

**MEMBER IN CHARGE**

Internal: 2700920, Extension: 3742  
External: 2702235



**DEPARTMENT OF ELECTRICITY**  
ALIGARH MUSLIM UNIVERSITY  
ALIGARH – 202002, (INDIA)

D.No./Elec./SS/...2485.....

Dated...23-03-2020

**NOTICE**

In view of the prevailing conditions and the circular of the Registrar dated 22-03-2020 regarding COVID-19 issue; following Engineers/supervisors shall lead the teams dedicated to address the issues related to **internal electrical installations:**

Area	Name & Designation	Contact No.
Overall Supervision	Mr. S. M. Abdullah A. E. E. (W&M)	9997197808, 3743, 3744 symab@hotmail.com amuelectricity@gmail.com
Residential Quarters and Administrative Block	Mr. M. Abdul Sami J. E.	9997228854
Residential Halls, Guest Houses, VC Lodge, PVC Lodge Registrar Residence	Mr. M. Owais H.E.	8077488716
Departments of Studies and all other offices/installations	Mr. Javed Khan H.E.	8267802367 9997147066
In case any of the person concerned is on leave the AEE shall assign the role to a suitable person under intimation to the MIC (Electricity)		

Following are the contact details for issues related to **external installations (Pole to distribution board)**

Contact centre/person	Contact details
Central Substation 'B'	7895994616, 3633
Mr. M. Shamim Ansari Off. AEE (Supply service)	9358211129 Shamim_3747@rediffmail.com
Mr. Suhail Kirmani J.E.	9410841927

In order to minimize the movement of people the users are requested to register their complaints preferably by telephone/messages on these numbers or by email on the email IDs mentioned.

The users are also requested to ascertain whether the work required is of urgent nature or it is a routine matter which may be taken up when the normalcy is restored.

The staff deployed at substations, administrative block, VC Lodge etc. shall continue to perform their duty as per the duty chart.

The staff members deputed to carry out the jobs are requested to follow the basic guidelines related to prevention of Corona; circulated repeatedly. They shall also make use of the protective material and tools provided. Engineers and supervisors are also requested to take lead in this and guide and motivate their staff also.

*M. Rihan*  
23/03/2020

(Dr. Mohd Rihan)  
Member Incharge  
Member-In-Charge  
Electricity Department  
A.M.U., Aligarh

**Copy to:**

A. R., Vice Chancellor's Secretariat  
P. S. to Registrar  
All Concerned, Electricity Department  
Director Computer Centre for Notification