

DR. ZIAUDDIN AHMAD DENTAL COLLEGE ALIGARH MUSLIM UNIVERSITY, ALIGARH

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ACTG. PRINCIPAL

D.No. 571 /PO/DC/17

Dated: 13-7-17

ENQUIRY FORM

M/S _____

Dear Sir,

Sealed quotations /tenders are invited for the following articles on the terms and conditions printed overleaf. QUOTATION should reach this office on or before **31st July-2017** by 3:00 P.M.

S.No.	Approximate quantity	Name of the item
01		<u>Laptop with the following specifications:</u> Intel dual core i5 6 th generation processor 8 GB DDR3 SDRAM 1 TB HDD storage 15.6 inches HD display USB ports (2.0 & 3.0) HDML port VGA port DVD writer 5 to 6 hours battery backup Laptop bag 3 years comprehensive warranty

Terms and conditions

1. Goods are required to be dispatched F.O.R, Aligarh ex-go down/ at site by passenger train/goods train/parcel post.
2. Goods will be supplied in the name of the Principal, Dr, Z.A, Dental College, Aligarh Muslim University, Aligarh.
3. The college has the right to accept the rates of some or all the articles required.
4. The college reserves the right to reject any or all the quotations without assigning any reason or to allot full or part of the supply to one or more firms.
5. Payment shall be made against the bill.
6. In case goods are not according to the specification, the cost of returning them shall be borne by the supplier.
7. The goods have to be supplied within _____
8. The quotations containing uncalled for remarks are likely to be rejected.
9. The firm registered with the sales tax authority should mention sales tax registration no. and PAN wherever applicable.
10. The discount/rebate admissible, if any may be quoted.
11. The rate of sales tax including surcharge along with concession admissible to educational institution may be specified.
12. Other incidental charges such as packing, forwarding, insurance etc. may be indicated clearly.
13. The rates of material should be valid for one year from the date of quotations.
14. The firm must be registered either any Government organization or central purchase office A.M.U, Aligarh for supplying of goods items.

15.7.17
Prof. R.K. Tewari

Actg. Principal

PRINCIPAL

Dr. Ziauddin Ahmad Dental College
A.M.U., Aligarh