    | Cartridge for HP 1020 Printer  
Make: HP |      |       |         |
| 8.    | Laptop Cooling Pad  
Make: Zebronics/Suitable |      |       |         |
| 9.    | Graphics Tablet  
Make: Wacom, Model: Intuos Pro PTH-851 (Medium) |      |       |         |
| 10.   | Webcam (HD)  
Make: Logitech/Ball/ Other Suitable |      |       |         |
TERMS & CONDITIONS

1. Goods should be dispatched R.O.R Aligarh/Ex-godown /at site/ by passenger train/goods train/parcels post.

2. Goods should be dispatched in name of the Principal Investigator, Department of Petroleum Studies, Z. H. College of Engineering and Technology, Aligarh Muslim University Aligarh -202002, India.

3. Goods should be dispatch under insurance, at risk/owner's risk/supplier risk.

4. Payment shall be made against bill which should be forwarded in triplicate along with the R.R.

5. Goods or R.R. sent by V.P.P. or through state bank shall not be accepted /shall be accepted.

6. In case goods are not according to the specifications, the cost of returning them shall be borne by the firm.

7. Goods must be supplied within 30 days, else the order shall be treated as cancelled the period of supply can be extended if so desired/can't be extended.

8. Any increase in the rate during the courses of supply shall not be accepted unless confirmed by this office/shall be accepted on intimation from the supplier beforehand.

9. The equipment/instrument must be installed at the site.

10. Payment 100% after satisfactory installation.

Prof. Mohammad Kamil
Chairman
Department of Petroleum Studies
Z. H. College of Engg. & Tech.
A.M.U., ALIGARH

Dated: