MINUTES of the meeting of Deans of Faculties under the chairmanship of the Vice-Chancellor was held on 03.9.2013 at 11.30 a.m. in the Committee Room, Administrative Block to discuss matters relating to timings of opening of the Departments, Admission to Ph.D. Programme for the session 2013-14, revision of time table etc.

The following members were present:

2. Brig. S. Ahmad Ali, Pro-Vice-Chancellor
3. Mr. Shahrukh Shamshad, Group Captain (Retd.), Registrar
4. Prof. Pervez Mustajab, Controller of Examinations
5. Prof. Anis Ismail, Dean, Students’ Welfare
6. Prof. Shamim Ahmad, Dean, Faculty of Agricultural Sciences
7. Prof. Sohail Ahsan, Dean, Faculty of Arts
8. Prof. Javed Alam Khan, Dean, Faculty of Commerce
9. Prof. Mohibullah, Dean, Faculty of Engineering & Technology
10. Prof. Saleem Akhtar, Dean, Faculty of Law
11. Prof. Irfan Ahmed, Dean, Faculty of Life Sciences
12. Prof. M. Khalid Azam, Dean, Faculty of Management Studies & Research
13. Prof. M.H. Beg, Dean, Faculty of Medicine
14. Prof. Mahshar Raza, Dean, Faculty of Science
15. Prof. N.A.K. Durrani, Dean, Faculty of Social Sciences
16. Prof. M. Saud Alam Qasmi, Dean, Faculty of Theology
17. Prof. Abu Bakar Khan, Dean, Faculty of Unani Medicine
18. Mr. Mujib Ullah Zuberi, OSD to Controller of Examinations

The following decisions were taken:

TIMINGS OF THE DEPARTMENTS: The issue relating to timings of the Departments was discussed and it was unanimously decided that the timings of opening the Departments would remain 8.00 a.m., including the Faculty of Engineering. The Dean, Faculty of Engineering was asked to modify the time table of his Faculty accordingly.

ADMISSION TO PH.D. PROGRAMME FOR THE SESSION 2013-14: The issue relating to the admission to Ph.D. Programme for the session 2013-14 was discussed in detail. The Controller of Examinations pointed out various issues and difficulties encountered during the last year. After discussing the matter at length, it was decided that the Vice-Chancellor would constitute a committee for examining all such aspects and the report for modification to the Ordinances/Regulations would be submitted latest by 10th of September, 2013 for approval.

In the meantime, the Deans of Faculties would consolidate the Specialization-wise/Department-wise/Teacher-wise vacancies available as on date from various Departments in their Faculties and communicate the same to the Controller of Examinations latest by 10th of September, 2013.

Contd. to P/2
The following timeline for Ph.D. admissions was decided for strict adherence:

<table>
<thead>
<tr>
<th>Event</th>
<th>Date(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Notification for admission and availability of admission forms on the website</td>
<td>15.9.2013</td>
</tr>
<tr>
<td>Last date for submitting duly filled in admission forms</td>
<td>10.10.2013</td>
</tr>
<tr>
<td>Ph.D. Admission Test</td>
<td>Between 25.10.2013 – 05.11.2013</td>
</tr>
<tr>
<td>Declaration of Result</td>
<td>Latest by 15.11.2013</td>
</tr>
<tr>
<td>Interview and Written Test of short-listed candidates (if any)</td>
<td>Between 25.11.2013-02.12.2013</td>
</tr>
<tr>
<td>Convening of meetings of Board of Studies for recommending topics and Supervisors</td>
<td>Between 03.12.2013-10.12.2013</td>
</tr>
<tr>
<td>Holding of meeting of CASR for confirmation of admission or otherwise</td>
<td>Between 11.12.2013-20.12.2013</td>
</tr>
</tbody>
</table>

The meeting came to an end with a vote of thanks to the members.

(Lt. Gen. Zameer Uddin Shah)  
Vice-Chancellor

DISTRIBUTION:

1. All Deans of Faculties
2. Dean, Students' Welfare
3. OSD to Controller of Examinations
4. Deputy Controller (Admissions)
5. Assistant Controller (Research Unit)
6. Assistant Controller (R.P. Unit), Z.H. College of Engg. & Technology
7. Asst. Registrar, Vice-Chancellor’s Secretariat
8. A.R., PVC’s Secretariat for information of the Pro-Vice-Chancellor
9. PS to Registrar for information of the Registrar

All Chairmen, Deptt. of Studies
Ho, Science for M.Sc.

Dean
Faculty of Science
A.M.U., Aligarh

P.A.T.G. Faculty of Arts, Science

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P.A.T.G. Faculty of Arts, Science