Minutes of the meeting of the College Managing Committee (CMC) of Zakir Husain College of Engineering & Technology held on Feb 03, 2014 at 3:30 p.m. in the Selection Committee Room of the Vice-Chancellor’s Office.

The following were present

- Lt. General (Retd) Zameer Uddin Shah, Vice-Chancellor in chair
- Brig.(Retd) Syed Ahmad Ali, Pro-Vice-Chancellor
- Group Cap.(Retd) Shah Rukh Shamshad, Registrar
- Mr. Masoodur Rahman, Finance Officer
- Prof. Mohibullah, Dean Faculty of Engineering & Technology and Principal, Zakir Husain College of Engineering & Technology.
- Prof. Arif Suhail, Chairman, Department of Mechanical Engineering
- Prof. B. H. Khan, Chairman, Department of Electrical Engineering
- Prof. Sattar Husain, Chairman, Department of Chemical Engineering
- Prof. Salim Beg, Chairman, Department of Electronics Engineering
- Prof. Nesar Ahmad, Chairman, Department of Computer Engineering
- Prof. Mohammad Kamil, Chairman, Department of Petroleum Studies
- Prof. Mohammad Arif, Chairman, Department of Civil Engineering
- Mr. Sanjeev Maheshwari, Chairman, Department of Architecture
- Prof. M. Mobin, Chairman, Department of Applied Chemistry
- Prof. Mohd. Saleem, Chairman, Department of Applied Mathematics
- Dr. Shakeel A. Khan, Chairman, Department of Applied Physics
- Mr. Naseem A Khan, Coordinator, TEQIP-II (Special Invitee)

At the outset the Vice-Chancellor welcome the College Management Committee new members Prof. Mohibullah, Dean, Faculty of Engineering & Technology and Principal, Zakir Husain College of Engineering & Technology, Mr. Masoodur Rehman officiating Finance Officer, Prof. M. Kamil, Chairman, Department of Petroleum Studies, Prof. Mohd. Saleem, Chairman, Department of Applied Mathematics, Prof. Mohammad Arif, Chairman, Department of Civil Engineering and Mr. Naseem A. Khan, Coordinator, TEQIP-II (Special Invitee). The Vice-Chancellor also thanked and appreciated the services rendered by outgoing members Prof. Hamid Ali, Dean, Faculty of Engineering & Technology and Chairman, Department of Petroleum Studies, Prof. Ekram Husain, Principal, Zakir Husain College of Engineering & Technology, Prof. M.M. Ashhar, Chairman, Department of Civil Engineering,
Prof. Mumtaz Ahmad Khan, Chairman, Department of Applied Mathematics, Prof. Mukul Kumar Sinha, New Delhi, Prof. B.D. Chaudhri, Mr. M. Khwaja Shahid, Hyderabad, Mr. Safdar H. Khan, New Delhi and Prof. Anwaruddin Anwar, Coordinator TEQIP-II.

The Principal and the Member Secretary of the Managing Committee Prof. Mohibullah, while taking up the agenda briefed the members about the agenda items of the meeting.

Item No 1: The Minutes of the last meeting held on April, 2013 were confirmed.

Item No 2(a) The Vice Chancellor approved the appointment of Mr. Naseem A. Khan, Department of Chemical Engineering as Coordinator TEQIP-II

Item No 2(b) Approved the action of the Vice Chancellor for Re-appropriating Rs 25 lakhs from Institutional Management Capacity to Institutional Development plan for payment of NBA Fee for U.G. Programme.

Item No.3 Approved the creation of the post of Councillor for Zakir Husain College of Engineering & Technology under TEQIP-II with following Qualification

**M.A./M.Sc. in Psychology with Diploma in counseling and Guidance**

in the pay Scale of Assistant Professor The payment shall be made from Incremental Operating Cost (IOC) of TEQIP-II grant.

After discussion it was pointed out that the post of councillor also exist in the General Education Centre (Department of Psychology) and career council Section of women’s College. Registrar is authorized to take necessary step for the appointment on these posts.

Item No. 4 A committee of the following was constituted to work out the detail for preparing Master Plan of Engineering College.

- Dean Faculty of Engineering and Technology.
- Principal Engineering College Chairman
- A Senior Professor of the faculty (Next to Dean)
- MIC Electricity
- Chairman Civil Engineering Department
- Chairman Department of Architecture
- University Engineer

The **Convenor Building Committee** of Engineering College will be the convener of the above Committee. The above Committee is also authorized to hire **Architect/consultant for the above job**. The payment for the consultation fee shall be made from Consultant charges of TEQIP-II grant. It was also approved that the Engineering Quarters may be demolished and any available land in the vicinity of Engineering College especially Tar Wala Bangla shall be reserved for the expansion of Engineering College.

**Item No. 5**
In view of shortage of space authorized the Principal, Zakir Husain College of Engineering & Technology to apply different funding agency including MHRD for the construction of building after taking proposal from different Department of Studies.

Arising out of discussion it was also mentioned that Vice-Chancellor along with Pro Vice Chancellor, Principal and Prof. Nesar Ahmad will visit the newly constructed building (Central Block) for Zakir Husain College of Engineering & Technology in front of Ross Masood Hall

**Item No 6**
Approved the enhancement of scholarship from Rs 3000/ to Rs 5000/ to M. Tech students (Non Gate).

**Item No 7**
Approved in principle the establishment of Design Centre at Zakir Husain College of Engineering & Technology as per recommendation of NPIU with the condition that if any additional grant is made available under TEQIP-II, Rs 1.00 Crore will be allocated for the centre. Also authorized the Principal to finalize the proposal in consultation with the Chairmen of the Department of Studies.

**Item No 8**
The matter to decide modalities of Four Fund was discussed Following Committee is constituted to work out the way of operating the account and transfer of funds:

- Brig.(Retd) Syed Ahmad Ali, Pro-Vice-Chancellor Chairman
- Prof. Mohibullah, Dean & Principal
- Mr. Masoodur Rahman, Finance Officer Convener
- Mr. Naseem A. Khan, Coordinator TEQIP-II
The Vice-chancellor has to approve the recommendations of above committee.

Item No 9  Approved the report of Procurement Management Support System (PMSS) till March 2014

Item No 10  Any Other Item

- Approved the Vision and Mission of the College.

- Matter of Accreditation was discussed in detail. It was decided that Zakir Husain College will apply for Accreditation of all B.Tech/M.Tech Program. The Fee for accreditation shall be made from available grant under TEQIP-II. Pro-Vice Chancellor was authorized to look into the matter for additional amount of approximately Rs. 25 Lakhs for M.Tech. course fee.

- Approved the creation of one Post of Assistant Professor in the Department of Electrical Engineering for High Voltage. The qualifications and Pay Scale shall be same as approved for the post of Assistant Professor in the Faculty of Engineering & Technology. Payment shall be made from IOC head of TEQIP-II Grant.

Meeting came to end with the permission of Chair Prof. Mohibullah, Principal and Secretary College Management Committee thanked Vice Chancellor, Pro Vice Chancellor, Registrar, Finance Officer for their active support and cooperation in implementing TEQIP-II Project and also thanked the Chairman Department of Studies and Departmental Coordinators in implementation of TEQIP-II project and timely submission of the information as and when required for onward transmission to NPIU/MHRD.

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(Prof. Mohibullah)
Member Secretary and Principal

Distribution to all concerned.

(Lt. Gen. (Retd.) Zameer Uddin Shah)
Vice-Chancellor

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Vice-Chancellor
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