NOTICE

NOTICE CALLING FOR QUOTATION/TENDER

OFFICE OF THE CHAIRMAN
DEPARTMENT OF ECONOMICS
ALIGARH MUSLIM UNIVERSITY,
ALIGARH.

Dated:

M/s ______________________________

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Fresh Sealed Quotations/Tenders are invited for the following articles on the terms and conditions printed over leaf. Old quotations invited earlier may be treated cancelled in view of implementation of GST. Quotations should reach this office by 12:00 noon on 26.07.2017. Quotations will be opened on the same day at 1:00 pm in the presence of the purchase committee.

1. Chairs for Computer, Cushion Seat (S.S. Steel Frame)

2. Wooden Computer Table of Size 3' x 2' x 2 ½' Made up of fully board all sides laminated, Sunmica (Marino/Green Ply 0.8 mm) and Board ¾" (Leo/Millennium Make) Top

3. Glass Door Almirah of big size 6 ½' x 35" x 18" – 20 gauge
4. Glass Door Almirah of big size 2.5' x 35" x 18" – 20 gauge
5. Almirah Cum Rack 8' x 2 ½' x 18" – 20 gauge
6. Aluminium Cabin with Doors (10'x8') x 9' Reflector glass (5 mm), 1/2” Laminated Board, Aluminium Used (16/18 gauge)
7. Library Table (7' x 3' x 2 ½') Teak wood frame, Sunmica (Marino/Green Ply 0.8 mm) and Board ¾" (Leo/Millennium Make) Top

8. Library Chair (S.S. Steel Frame, ½” Round Pipe) Zig Zag frame, cushioned seat and back
9. Teacher's Table of size 4' x 2.5' x 2.5' One Draws and One Cupboard Wooden all sides laminated Sunmica (Marino/Green Ply 0.8 mm) and Board 3/4" (Leo/Millennium Make)

10. Office Chairs Revolving Type (Hydraulic)

11. Wooden Executive Conference Chair High Back Made of Teak Wood without Polish

12. Conference table made up of Teakwood / Sheesham without Polish with capacity of 20 seating Top made up of Teak/sheesham Planks (1 1/2" Thick) covered by Glass (10 mm)

13. Executive table 6'x 3'x 2.5' with Side Runner

14. Office Almirah 36”x 78” x 18” fully 20 gauge
15. Notice Board with Door 6’ x 4’ side opening doors
16. Notice Board 2’ x 2.5’
17. White Board 12’ x 4’
18. Class room Table 4’x3 Sunmica (Marino/Green Ply 0.8 mm) and Board 3/4" (Leo/Millennium Make)
19. Class Room Desky Chairs Capsule Pipe Frame (S.S. Steel Frame), Cushion Seat all sides covered by cloth, Fibre back, writing pad with Teak Beeding, Sunmica (Marino/Green Ply 0.8 mm) and Board ⅛" (Leo/Millennium Make)

**TERMS & CONDITIONS:**

01. The suppliers are supposed to bring sample items at the time of opening up of quotations.
02. Goods are received to be dispatched F.D.R. Aliragh/Ex-godown at site by passenger Train/Goods, Train/Parcel Post.
03. Goods will be supplied in the name of the Chairman/Head of the Office/Department Aligarh Muslim University, Aligarh.
04. The Department has the right to accept the rates of some or all the articles required.
05. The Department reserves the right to reject any or all the quotations without assigning any reason or to allot full or part of the supply to one or more Firm.
06. Payment shall be made against bill.
07. In case goods are not according to specification, the cost of returning them shall be borne by the supplier.
08. The goods have to be supplied within 3 Weeks after confirmation of order.
09. The period of validity of the rates offered may be specified.
10. The quotations containing uncalled for remarks are likely to rejection.
11. The Firms registered with the Sales Tax Authority should mention Sales Tax Registration No. wherever applicable.
12. The discount/rebate admissible if any, may be quoted.
13. The rate of Sale Tax including surcharge along with concession admissible to Educational Institution maybe specified.
14. Other incidental charges such as packing, forwarding Insurance etc.
15. In case of out station supplies the documents be sent through Bank.
16. Please send the printed price list of the manufacturer to verify the rates quoted by you/authority letter of manufacturer in case you are the authorized dealer of the manufacturer (authority proof) along with your Quotation/Tender otherwise the Quotation/Tender will not be considered and will be rejected for the with.

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Chairman of the Department/Head of Office

Department of Economics
A.M.U., Aligarh