BEGUM AZEEZUN NISA HALL
ALIGARH MUSLIM UNIVERSITY

Prof. Subuh Khan
Provost

D.No. S36/BANH

TENDER NOTICE

Dated: 22.10.19

1. The Provost, Begum Azeezun Nisa Hall, invites sealed tenders from female applicants for running the “Electrostat and Stationery Outlet” on prescribed format in two separate sealed envelopes (Technical and Financial Bid).

2. Interested persons may obtain/purchase the tender Pro-forma from the Office of the Provost, Begum Azeezun Nisa Hall on payment of Rs. 1000/- as process charges (Non-Refundable) on any working day as noted below:

<table>
<thead>
<tr>
<th>Description</th>
<th>Tender Cost (Rs.)</th>
<th>Earnest Money (Rs.)</th>
<th>Date and Time of Issuing Pro-forma</th>
<th>Last Date for Submission</th>
<th>Date for Opening the Tender</th>
</tr>
</thead>
<tbody>
<tr>
<td>Running the Electrostat and Stationery Outlet</td>
<td>1000/-</td>
<td>10000/- (FDR)</td>
<td>From 23.10.19 to 30.10.19 between 10:00 am to 4:00 pm</td>
<td>30.10.19 upto 4:00 pm</td>
<td>04.11.19 at 4:00 pm</td>
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1. Interested persons are required to provide the relevant details including eligibility requirement and terms and conditions along with Tender Pro-forma.

2. Details of the firm (Technical Bid) are required to be submitted in ANNEXURE-1.

3. The rates for providing Photocopying, Printouts, Spiral Binding Services and Stationery Items etc. (Financial Bid) are required to be submitted in ANNEXURE-2.

4. The Verification of Contractor/Applicant Pro-forma is required to be submitted in ANNEXURE-3.

5. The Undertaking duly filled by Contractor/ Applicant is required to be submitted in ANNEXURE-4.

NOTE:

1. If any of the details submitted by the Contractor/Applicant are found to be incorrect or false, then that person will be blacklisted (with wide circulation).

2. The clearance from Police and AMU Proctor is mandatory and must be attached with duly filled Application Form.

3. Technical Bid include the interview of the Applicant.

Provost
Begum Azeezun Nisa Hall
A.M.U., Aligarh

Distribution:
1. Notice Boards of Begum Azeezun Nisa Hall
2. Proctor, AMU/Purchase Office/DSW
3. Property Office/University Engineer, Building Department/Electricity Department
4. All Provost of Halls of Residence/NRSC
5. Director, M.N. Farooqui Computer Centre for uploading the above tender information on the concerned Website with a request to send the Confirmation Receipt
6. Deputy/Joint Registrar (Legal), AMU/PRO for wide publicity, AMU/Sr. P.A to VC/PVC/Registrar for information

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