IMPORTANT NOTICE

D. No. 262/SS

Dated: 27.05.2013

All Deans of Faculties,
All Chairmen, Deptts. of Studies,
All Heads of Deptts./Office/Institution,
Principals of Colleges/Director, Academic Staff College,
A.M.U., Aligarh.

It is observed that in the last financial years, the honorarium is paid in cash to faculty members/Examiners by Academic Staff College/Controller’s Office and other Departments of the University without deducting income tax and at the end of the financial year, when salaries of last month has been released, a list of such payments is sent to the Salary Section / Computer Unit, Finance & Accounts Department to include in the income of concerned faculty member/Examiner for calculation and deduction of income tax from their salaries.

The issue was brought to the notice of the Pro-vice-Chancellor who has ordered that on spot payment to University employees will be dispensed with in Controller’s Office and all connected Departments where employees are imparting teaching/conducting examinations etc. The payment should be made as done in the case of remuneration paid to the internal examiner which will avoid inconvenience to most of examiners and University in turn.

Circulate

Finance Officer

Chairman
Department of Computer Science
A.M.U., Aligarh