Minutes of the ordinary meeting of Board of Studies held on 30.11.2013 at 01:00 PM in Plastic Surgery Seminar Room.
Following members attended:

Prof. Arshad Hafeez Khan (in chair)
Prof. L.M. Bariar
Prof. Mohd Yaseen
Prof. Ibne Ahmad (Assigned member)
Prof. M.H. Raza (Assigned member)

At the outset, the Chairman Prof. Arshad Hafeez Khan welcomed all members.

Following agenda were discussed and approved.

**Agenda No. 1: Confirmation of the minutes of the last meetings of the Board of Studies**

The minutes of the ordinary meeting No.23 held on 28.09.2012 and special meetings of Board of Studies No. 24 held on 02.03.2013, No.25 held on 09.03.2013, No.26 held on 20.04.2013 and No.27 held on 07.11.2013 were confirmed.

**Agenda No. 2: M.Ch Curriculum.**

M.Ch (Plastic & Reconstructive Surgery) curriculum was discussed and passed.

**Agenda No. 3: To appoint thesis examiners and examiners and moderators for the M.Ch (Plastic & Reconstructive Surgery) examination July/August 2014.**

Two internal and two external examiners for the theses (admitted batch 2011) were appointed. List of examiners was sent to the Controller of Examination through Dean, Faculty of Medicine under sealed cover.

Two Internal & two external examiners and three moderators (2 internal & one external) for the M.Ch (Plastic & Reconstructive Surgery) examination July/August 2014 were appointed. List of Examiners and Moderators, was sent to the Controller of Examination through Dean, Faculty of Medicine under sealed cover.

**Agenda No. 4: Evaluation by giving marks in M.Ch examination from 2014.**

Evaluation of Students will be done by giving marks as follows.

- **Theory Paper:** 400 marks, There will be four papers each carrying 100 marks. Minimum Marks required for pass in all theory papers combined is 50%.

  - **Practical:** 300 marks. Minimum marks required for pass in Practical & Viva Voce combined is 50%.
  - **Viva Voce:** 100 marks.

- **Total:** 800 marks
Agenda No.5: To Co-opt two members of the Board of Studies.

The following were co-opted as member of the Board of Studies:

1. Prof. Firdos Ahmed
   Department of Plastic Surgery
   Calcutta Medical College & Hospital
   88, College Street Kolkata-700073
   Email: drfirdos.ahmed@rediffmail.com
   M-09561637592

2. Prof. Rajiv Agarwal
   Professor and Head of Plastic Surgery,
   Department of Plastic Surgery and Burns,
   Sanjay Gandhi Postgraduate Institute of Medical Sciences,
   Lucknow, India
   Tel: +91-522-2495605 (appointments), 2495600(OPD), 2495608 (office)
   Fax: +91-522-2668017
   Cell: +91-9838342381 (Secy)
   www.drrajivagarwal.com
   drrajivagarwal@gmail.com
   M-9415089503

Any other item

Matter of establishing and running the microsurgery training Lab was discussed in detail. House recommended that the Principal should be requested to arrange micro sutures for the Lab from the hospital fund.

(Prof. Arshad Hafeez Khan)
Chairman
CHAIRMAN
Post Graduate Department of Burns,
Plastic and Reconstructive Surgery
J.N. Medical College
A.M.U., Aligarh