

June 5, 2017

**NOTICE**

**NOTICE CALLING FOR QUOTATION/TENDER**

**OFFICE OF THE CHAIRMAN  
ALIGARH MUSLIM UNIVERSITY,  
ALIGARH.**

**Dated:**

M/s \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear Sirs,

Scaled Quotations/Tenders are invited for the following articles on the terms and conditions printed over leaf. Quotations should reach this office on 13.06.2017 by 02:00 AM./PM.

1. Combined Table and Bench Table Top 18", Seat 76", Back 12"  
1" sq. Stainless Steel Pipe Frame, Sunmica Top
2. Chairs for Computer, Model No. 819 (S.S. Steel Frame)  
(Wood Italia Make)
3. Computer Table of Size 3' x 2' x 2 ½'  
Made up of fully board all sides laminate
4. Glass Door Almira of big size 6 ½' x 35" x 18" – 20 gauge
5. Glass Door Almira of big size 2.5' x 35" x 18" – 20 gauge
6. Glass Door Almira of Pillar Size 20 gauge
7. Almira Cum Rack 8' x 2 ½' x 18" – 20 gauge
8. Cabin Cum Aluminum Partition (10'x8') x 9'
9. Library Table (7' x 3' x 2 ½')  
Sheesham wood frame, sunmica top
10. Library Chair  
Zig Zag frame, cushioned seat and back (wooditalia make)
11. Teacher's Table of size 4' x 2 ½' x 2 ½'  
Wooden all sides laminate front round
12. File Cabinet 4 Drawer  
(Wooditalia make)
13. Office Visiting Table Wooden  
4' x 2 ½' x 2 ½'
14. Office Chairs Revolving Type
15. P.A. to Chairman Wooden Table
16. Wooden Executive Conference Chair
17. Conference table made up of Teakwood / Sheesham
18. Executive table 6'x 3'x 2 ½'  
(Wooditalia make)
19. Sofa 5 states Teakwood make
20. Office Almira
21. Podium
22. Notice Board with Door 6' x 4'
23. Notice Board 2' x 2 ½'
24. White Board 8' x 4'

**TERMS & CONDITIONS:**

01. Goods are received to be dispatched F.D.R. Aliragh/Ex-godown at site by passenger Train/Goods, Train/Parcel Post.
02. Goods will be supplied in the name of the Chairman/Head of the Office/Department \_\_\_\_\_ Aligarh Muslim University, Aligarh.
03. The Department has the right to accept the rates of some or all the articles required.
04. The Department reserves the right to reject any or all the quotations without assigning any reason or to allot full or part of the supply to one or more Firm.
05. Payment shall be made against bill.
06. In case goods are not according to specification, the cost of returning them shall be borne by the supplier.
07. The goods have to be supplied within 3 Weeks after confirmation of order.
08. The period of validity of the rates offered may be specified.
09. The quotations containing uncalled for remarks are likely to rejection.
10. The Firms registered with the Sales Tax Authority should mention Sales Tax Registration No. wherever applicable.
11. The discount/rebate admissible if any, may be quoted.
12. The rate of Sale Tax including surcharge along with concession admissible to Educational Institution maybe specified.
13. Other incidental charges such as packing, forwarding Insurance etc.
14. In case of out station supplies the documents be sent through Bank.
15. Please send the printed price list of the manufacturer to verify the rates quoted by you/authority letter of manufacturer in case you are the authorized dealer of the manufacturer (authority proof) along with your Quotation/Tender otherwise the Quotation/Tender will not be considered and will be rejected for the with.

  
Chairman 6.17

Chairman of the Department of Economics  
A.M.U., Aligarh

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\*Vide Office Memo No.C-IV-Rule-7/579 date 28.08.1980.