

SECTION II

Academic Ordinances

Academic Ordinances
Doctor of Philosophy (Ph.D.)
(Chapter– XXV (A))

1. A candidate will be eligible for admission to a course of study leading to the Degree of Doctor of Philosophy (Ph.D.), if he has passed the Master's Degree Examination (M.A., M.Sc., M.Com. etc.) from this University or an equivalent examination recognized by this University with not less than 55% marks or equivalent grades in a subject relevant to his proposed field of research, provided that he also had obtained not less than 50% marks at his Bachelor's Degree Examination, subject to any further requirements for eligibility that may be laid down by the Board of Studies concerned from time to time.

Provided further that in the Faculties of Engineering & Technology, Medicine, and Unani Medicine, candidates who have obtained the Master's Degree of this University or a Degree from any other University recognized by this University to be its equivalent, may be eligible for admission to the course in the same or related discipline leading to the Ph.D. Degree in the Faculties aforesaid. But in such cases the admission shall be provisional and shall not be confirmed unless the candidate has passed a written and/or practical test including a viva voce examination, if deemed necessary, conducted by the Board of Studies concerned.

2. Admission to the Ph.D. course shall be made once a year. Applications for permission to enter upon a course of study for the Degree of Ph.D. along with a well assigned synopsis or proposed plan of work shall be made to the Chairman of the Department, who shall forward it to the Dean of the Faculty along with the recommendations of the Board of Studies.

3. The application shall be thereafter placed before the Committee for Advanced Studies and Research of the Faculty concerned which shall satisfy itself, among other things, of the suitability of the proposed subject of research by the candidate and may modify the proposed subject. If the Committee is satisfied, it shall, subject to confirmation by the Faculty and the Academic Council, grant the application and appoint, on the recommendation of the Board of Studies concerned, a member of the teaching staff of the University or a distinguished scholar in the service of the University to guide and supervise the work of the candidate. Provided that a Co-Supervisor may also be appointed if the Board of Studies recommends that this is necessary. The Co-Supervisor may not necessarily be a person in the service of the University, but, if from outside the University, he may be appointed only from amongst scholars associated with a University Department/approved National Laboratories or an Academic Institution of high repute.

4. When a candidate has been provisionally admitted to the course leading to the Ph.D. Degree, he shall be required to be in residence at Aligarh with regular attendance (according to regulations framed by the Academic Council) and pursue research as a full time course for a minimum period of two years from the date of his provisional admission to the Ph.D. course. But in no case shall a candidate be permitted to continue as a regular student beyond five years (seven years in the case of blind candidate) from the date of his provisional admission. Provided that the admission may be cancelled by the C.A.S.R. upon the recommendations of the Board of Studies concerned on account of lack of regular attendance or unsatisfactory work.

5. Notwithstanding anything contained in Clause (4), a candidate may be permitted by the CASR to reside outside Aligarh for the purpose of collecting material for his thesis for a period not exceeding one year in two installments with a gap of at least two months in between during the course of his study for the Ph.D. Degree. Provided further that the Board of Studies and/or CASR may permit a candidate to reside outside Aligarh for more than one year.

6. A candidate, after the confirmation of his admission, shall be eligible to submit his Ph.D. Thesis after he has obtained and submitted (a) a certificate from the Supervisor and Co-Supervisor, wherever appointed, and the Chairman of the Department concerned, stating that he has engaged in full-time study for the required period as prescribed in these Ordinances, and that he has put in regular attendance in accordance with these Ordinances and the Regulations laid down by the Academic Council, and (b) a certificate from the Provost that he has been in residence for the required period as prescribed in these Ordinances and that his conduct has been satisfactory.

Provided that a candidate, who under the foregoing provisions ceases to be a regular student after the confirmation of his admission shall be eligible to submit his thesis as an ex-student, but he shall be required also to obtain and submit the certificate aforesaid. In case, however, the candidate wishes to submit the thesis in more than five years after his provisional admission as a regular student, permission by the Academic Council shall be necessary.

7. Notwithstanding anything contained in the preceding Clauses, a teacher of this University who holds a Master's Degree in the relevant subject and has been in continuous service as a University teacher for at least three years may apply to the CASR through the Board of Studies for permissions to submit a thesis for the award of the Ph.D. Degree on a specific topic, and the CASR may accord such permission after considering the opinion of the Board of Studies concerned.

Unless otherwise specified by the Committee for Advanced Studies & Research concerned, a teacher, who is so permitted to supplicate for the Ph.D. Degree, shall not be assigned to a Supervisor and shall be eligible to submit his thesis, a year after his application has been approved by the Committee for Advanced Studies and Research.

Provided that if a teacher so permitted to supplicate for the Ph.D. degree is assigned a Supervisor by the Committee for Advanced Studies and Research upon the recommendations of the Board of Studies concerned, the teacher shall be eligible to submit his thesis, after a period of not less than two years has lapsed after the approval of his application by the Committee for Advanced Studies & Research.

8. A candidate for the Ph.D. Degree shall submit four copies of his thesis, accompanied by the prescribed fees. The thesis shall be in the English Language, except for theses submitted in the Faculty of Theology and the Department of Arabic, Hindi, Modern Indian Languages, Persian, Sanskrit and Urdu, where the Language in which the thesis is to be written shall be specified by the Committee for Advanced Studies and Research concerned. He shall also submit a brief abstract of his thesis and indicate in a prefatory note what part of the thesis he claims as original, what sources he has used, and in what respect his investigation appears to him to advance the study of what branch of knowledge. Any original papers published by the candidate and/or the Dissertation submitted by him for the M.Phil. or Master's Degree in the concerned discipline may be submitted as subsidiary or supporting material in favour of the candidature. Provided that

any relevant material from the M.Phil. dissertation may be incorporated in the Ph.D. thesis, but this should be appropriately in the prefatory note.

Provided further that the Committee for Advanced Studies and Research may, in special cases, permit a candidate to submit less than four copies of his thesis. Provided further that no thesis other than a thesis submitted under Clause (8), where the Committee for Advanced Studies and Research has not specified any Supervisor, shall submit for the award of the Ph.D. Degree unless it is accompanied by a written certificate from the Supervisor and the Co-Supervisor, if any.

9. Every thesis for the Ph.D. Degree shall be examined by three examiners, of whom at least two shall be external being persons of high academic repute, not in the service of this University. The Supervisor (and, failing him, the Co-Supervisor) shall be one of the examiners, but if neither the Supervisor nor the Co-Supervisor, if any, is available, another person may be appointed examiner. Examiners other than the Supervisor/Co Supervisor shall be appointed in accordance with Clause (3) of Chapter XV of these Ordinances. The Committee for Advanced Studies and Research of each Faculty may, however, lay down norms and procedure for the recommendations regarding the panel of examiners to conduct the Viva-Voce Examination. Notwithstanding anything contained in the preceding Clause, in the case of candidates assigned to Co-Supervisor in the Faculty of Science, the thesis shall be examined by the Supervisor, the Co-Supervisor and the two persons of high academic repute not in the service of the University.

10. The Viva-Voce Examination shall be conducted by at least two examiners of the candidates, namely the Supervisor (and failing him, the Co-Supervisor) and at least one external examiner of the thesis. In case, none of the external examiners of the thesis is able to conduct the Viva-Voce Examination, at least one another person not in the service of the University shall be appointed in his place in the manner prescribed by Clause (3) of Chapter– XV of these Ordinances.

Provided that in case the Supervisor (or failing him, the Co-Supervisor) is not available, the two external examiners of thesis may be appointed to conduct the Viva-Voce Examination. However, should none of the External Examiners who has examined the thesis is available, two other examiners may be appointed in the manner prescribed under Clause (9) of these Ordinances.

Provided further that in the Faculty of Science, the Viva Voce Examination shall be conducted by the Supervisor, the Co-Supervisor, if any, and one external examiner.

Provided further that in the case of teachers permitted to supplicate for the Degree under Clause (7), there shall be three external examiners for purpose of examining the thesis and two of them for holding the Viva-Voce Examination.

11. The reports of the examiners on the thesis shall be referred to the Dean of the Faculty concerned who, if the examiners unanimously recommend the award of the degree, shall advise the Controller of Examinations to hold the Viva-Voce Examination of the candidate.

Provided that the Academic Council/Vice-Chancellor may, in a special case, on the recommendations of the Committee for Advanced Studies and Research, allow the Viva-Voce Examination of a candidate for the Doctorate of Philosophy to be held at a place in India other than Aligarh to be specified by the Academic Council/Vice-Chancellor. The Viva-Voce Examination shall be open to all members and Research Scholars of the Department concerned but question shall be put only by the examiners.

12. After the Viva-Voce Examination, all the reports shall be placed before the CASR and, if the CASR is satisfied that the reports of examiners are unanimous and definite, it may recommend to

the Academic Council through the Faculty concerned, that the candidate be awarded the Ph.D. Degree.

13. If the reports show a divergence of opinion between the examiners, the Committee for Advanced Studies and Research may direct that the report be exchanged between them and the examiners be requested to submit a joint report, if possible. The Committee may, at its discretion and shall, if the reports are conflicting even after the exchange of views, refer the thesis to another Examiner.

In case, the Committee considers the final report to be favourable to the candidate, it shall ask the Controller of Examinations to hold the Viva-Voce Examination. Where the thesis is sent to another examiner in accordance with this Clause, the previous external examiners shall be deemed to have ceased to be examiners for the purpose of conducting the Viva-Voce Examination and new examiners shall be appointed to conduct the Viva-Voce Examination in accordance with the provisions of Clause (10).

14. The CASR may, after consideration of the recommendation of the Examiners of the thesis or/and Viva-Voce, at its discretion allow further time to the candidate to re-submit thesis after revision in the light of the suggestions of the examiners, or reject his candidature for the Ph.D. Degree altogether.

15. The Examiners of the Ph.D. thesis shall be required to recommend specifically whether the thesis is suitable for the award of the Ph.D. Degree, and in case, the examiners so specify, whether the thesis is suitable for publication in its existing form, or needs revision before it can be published and the CASR while recommending the award of the Ph.D. Degree, may further recommend (a) that the candidate be permitted to publish the thesis, or (b) that the candidate be required to seek permission for publishing the thesis after he has satisfied the Committee that he has put in a proper form for publication, in the light of the reports of the Examiners.

16. Subject to these Ordinances, the Academic Council may frame Regulations governing the course of research leading to the Ph.D. Degree including the conduct of examination.

17. Notwithstanding anything contained in the preceding Clauses, a teacher of any School of this University admitted to the Ph.D. course in accordance with these Ordinances shall be exempted from requirement of residence with regular attendance for two years as prescribed in Clause (4) above, and shall take at least one year's leave due to his credit for the purpose.

18. All candidates, other than teacher candidates allowed to supplicate for the Ph.D. Degree under Clause 7 shall be deemed to be students for purposes of discipline and conduct of examinations.

19. Notwithstanding anything contained in the preceding Clause, a candidate admitted to Ph.D. course concurrently with his admission to M.Phil Course or admitted to Ph.D. Course only prior to academic session 1994-95 shall be governed by the Ordinances which were in force at the time of his admission. Provided that a candidate admitted to the Ph.D. Course during the academic session 1994-95 and thereafter until the date of commencement of these Ordinances

shall be deemed to have been admitted in accordance with these Ordinances and in such a cases all the above provisions shall apply to him.

Academic Ordinances
Ph.D. (Business Administration) in Collaboration with AIMA
(Chapter XCVI)

1. A Research Committee shall be constituted for the purpose of administration of the PhD (Business Administration) in the manner specified below:

- (a) The Chairman of the Committee shall be the Dean of the Faculty of Management Studies & Research, Aligarh Muslim University (AMU);
- (b) The Co-Chairman of the Committee shall be the Director of Centre for Management Education, All India Management Association (AIMA-CME) or any other person from the AIMA nominated by the Director-General of the AIMA-CME;
- (c) The Chairman Department of Business Administration shall be the ex-officio member of the Research Committee. In case the offices of the Dean and the Chairman are occupied by the same person, the Vice Chancellor shall nominate a Professor of the Department of Business Administration for a period of two years or till these offices are occupied by two different incumbents, whichever is earlier;
- (d) Another member of the Research Committee shall be nominated by the Director-General from AIMA-CME; and
- (e) One member shall be an external expert recommended by the Board of Studies of Department of Business Administration of Aligarh Muslim University and nominated by the Vice Chancellor. The appointment of the external expert shall be done with the concurrence of the AIMA-CME.

2. A candidate will be eligible for admission to a course of study leading to the degree of PhD (Business Administration) if:

(a). He/she has passed the Master's degree examination in Management or allied subjects like commerce, humanities, sciences, etc. from this University or an equivalent examination recognized by this University or a PGDBM / PGDBA of at least two years' duration from an institution approved by the AICTE with not less than 55 percent marks or equivalent grade, provided that he/she also had obtained not less than 50 percent marks at his /her Bachelor's degree examination subject to any further requirements for eligibility that may be laid down by the Research Committee from time to time.

OR

(b). He/she has a professional qualification such as Engineering and Technology, Law, Chartered Accountancy, Cost Accountancy, or any other equivalent professional qualification, equivalent to a Master's degree, with at least 55 percent marks or equivalent grade.

AND

The candidate should have five years post qualification managerial experience. The candidate should be a full-time Manager Administrator / Teacher etc. in Industry / Government / Ministry / Military organization / NGO / Educational institution etc during the entire duration of the programme, Or as an academician in a management institution recognized by the All India Council for Technical Education (AICTE) having a minimum experience of three years. In case the candidate does not remain in employment for whatsoever reasons during the programme, he/she has to seek permission from the Research Committee for further continuance of the programme.

3. The admission to PhD (Business Administration) programme shall be administered by AIMA – CME at New Delhi in association with the Faculty of Management studies and research AMU. Admission to PhD (Business Administration) course shall be done through a written test to be conducted by AIMA –CME followed by a personal interview to be conducted by the Research Committee. The mode of conduct and venue for personal interview shall be decided mutually by the AMU and the AIMA-CME.

4. Candidates found suitable thus will be admitted to the foundation programme. Qualifying the required number of courses as prescribed by the Research Committee from time to time is a pre-requisite for registration under the PhD (Business Administration) Programme. There shall be compulsory courses in general management, courses in functional and sub-functional areas and research methodology as laid down by the Research Committee from time to time. The courses will be divided into four modules to be completed in one year normally. However a maximum of three years would be available to the candidates for completion of foundation programme.

5. Candidates may be exempted from one or more courses, subject to an upper limit of 50 percent of the total number of optional courses to be done, if they have already undergone a similar course during any of their preceding educational programme. The AIMA's Credit Transfer Committee on a case-to-case basis shall take the decision for exemption. Each case for exception shall be referred to the Dean of the Faculty of Management Studies & Research, Aligarh Muslim University who shall, after reviewing the case, accord his concurrence.

6. On completion of each semester, the candidate shall appear in an examination, consisting of theory papers, to be conducted by the AIMA. Only those candidates shall be permitted to appear in the examination who have completed the assignments etc. for the particular courses to the satisfaction of the AIMA.

7. The candidates shall be required to obtain at least a C grade in each course separately and secure an overall B grade on a 4-point scale in the course work after the end of two semesters failing which they will have to repeat the course(s) at the next examination.

8. On successful completion of the foundation programme, the candidate shall submit, in the prescribed format, his/her detailed research proposal within three months of the completion of the programme or before the next meeting of the Research Committee for research phase whichever is later, failing which he/she will not be allowed to pursue the research programme ordinarily. However, if the candidate is not able to do so for any genuine reason he/she may be allowed to submit the proposal in the subsequent meeting of Research Committee with the prior approval of the Chairman, Research Committee. No further extension, will be allowed in any case. The Candidates will then be required to present the proposal before the Research Committee which shall evaluate the proposal on the basis of the presentation done in the Seminar organized for this purpose. If necessary, on the recommendation of the Research Committee, the proposal may have to be modified / changed and represented for resubmission for final approval. On the recommendation of the Research Committee the candidate shall be registered for the PhD (Business Administration).

9. The Research Committee shall normally meet four times a year in such a manner that two meetings each are held for the purposes of approval and admission process. The Research Committee shall ordinarily meet in the months of January and July for approval of the research proposals. It shall ordinarily meet twice within four weeks of the declaration of the foundation programme examination dates to process the research proposals.

10. Each PhD (Business Administration) candidate shall be guided and supervised by a committee consisting of two thesis advisors. One of the advisors shall be a senior faculty member from the Department of Business Administration, Faculty of Management Studies & Research, AMU who shall be the internal advisor and the other one will be proposed by the candidate who shall be the external advisor. The candidate shall obtain the concurrence of the proposed external advisor on the prescribed format. The external advisor would be a senior level academician or manager in the industry. The names of the advisors shall be approved by the Research Committee.

11. The candidate shall pursue his/her research work under the guidance of the thesis advisors, put in regular effort and give adequate time for the research work to be carried on satisfactorily. He/she shall be required to submit a six-monthly evaluation report to the Research Committee on the prescribed format signed by both the advisors. The Research Committee shall review the performance of the candidate and give comments and suggestions. These suggestions shall be binding on the candidate and their adherence shall be reported at the next six-monthly evaluation.

In the event when minor change in the research topic or change of internal/external advisor is urgently needed and there is no likely-hood for holding the meeting of Research Committee in near future, the Chairman, Research Committee may take appropriate action in this regard to avoid delay and report in the next meeting of the committee.

12. The candidate shall be eligible to submit his/her thesis after a minimum period of two years and a maximum period of four years after registration for the PhD (Business Administration Programme i.e. after completion of the foundation programme. However, the Chairman, Research Committee on formal request by the candidate may allow an additional six months grace period.

13. On completion of the research work, the candidate shall be required to present and defend his/her thesis in a pre-submission seminar to be arranged at the AMU. The seminar shall be organized at the Faculty of Management Studies and Research, Aligarh Muslim University based on the recommendation of the advisors', on the prescribed format. The seminar shall be open to the advisors, faculty members and research scholars and they may ask questions and seek clarifications on the presentation. On successful presentation, as verified by the Chairman, Department of Business Administration and the Dean, Faculty of Management Studies & Research, AMU the thesis will be submitted.

14. The candidate shall submit six copies of the thesis to the AMU along with the certificate from the advisors. The thesis shall be in the English Language. He/she should also submit six copies of a brief abstract of his/her thesis and indicate in a prefatory note what part of the thesis he/she claims as original, what sources he/she has

used, and in what respect his/her investigation appears to him/her a subject for the advance study of that branch of knowledge. Any original papers published by the candidate may also be submitted as subsidiary or supporting material in favour of the candidature.

15. The thesis submitted by the candidate shall be examined by three examiners, out of whom one shall be the internal advisor. The Vice-Chancellor, AMU on the recommendation of the Chairman, Research Committee, shall appoint the two external examiners. One of the external examiners should necessarily be from a foreign country and the other from any other management institute / department in India, including retired ones.

16. Each examiner shall write evaluation report and make specific recommendation whether:

- (a) the thesis should be accepted for the award of PhD (Business Administration) subject to a successful defense at the viva voce examination; or
- (b) the thesis should be resubmitted after modifications suggested by the examiner, or
- (c) the thesis should be rejected.

17. The evaluation reports by the examiners shall be reviewed by the Chairman, Research Committee, who shall recommend the conduct of the viva-voce examination. The Chairman, Department of Business Administration shall then arrange for the conduct of viva-voce examination.

18. The viva-voce examination of the candidate shall be conducted by a panel consisting of the internal advisor and one external examiner, from within the country, appointed for evaluation of the thesis. The viva-voce shall be conducted in a manner similar to that for the Ph.D. degree of AMU.

19. On successful defense of the thesis at the Viva voce examination the candidate shall be awarded the “PhD (Business Administration)” degree by the AMU.

20. In case of a situation arising where there is no specific guideline provided by the above rules, then recourse shall be taken to the procedure provided for in the academic ordinance related to the Ph.D. degree of the AMU.

Academic Ordinances
Master of Business Administration
Aligarh Muslim University, Aligarh
(Chapter LIV)

1. No candidate shall be eligible for admission to the degree of Master of Business Administration unless he/she has passed the B.A, B.Sc. B.Com. (Honours) or B.Tech. examination of this University or an examination recognized by this University as its equivalent with a minimum of 50 per cent marks and has undergone a regular course of study in the University for not less than three academic sessions.

2. The examination for the degree of Master of Business Administration shall be open to:
(a) Candidates who have undergone a regular course of study in the University for two academic sessions;
(b) Ex-students as defined in Clause 5, Chapter XVII.

3. The examination for the degree of Master of Business Administration shall consist of Part I and Part II. Each part is divided into two semesters. The number of written papers and the marks allotted to each paper including Sessional work, Viva-Voce examination, Industry Internship and Independent Research Project at each part of the examination shall be prescribed by the Academic Council on the recommendations of the Department of Business Administration and the Faculty concerned.

To appear at each semester examination a candidate must put in the minimum percentage of attendance as prescribed by AICTE / Academic Council from time to time.

4. The Independent Research Project shall be evaluated out of a total of 100 marks. The Supervisor of the candidate shall evaluate the Independent Research Project out of 50 marks. The evaluation of the remaining 50 marks will be based on the viva-voce on his/her Independent Research Project. The viva-voce will be conducted by a committee consisting of an external and two internal examiners recommended by the Board of studies of the Department. The viva-voce examination for the Independent Research Project shall be conducted by the end of fourth semester.

5. (a) To pass each paper in the semester examination the candidate must obtain at least 40% marks in its sessional and end semester examination combined.

(b) In order to be promoted to Part II a candidate shall have to clear at least 75% (rounded off to the nearest as whole number) of the papers of Part I (semester I & II combined).

A candidate who fails to secure 40% marks in more than 25% of papers of MBA Part I (first semester and II semester combined) shall have to appear in all papers of MBA Part I examination in the subsequent academic session as an ex-student.

(c) Every candidate shall have to undergo an eight weeks industry internship at a reputed business organization in India or abroad. Upon completion of the internship the candidate shall have to make an oral presentation of his/her training before a joint session of the Faculty and the students. The internship shall be evaluated out of a total of 100 marks in a break up of 40 marks for oral presentation and 60 marks for written report. The latter shall be evaluated by two teach-

ers of the Department appointed by the Board of Studies. Each teacher shall evaluate the internship report out of 30 marks.

Provided that if the candidate does not satisfactorily defend his/her internship in oral presentation and secures less than 40 per cent marks (i.e. 16 marks) he/she shall be required to undergo the summer internship afresh. After the fresh summer internship the candidate shall have to defend his/her internship in the same manner as stated above.

6. (a) The division in which the successful candidates are to be placed shall be determined on the basis of the aggregate marks obtained by them at Part I and II examination combined.

(b) Candidates who obtain 60% of the marks in the aggregate or more shall be placed in the first division and those who obtain less than 60% but not less than 50% in the second division. However, if any candidate obtains less than 50 % marks in aggregate of Part I and Part II examinations combined shall have to appear for improvement in any or all papers of M.B.A. Part II in which he/she has obtained less than 50% marks in the subsequent academic sessions to make 50% marks in aggregate as an ex-student.

Provided that if any candidate obtains less than 50 % marks in aggregate in M.B.A. Part I shall be allowed to appear for improvement in a maximum of 25% papers of Part I along-with the M.B.A. Part II examination in the subsequent academic session.

7. A candidate who fails to qualify for the degree of M.BA within four academic sessions after his / her admission shall not be allowed to pursue the course further. However, a fifth year grace may be allowed by the permission of the Academic Council on the recommendation of the Chairman of the Department and the Dean of the Faculty

Academic Ordinances
Master of Business Administration
(International Business)
Aligarh Muslim University, Aligarh
(Chapter LIV-A)

1. No candidate shall be eligible for admission to the degree of Master of Business Administration (International Business) unless he/she has passed the B.A., B.Sc., and B.Com. (Honours) or B. Tech. examination of this University or an examination recognized by this University as its equivalent with a minimum of 50 per cent marks and has undergone a regular course of study in the University for not less than three academic sessions.
2. The examination for the degree of Master of Business Administration (International Business) shall be open to:
 - (a) candidates who have undergone a regular course of study in the University for two academic sessions;
 - (b) ex-students as defined in Clause 5, Chapter XVII.
3. The examination for the degree of Master of Business Administration (International Business) shall consist of Part I and Part II. Each part is divided into two semesters. The number of written papers and the marks allotted to each paper including Sessional work, Viva-Voce examination, Industry Internship and Independent Research Project at each part of the examination shall be prescribed by the Academic Council on the recommendations of the Department of Business Administration and the Faculty concerned.

To appear at each Term examination a candidate must put in the minimum percentage of attendance as prescribed by AICTE / Academic Council from time to time.

4. The Independent Research Project shall be evaluated out of a total of 100 marks. The Supervisor of the candidate shall evaluate the Independent Research Project out of 50 marks. The evaluation of the remaining 50 marks will be based on the viva-voce on his/her Independent Research Project. The viva-voce will be conducted by a committee consisting of an external and two internal examiners recommended by the Board of studies of the Department. The viva-voce examination for the Independent Research Project shall be conducted by the end of fourth semester.
5.
 - (a) To pass each paper in the semester examination the candidate must obtain at least 40% marks {in its sessional and end semester examination combined.
 - (b) In order to be promoted to Part II a candidate shall have to clear at least 75% (rounded off to the nearest as whole number) of the papers of Part I (semester I & II combined).

A candidate who fails to secure 40% marks in more than 25% of papers of MBA Part I (first semester and II semester combined) shall have to appear in all papers of MBA Part I examination in the subsequent academic session as an ex-student.
 - (c) Every candidate shall have to undergo an eight weeks industry internship at a reputed business organization in India or abroad. Upon completion of the internship the candidate shall have to make an oral presentation of his/her training before a joint session of the Faculty and the students. The internship shall be evaluated out of a total of 100 marks in a break up of 40 marks

for oral presentation and 60 marks for written report. The latter shall be evaluated by two teachers of the Department appointed by the Board of Studies. Each teacher shall evaluate the internship report out of 30 marks.

Provided that if the candidate does not satisfactorily defend his/her internship in oral presentation and secures less than 40 per cent marks (i.e. 16 marks) he/she shall be required to undergo the summer internship afresh. After the fresh summer internship the candidate shall have to defend his/her internship in the same manner as stated above.

6. (a) The division in which the successful candidates are to be placed shall be determined on the basis of the aggregate marks obtained by them at Part I and II examination combined.

(b) Candidates who obtain 60% of the marks in the aggregate or more shall be placed in the first division and those who obtain less than 60% but not less than 50% in the second division. However, if any candidate obtains less than 50 % marks in aggregate of Part I and Part II examinations combined shall have to appear for improvement in any or all papers of M.B.A.(IB) Part II in which he/she has obtained less than 50% marks in the subsequent academic sessions to make 50% marks in aggregate as an ex-student.

Provided that if any candidate obtains less than 50 % marks in aggregate in M.B.A.(IB) Part I shall be allowed to appear for improvement in a maximum of 25% papers of Part I along with the M.B.A. Part II examination in the subsequent academic session.

7. A candidate who fails to qualify for the degree of M.BA.(IB) within four academic sessions after his / her admission shall not be allowed to pursue the course further. However, a fifth year grace may be allowed by the permission of the Academic Council on the recommendation of the Chairman of the Department and the Dean of the Faculty

Academic Ordinances
Post Graduate Diploma in Marketing Management
Aligarh Muslim University, Aligarh
(Chapter LXXXV)

1. No candidate shall be eligible for the award of the Post Graduate Diploma in Marketing Management unless he/she has passed at least one year previously, a Bachelor's degree Examination from this University or any other University recognized by this University as equivalent thereto.

2. The examination for the Post-Graduate Diploma in Marketing Management shall be open to the candidates:

(a) Who have undergone a part-time course of study prescribed for this purpose in the University for one academic session.

OR

(b) Ex-students as defined in Clause 5, Chapter XVII of the Ordinances (Academic).

3. The examination shall comprise six theory papers, a research project, a viva-voce examination and sessional work in each paper.

4. In order to become eligible for appearing in the examination, a candidate shall have to fulfill the attendance requirements as prescribed by the University from time to time and secure a minimum percentage of sessional marks as may be prescribed by the Academic Council.

5. To pass the examination, a candidate must obtain not less 40 per cent marks in the written examination in each paper separately and not less than 40 per cent marks in the aggregate.

6. The candidates who secure 60 per cent of the marks or more in the aggregate shall be placed in the first division; those who obtain less than 60 per cent but not less than 50 per cent of the marks shall be placed in the second division. Those who obtain less than 50 per cent but not less than 40 per cent of the marks shall be placed in the third division.

7. Notwithstanding anything contrary to these Ordinances, a candidate who fails in not more than two papers has to appear in those papers only as an ex-student at the immediately following examination.

Provided that the marks awarded to such a candidate for sessional work during his regular course of study shall be taken into account at the subsequent examination.

8. A candidate, who fails to qualify for the Post-Graduate Diploma in Marketing Management within a period of two academic sessions after the first admission to the course, shall not ordinarily be allowed to pursue the course further.

Provided that a candidate may be allowed to appear at a subsequent Examination with the prior permission of the Academic Council on the recommendation of the Chairman of the Department and the Dean of the Faculty concerned.

Provided further that in no case shall a candidate be allowed to pursue the course beyond a total period of three academic sessions after his first admission to the course.

Academic Ordinances
Post Graduate Diploma in Human Resource Management
Aligarh Muslim University, Aligarh
(Chapter LXXXVI)

1. No candidate shall be eligible for the award of the Post Graduate Diploma in Human Resource Management unless he/she has passed at least one year previously, a Bachelor's degree Examination from this University or any other University recognized by this University as equivalent thereto.

2. The examination for the Post-Graduate Diploma in Human Resource Management shall be open to the candidates:

(a) Who have undergone a part-time course of study prescribed for this purpose in the University for one academic session.

OR

(b) Ex-students as defined in Clause 5, Chapter XVII of the Ordinances (Academic).

3. The examination shall comprise six theory papers, a research project, a viva-voce examination and sessional work in each paper.

4. In order to become eligible for appearing in the examination, a candidate shall have to fulfill the attendance requirements as prescribed by the University from time to time and secure a minimum percentage of sessional marks as may be prescribed by the Academic Council.

5. To pass the examination, a candidate must obtain not less 40 per cent marks in the written examination in each paper separately and not less than 40 per cent marks in the aggregate.

6. The candidates who secure 60 per cent of the marks or more in the aggregate shall be placed in the first division; those who obtain less than 60 per cent but not less than 50 per cent of the marks shall be placed in the second division. Those who obtain less than 50 per cent but not less than 40 per cent of the marks shall be placed in the third division.

7. Notwithstanding anything contrary to these Ordinances, a candidate who fails in not more than two papers has to appear in those papers only as an ex-student at the immediately following examination.

Provided that the marks awarded to such a candidate for sessional work during his regular course of study shall be taken into account at the subsequent examination.

8. A candidate, who fails to qualify for the Post-Graduate Diploma in Human Resource Management within a period of two academic sessions after the first admission to the course, shall not ordinarily be allowed to pursue the course further.

Provided that a candidate may be allowed to appear at a subsequent Examination with the prior permission of the Academic Council on the recommendation of the Chairman of the Department and the Dean of the Faculty concerned.

Provided further that in no case shall a candidate be allowed to pursue the course beyond a total period of three academic sessions after his first admission to the course.