

**(Items rate basis)**  
**OFFICE OF THE PROVOST AFTAB HALL**  
**ALIGARH MUSLIM UNIVERSITY, ALIGARH**

1. **Tenders are hereby invited on behalf of the Aligarh Muslim University, Aligarh for the work:**  
**(1) P/L Ceramic VC shield Floor Tile & Distemping in remaining (12Nos.) rooms of Morrison Court Hostel**  
**(2) Repairing of Roof of Aftab Hostel**  
**(3) P/L Kota Stone Flooring in Kitchen Aftab Hall (Based on UGC Guidelines/GFR).**

**Note: Tender of each work will be invited separately for above mentioned works**


2. Contract documents consisting of detailed plans, complete specification, the schedule of quantities and the articles of agreement to be complied with by the person whose tenders may be accepted, which will also be found printed in the form of tender can be seen/purchased from Provost Office, Aftab Hall between the hours of 9.00 AM TO 4.00 P.M. every day, except on Sunday, public holidays (Friday 08:30 AM To 12:00 Noon).  
The site for the work is available/ shall be made available in parts as specified.
3. Tenders which should always be placed in a sealed in sealed in sealed cover, with the name of work written on the envelopes will be received by the Provost on **29.12.2018 up to 01.00 p.m.** and will be opened by him in his office on the **07.01.2019 at 03.00 p.m.**
4. Tenders on prescribed form can be obtained from the Provost Office, Aftab Hall on payment of a sum of Rs. 500/- in cash which will not be refunded in any case.  
(a) The time allowed for carrying out the whole work will be **02 Months** to be reckoned from the tenth day of the date of written order to commence work (Work Order).
5. The contractor should quote in figures as well as in words the rates and amounts tenders by them. The amount for each item should be worked out and the requisite total given.
6. When a contractor signs tender in an Indian language, the total amount tendered in the case of from No.7 should also be written in the same language. In the case of illiterate contractors the rates of the amounts tendered should be attested by a witness.
7. Issue of tender form will be stopped two days before the date fixed for the opening of tenders.
8. Earnest money, amounting 2% on amount ( unless exempted) in Cash/ F.D.R. drawn on any scheduled bank of Aligarh only duly pledged to Finance Officer must accompany each tender and is to be in a sealed cover super scribed. The name of work and addressed to the Provost, Aftab Hall, Aligarh Muslim University, Aligarh.
9. The contractor, whose tender is accepted, (unless exempted) will be required to furnish by way of security deposit for the due fulfillment of his contract, such sum as will amount.

**Security Deposit:**

The Security Deposit shall be deducted from the bill of the contractor at a uniform rate of 10% of the tendered cost of the work subject to a maximum of Rs. 50,00,00/-.

The security deposit will be collected by deduction from the running bills of the contractor at the rates mentioned above and the earnest money deposited at the time of tenders will be treated as part of the Security Deposit. The security amount will also be accepted in Cash of fixed Deposit Receipts.

10. The acceptance of a tender will rest, with the Provost/Works Committee who does not bind himself to accept the lowest tender, and reserves to himself the authority to reject any or all of the tenders received without the assignment of a reason. All tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.

  
**PROVOST**  
**AFTAB HALL**  
**ALIGARH**

