

Office of the Controller of Examinations
Aligarh Muslim University, Aligarh
Notice Calling Quotations

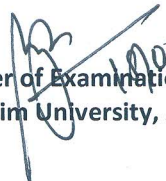
D. No.: XM/ 1669/Accounts

Dated: 18-01-018

Sealed quotations are invited for the following articles for Session 2018-19 on the terms and conditions printed on last page.

Quotation should reach in the Controller's Office A.M.U. Aligarh on or before 29-01-2018 by 01:00pm

S. No	Approximate Quantity Needed	Particular/Specification
	2,00,000 Copies	<p style="text-align: center;">OMR Answer Sheets</p> <ul style="list-style-type: none">* Printed as per approved format (Sample Attached).* Pure Carbonless Paper (PCP).* Upper sheet 105Gsm. and lower sheet 55Gsm paper.* Upper sheet West Cost Paper Mills ltd. SS Maplitho super white paper and lower sheet Century Mills ltd. white paper or equivalent.* Size of the OMR Sheet 8.5" X 11.25".* Both side timing track to have freedom to scan sheet from any direction.* Design as per requirement and approval.* Two color front and one color back printing.* Specifications:<ul style="list-style-type: none">#Bar-coded.#Different color of top sheet & carbon copy.* Perfectly collated and accurately cut.* Fully pre-scanned to make it 100% scannable on OMR Scanner OPSCAN 8/50.* Duly packed and dispatched as per directions.* Stacking & Packing must be in ascending order


Controller of Examinations
Aligarh Muslim University, Aligarh

INSTRUCTIONS TO SUPPLIERS /TERMS & CONDITIONS

1. Tenders supported with supplier's details sealed in envelop /cover and addressed to the Controller of Examinations, Aligarh Muslim University, Aligarh – 202002
2. Supply should strictly be in accordance with the Specification given in the supply order. The articles not found according to the specification or are damaged, will not be accepted and the supplier will be liable to remove the same from the University Campus, otherwise, University will not be responsible for safe custody of it. The cost of returning of the same shall be borne by the supplier.
3. In case of failure to execute the supply within stipulated period or in case of sub-standard supply, the University will have the right to black-list such supplier.
4. For supply of goods after the stipulated period, a regular sanction of extension of the period by the competent authority is necessary.
5. Any increase in the rates during the course of supply shall not be acceptable.
6. The incidental expenses such as package, carriage, railway freight, forwarding and insurance etc. will be borne by the firm/supplier.
7. Payment shall be made against bill which should be forwarded in duplicate.
8. Rate quoted should be net after allowing all discounts and inclusive of GST.
9. All disputes will be settled in Aligarh Court only.
10. The tenders will be accepted from only those suppliers who have valid GST Numbers and the copy of the same may also be submitted with the tenders.
11. Tender must reach in the Office of the Controller of Examinations, Aligarh Muslim University, Aligarh – 202002 **on or before 29.01.2018 by 01:00pm.**
12. The University reserves the right to accept or reject all or any of the tender(s) without assigning any reason thereof.
13. The All bidder shall have to produce a sample for approval within 2 days of the opening of tender.
14. Technical and financial bids are to be submitted separately if applicable.


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