

R-2455/CC  
9.8.17

## NOTICE INVITING QUOTATION

Sealed quotations are invited from the local firms for printing of Annual Report for the year 2016-17 for both English and Hindi version in the following manner: -

English version			Hindi version		
4 colours designing and offset printing complete in all respect with GSM 130 (imported art paper for text) and GSM 300 (imported card art papers for cover) size 18X23/4			Ordinary offset printing complete in all respect with 90 GSM S.S. Maplitho and imported card art paper for colour Title cover with GSM 300		
No. of pages approx.	No. of pages approx.	No. of pages approx.	No. of pages approx.]	No. of pages approx.	No. of pages approx.
100-150	150-200	200-250	100-150	150-200	200-250
300 copies	300 copies	300 copies	40 copies	40 copies	40 copies
Rate per volume	Rate per volume	Rate per volume	Rate per volume	Rate per volume	Rate per volume

Sealed quotation properly superscribed as "Quotation for printing of Annual Report 2016-17", and neatly addressed to the Registrar should be sent to the Registrar's Secretariat, AMU on or before 25-08-2017 only.

Note: -

1. Selected firm will have to give consent on receipt of the order to abide by terms and conditions as well as rates approved as per quotation.
2. Over-writing should be avoided at all costs in the quotations.
3. No advance payment will be made in any case.
4. The Registrar, AMU reserves the right to accept or reject any of the quotation without assigning any reason thereof.
5. Selected firm will have to strictly adhere to the time limit prescribed for printing of the Annual Report.
6. Selected firm will have to provide a preprint copy as proof which may help eliminate any error before final printing. In case of any defect in the printed work for example clarity of picture plates etc. 15% of the bill will be deducted.
7. PDF copy of the Annual Report of both versions will also have to be provided by the publisher to the University.
8. The appropriate bid will be finalized by a committee and in case of backing out by the bidder selected, the University will be fully authorized to take appropriate penal action as per its wishes since it is time bound work to be submitted to the Govt. agencies.

D.No.344/Gen  
09.8.2017

  
Registrar, AMU

Copy forwarded to Director, Computer Centre for uploading the same on AMU website.

  
Registrar