

## ENQUIRY FORM

**DEPARTMENT OF PETROLEUM STUDIES  
FACULTY OF ENGG. & TECH.  
Aligarh Muslim University, Aligarh-202002**

To,

M/s \_\_\_\_\_

No. Chairman/ SZH (Shredder) / PS/D: 5337

Dated: 08022019

Dear Sir,

Please quote your lowest rates, allowing concessions given to Technical Institutions, if any, for the following article keeping in view the terms and condition overleaf, illustrations / specifications stating delivery time should be given in each case, **Quotation should reach this office on or before 21022019 under sealed cover. The envelope should be marked with enquiry number.**

**Kindly go through it carefully and submit the Quotation through Hardcopy and as well as a Scan signed copy with complete details.**

S. No.	PARTICULARS
	<b>Shredder (Crusher/Pulverizer/Mill/Grinder)</b>
	<p><b>1. A lab-scale Machine for the Size Reduction of Biomass.</b></p> <p><b>Biomass type:</b> Leaves, tree bark, tree branches, woods, agricultural residues/waste, fruits &amp; vegetables residue/waste, etc.</p> <p><b>Capacity:</b> Lab-scale capacity for research &amp; development purpose.</p> <p><b>Size:</b> Dry biomass reduce up to Fine Particles (<b>in micrometer range</b>)</p> <p><b>Machine Category:</b> Electric motor driven Shredder/Crusher/Pulverizer/Mill/Grinder machine with in-built screen/gauge</p> <p><b>2. Screens:</b> Set of screens/sieves (ASTM or ISO or equivalent series) for solid particle size distribution (<b>quote</b>) - <b>OPTIONAL</b></p> <p><b>Conditions:</b> Quotation must include the following otherwise it will be rejected.</p> <ol style="list-style-type: none"><li>i. Rate should be quoted FOR Aligarh.</li><li>ii. Certified brochure must be enclosed.</li><li>iii. The supply must be made by March 20, 2019 as the Funds will lapse on March 25, 2019.</li><li>iv. If the Order is not complied with then the University will be requested to black list your firm.</li><li>v. The complete customer list (institutions) must be attached.</li><li>vi. The validity of the quotation must be at least for 20 days.</li><li>vii. Please provide the Maximum discount possible to the Academic Institutions.</li><li>viii. 100% payment after installation at the site.</li><li>ix. Goods must be supplied within 15 days, else the order shall be treated as cancelled. The period of supply can be extended if so desired/cannot be extended</li><li>x. Goods should be dispatch under Insurance at Supplier risk.</li><li>xi. Minimum warranty one year. Extra charges to be paid if warranty required is for three year at site.</li><li>xii. Certificate in support of registration as supplier with Aligarh Muslim University or DGS &amp; D or any central government organization must be enclosed with the quotation failing which it will not be considered.</li></ol>

  
**CHAIRMAN**  
Deptt. of Petroleum Studies  
Aligarh Muslim University  
**Chairman**  
**ALIGARH**