

REQUEST PROFORMA FOR DISPLAY OF BANNER(S)/POSTER(S)
(To be submitted in the Office of Proctor)

1. Date of Event: _____

2. Place of Event: _____

3. Nature of Event (Please Tick ✓)

- | | | | |
|--|---|--|---|
| (a) Conference <input type="checkbox"/> | (b) Seminar <input type="checkbox"/> | (c) Workshop <input type="checkbox"/> | (d) Outreach Programme <input type="checkbox"/> |
| (e) Extension Lecture <input type="checkbox"/> | (f) CME <input type="checkbox"/> | (g) Hall Function <input type="checkbox"/> | (h) Alumni Meet <input type="checkbox"/> |
| (i) Job Fair <input type="checkbox"/> | (j) _____ (If any other, please specify). | | |

4. Details of the Banner(s) to be displayed (*copy of the Banner in A4 size format must be attached*):

(a) Actual Size of the Banner to be displayed _____

(b) Number of Banner(s) to be displayed _____

(c) Location(s) at which Banner(s) is/are to be displayed:

(i) _____

(ii) _____

(iii) _____

(iv) _____

(v) _____

(vi) _____

5. Details of the Poster(s) to be displayed (*copy of the Poster in A4 size format must be attached*):

(a) Actual Size of the Poster to be displayed _____

(b) Number of Poster(s) to be displayed _____

(c) Location(s) at which Poster(s) is/are to be displayed:

(i) _____

(ii) _____

(iii) _____

(iv) _____

(v) _____

(vi) _____

6. Please provide following details of the organiser/applicant:

(a) Name of the Applicant _____

(b) Affiliation of the Applicant _____

(c) Signature of the Applicant _____

(d) Signature and Seal of Forwarding Authority _____